

LILBOURNE PARISH COUNCIL

Minutes of PARISH COUNCIL MEETING held Wednesday 26th April 2017, 7.00pm at the Village Hall

In attendance: Cllr Ben Berridge (Chairman), Cllr Jan Alexander, Cllr Louise Tarplee,

One member of the public was present.

1. **To receive apologies for absence:** Cllr Andy Hemmings, Cllr Eve Hurley, Cllr Harmesh Loi, District Councillor Alan Chantler, County Councillor Malcolm Longley
2. **Declarations of Interests:** Cllr Berridge declared in relation to Lilbourne Play Area and Park Committee. Cllr Tarplee declared in relation to Lilbourne Village Hall Committee.
3. **Minutes of Last meeting (as circulated):** The minutes of the meeting dated 29th March 2017 were signed as a true copy of that meeting.

4. Public Participation

A member of the public stated the spill kits had now been removed. The bridge between Lilbourne and Catthorpe has again been damaged. The comments arising from the Definitive Map would be sent to the Clerk to pass on to NCC. **ACTION: Clerk to reply to NCC and report bridge repair to Leicestershire County Council.**

5. Lilbourne Village Bus:

- The on-board camera system has been installed. **ACTION: Clerk and Bus Administrator to liaise to check the system.**
- The Bus Administrator is moving from the village but will liaise with the bus driver.
- A first aid course is being arranged for minibus drivers who are interested. **ACTION: An article in the newsletter is to be published to ask if villagers are interested in attending the course.**
- One photograph is outstanding from a driver before the ID badges can be created.
- It was **RESOLVED** to adopt the CCTV policy circulated by the Clerk. Any requests to view are to be directed to the Clerk. **ACTION: A log book is to be purchased to record views.**

6. Wind Farm Report:

- Turbine flicker reports have been received from residents. **ACTION: Clerk to report to the EHO and Planning Officer**

- The next allocation of Wind Farm funds will be sent shortly. **ACTION: Clerk to chase.**

7. Lilbourne Village Hall

- The kitchen has been replaced and guttering and fascia work has been completed.
- The curtains are to be tailored and the heating is to be replaced. The toilets are also to be replaced.
- A £500 grant has been received towards the upcoming Summer Ball.

8. Reports to Council

- Reports received from District and County Councillor for the year. Purdah currently in place so limited news.

9. Correspondence

A quote had been received to make a noticeboard to mirror the board on the Green for the sum of £960. **ACTION: Clerk to contact to confirm the quote is accepted.**

ACTION: Clerk to contact Clean and Green co-ordinator to invite her to a meeting.

10. Planning

None received

11. DIRFT, A5 and Motorway

- Hillmorton Lane has been repaired and is due to be re-surfaced.
- M1 re-surfacing between J18-19. **ACTION: Clerk to chase for a start date**
- **ACTION: Clerk to chase Prologis for recovery of sign stating no access to M1.**

12. Highways, Signs

All signposts in village in need of replacement. **ACTION: Clerk to chase.**

13. Rights of Way

No matters to discuss

14. Environment and Village Maintenance

Dog Waste bins – **ACTION: Village Handyman installing dog bins. Possibility of brackets needed to be purchased.**

Wooden post quotes for land outside pub – Awaited.

The grassed area outside the pub has been damaged by cars parking to visit the pub. The pub owner has offered to contribute towards the cost of getting this area tarmacked. It was **RESOLVED** to proceed with getting quotes for the work.

Phone box adoption to be researched. **ACTION: Clerk to investigate.**

It was **RESOLVED** to instruct BT to install a broadband line for the purposes of allowing wi-fi to be used by the Youth Club and for meetings. **ACTION : Clerk to order.**

Walk of the village to be completed to identify potential sites for new streetlights. **ACTION: Cllr Tarplee and Cllr Loi to complete.**

Fencing around the new play area – **ACTION: To be completed as soon as possible quotes to be obtained. Specification is needed for fencing.**

Land ownership: playing field land etc.: **ACTION: To continue to liaise with DDC once purdah is over.**

Play Area inspection – **Clerk to arrange for the annual inspection to be carried out.**

15. PCSO Liaison

No report received. Northamptonshire PCC meeting to be held in June. **ACTION: Issues to be discussed and raised.**

16. Playing Field and Play Area

- A meeting had been held with a representative of Komplan to discuss quotes for a new roundabout, five a side goal posts and some equipment for older children. Quotes awaited from other contractors.
- The play area inspection was booked to be completed in May.
- The village handyman had completed 17 hours this month.
- A request had been received from a resident to ask if the verges could not be mown as much to allow wild-flowers to be grow.
- A request was to be put into the newsletter to ask residents to ensure bins and recycling are managed to ensure minimal disruption to the village.

17. Burial Ground

No items to discuss

18. Grass Cutting/Utilities

The grass cutting contractors had begun cutting. Any issues to be reported to Cllr Berridge.

19. Finance

The Clerk reported that the new website had been activated. To be circulated once information had been uploaded.

It was **RESOLVED** to approve the following payments: -

Clerk Salary

£325.32

Bus Admin Salary	£315.00
Bus Driver Salary	£438.24
Village Handyman	£136.00
Lilbourne Village Hall (hire Jan-March)	£180.00
Clerk quarterly home working	£25.00
Bus Admin quarterly home working	£25.00
Clerk stationery costs	£52.68
CTA Insurance (minibus insurance)	£1044.97
HMRC (Apr tax)	£36.80
NCALC (2017/18 sub)	£247.53
HMRC (2016/17 tax)	£34.00
4 Counties (grass cutting March)	£288.00
AON UK Ltd (Village Insurance)	£386.10

20 **AOB**

None

21. **Summary of agreed actions and date of next meeting**

31st May 2017, 7pm Lilbourne Village Hall, Annual Meeting