

Minutes of the Annual Meeting of Stanton Harcourt Parish Council held on Monday 9th May 2022 in the Village Hall

Present:

Matthew Judson	(MJ)	Chair
Gill Sellars	(GS)	Vice Chair
Joe Deane	(JD)	Councillor
Keith Hickson	(KH)	Councillor
Rachel Arnold	(RA)	Councillor
Tony Pentland	(TP)	Councillor
Trudi Gasser	(TG)	Parish Clerk

In Attendance:

4 Members of the public
Lysette Nicholls (LN) District Councillor
Charlie Maynard (CM) District Councillor

Minute Ref	Item
AM22.01	<p>Welcome and Introductions: The Retiring Chairman/Vice-Chairman to welcome those present. MJ welcomed all present.</p>
AM22.02	<p>Apologies: To note apologies from those Councillors absent from the meeting. Dan Levy (DL) County Councillor</p>
AM22.03	<p>Election of Chair. a) To elect the Chair for the forthcoming year: GS proposed MJ, JD seconded: all in favour. MJ elected as Chairman. b) The Chair to sign the Declaration of Office Form: Declaration of Office signed.</p>
AM22.04	<p>Election of Vice-Chair: To elect the Vice-Chair for the forthcoming year. a) To elect the Vice-Chair for the forthcoming year: KH proposed RA, JD seconded: all in favour. RA elected as Vice Chairman. b) The Vice-Chair to sign the Declaration of Office Form: Declaration of Office signed.</p>
AM22.05	<p>Banking arrangements: To agree the ‘banking arrangements’ for the year and to agree any changes to the nominated signatories. The PC are in the process of changing banks – when the change has been actions, all Councillors will have the ability to approve payments online.</p>
AM22.06	<p>Asset Register: To note the Asset Register dated 31 March 2022. The Asset Register was noted, the Guardroom will be added once the transfer is complete.</p>
AM22.07	<p>Insurance Cover: To note the extant/proposed insurance cover and decide whether it is adequate. It was confirmed that adequate cover is in place.</p>
AM22.08	<p>Accounts for the Year ending 31 March 2022: To receive a report Year End Accounts were circulated and approved.</p>
AM22.09	<p>Budget Details for Financial Year 2022/23: To note the agreed Budget for the year 2022/23 Budget circulated and noted</p>