

LEIGHTON & EATON CONSTANTINE PARISH COUNCIL

Tuesday 6th September 2016

MINUTES

1. **Chairman's Welcome:** The Chairman welcomed all to the meeting
2. **Present: Councillor** S Jones- Chairman; Councillor J Hayter-Vice Chairman; Councillor P Brewer; Councillor E Parton; Councillor R Harper; Councillor M Corrie. Also present L Pardoe clerk to the Council Shropshire Councillor C Wild. Apologies were received and accepted from Councillor G Godwin.
3. **Declarations Pecuniary Interests;** There were none at this point
4. **Public Session:** There were no members of the public
5. **Reports** from Shropshire Councillor and others: Councillor C Wild reported that there was not a lot of change. The Ringway contract is due to finish in 2018. Members asked if they should start saving towards verge cutting. Councillor C Wild said that Shropshire Council was responsible for the verges.

Broadband was due to be completed in December of this year. Some outlying areas are proving to be expensive and this has caused some problems and delays.

Councillor C Wild said that there had been a lot of reports of fires being set by children in the holidays and to be aware of this. There were also a lot of unscrupulous people about and for people to be wary. *The clerk was asked to put a warning on the website.*
6. **To Confirm & Accept minutes from 5th July 2016:** It was agreed that these were a true and accurate record of the meeting: Proposed by Councillor J Hayter; seconded by Councillor E Parton and agreed by all members' present.
7. **Matters Arising from those Minutes:** Councillor Jones reported that the damaged finger post had been removed and the parish council awaits its return
8. **PLANNING MATTERS**
 - (a) Clerk to report on previous applications
 - (b) Council to consider new applications. There are no new applications.
 - (c) Council to consider applications received after agenda was sent out
Reference:16/003820/AGR; The Parish Council agreed to pass no comment on this application; Proposed Councillor S Jones; seconded by Councillor J Hayter and agreed by all members present.
9. **Highways Matters** – there was nothing to report.
10. **Council to consider Sites of Community Concern within the Parish.** It was agreed that these would be looked at and agreed at the November meeting.
11. **Financial Matters**
 - a) To approve invoices for payment: It was agreed to pay the invoices as present by the clerk; Proposed by Councillor S Jones; seconded by Councillor M Corrie and agreed by all members present

chq no	payee	Description	amount
623	salc	Training	60.00
624	Hutchinson Groundcare	Grasscutting	200.00
625	HMRC	PAYE MTH 5 & 6	80.80
626	L Pardoe	Salary & Exp	368.62
627	L Pardoe Locum clerk	Locum costs	215.91
628	L Pardoe	Laptop costs	764.29
	Total for month		1689.62

- b) Council to approve and pay the Clerk for the purchase of the new laptop and associated ancillary items: it was agreed to pay the clerk for the purchase of the lap top for Council usage. Proposed by Councillor S Jones; seconded by Councillor M Corrie and agreed by all members present.
- c) To accept Bank reconciliation; It was agreed to accept the bank reconciliation as presented by the clerk; Proposed by Councillor S Jones; seconded by Councillor M Corrie and agreed by all members present.
- d) Council to receive External Audit report. This was received by the Parish Council
- e) Council to agree to use external payroll contractor. D Malley: It was agreed to use D Malley as the external Payroll contractor. Proposed Councillor S Jones; seconded by Councillor J Hayter and agreed by all members present.

12. CORRESPONDENCE; This was noted.

13. PARISH MATTERS

- a) Chairman to report on complaint made to Arriva on behalf of Residents.
- b) Chairman asked members if they knew of anyone who might put some articles together for the Parish website.
- c) The Internet in Leighton & Garmston is down again. Clerk *to write to BT to see if anything can be done about it.*
- d) Clerk to remind the Village Halls and the PCC of the need to reapply for grants from the Parish Council

14. Date & Time of the next meeting It was agreed that this would be Tuesday 1st November 2016 at Leighton Village Hall.

15. The Chairman thanked all for attending and closed the meeting at 8.30pm