



CAYTHORPE

Parish Council

Caythorpe Parish Council

The monthly meeting of the Parish Council was held remotely using Go to Meeting on Tuesday 28 July 2020 at 6.30pm.

AGENDA ITEMS

20/113 Attendees: Councillors Julia Cons (Chair), Paul King, Pia Parry, Andrew Ravenscroft and Chris Boon. Others Present Kathryn Price (Clerk).

20/114 Apologies: Peter Duff and DC Roger Jackson.

20/115 Declarations of interest from members on any items on the agenda: None

20/116 To approve the minutes of the Parish Council Meeting on 16 June 2020:

Councillors unanimously agreed to accept the minutes as a true and accurate record of the Meeting, however, they noted the omission at the June meeting of the 19/20 end of year budget balance and indicative budget for 2020/21. The meeting accepted the end of year balance at £3818. The PC also confirmed the agreed 20/21 budget figures, made-up as follows:

- Brought forward from 19/20 = £3818.67
- The anticipated receipts for 2020/21, including grants, precept, allotment rent etc are £5910.00 (this includes £1250 iro ring-fenced C-19 Grants – note: a further £250 has since been added)
- Total gross budget for 20/21 therefore = £9728.67 (£9978.67 including additional C-19 Grant)
- Against this, we have anticipated payments for subscriptions, insurance, allotments, training, staff costs and expenses, website and IT costs, dog bin emptying, PAYE to HMRC, hall rent Community Speed Watch costs, VE day and Covid-19 expenses total £4930.00.

20/117 Time allocated for Public Participation: No members of the public present.

Reports

20/118 Update from District Councillor Roger Jackson: None.

- Update on proposed car parking for Lowdham station
- Road surface repairs at various points, including but not limited to Hoveringham Road and its junction with Brackenhill, and the bend outside the Old Volunteer
- Ponding in the road outside the village hall
- Overgrown and damaged footpath from Brackenhill to Huggly House
- Damaged highway verges between Brackenhill and Huggly House

20/119 Report from flood warden: Nothing to report.

20/120 Report from neighbourhood watch: Nothing to report.

20/121 Update from 75th Anniversary VE Day Celebrations Working Group:

Status of village census: approximately 50 percent have been returned, making it challenging to produce the planned publication. To be reviewed when planning for deferred VE Day celebrations recommences.

The VE Celebrations are deferred indefinitely, with a view to organising an event when it becomes possible. Cllrs Ravenscroft and Parry will check the status of the commemorative mugs and banner.

20/122 Update on Community Speed Watch: Councillors are unsure of the effects of the Community Speed Watch in terms of moderating driver behaviour, but hope that a prolonged campaign will help to slow traffic. However, a significant ongoing effort will require further residents to volunteer for the initiative. Additionally, the clerk will explore the possibility of obtaining Community Speed Watch signs for lamp posts. Accessible storage is required for the equipment and it was hoped that the Village Hall Committee might be amenable to assisting with storage at the Village Hall. The next Community Speed Watch action will be on 2 August 2020 at 2pm.

<Action> Cllr Parry to source Community Speed Watch signs for lamp posts.

<Action> Clerk to ask Lincs Police if they can supply Community Speed Watch signs for lamp posts.

<Action> Village Hall Committee to be approached about storage.

20/123 Report on the Covid-19 Community Response: Cllr Cons reported some contact from residents seeking advice and companionship as the requirement for shopping and such practical assistance has reduced. She has purchased cakes to be delivered to many of the residents on the vulnerable and shielded list at a cost £75.60, and proposes to repeat this exercise as required in order to facilitate contact with villagers for as long restrictions as a result of the pandemic remain in place.

Several villagers have written or emailed their thanks, and a further donation of £25 has been received – this will be held in the other Covid-19 Community Fund and used accordingly.

To note, the Covid-19 Community Fund is not Parish Council money and is ringfenced for use to support villagers as the pandemic progresses.

Upkeep of highways/village facilities

20/124 Update on agreed weight restriction on the road through Caythorpe: The signs have been ordered and are awaiting installation, with work due to commence 28 September 2020.

20/125 Request 'hedgehogs' warning signs through NCC: Forms to be completed and map and other information provided

<Action> Clerk to check whether NCC would accept our application. If the response is positive, clerk to complete the paperwork.

20/126 Update on land known by Savills as West Field Allotments: No update

<Action> Clerk to phone Savills to enquire about the current situation.

20/127 Update on landscaping around Lowdham Railway Station: No update received.

20/128 Update on Village Tidy Up (national event cancelled due to Covid-19) and related village maintenance matters:

- Village Hall/church car park would benefit from some maintenance:
<Action> Village Hall Committee to be contacted.
- The neighbouring disused land appears to be being used as an area to discard waste: The landowner has been in contact with Cllr Cons in response to correspondence from the clerk and is happy to tidy the area and examine the requirement for fencing.
<Action> Clerk to make a note at the end of September to check whether works have been completed. The chair will contact the landowner if required.

- Foliage overhanging the pavements from the cricket club towards Lowdham:
Action> Clerk to contact Highways England/Notts County Council
- The footpath between Huggly House and Brackenhill needs the grass removing as it makes the path impassable for pushchairs, wheelchairs and social distancing:
Action> Clerk to contact Highways England/Notts County Council

Planning

20/129 New applications:

20/01124/Bracken House Brackenhill, Caythorpe NG14 7EF Householder application to demolish conservatory and rebuild with solid pitched and flat roof Councillors agreed to support the application.

This application was not on the agenda as it was only received on 23 July 2020, after the agenda had been issued and the deadline for comments was 13 August.

20/130 Awaiting decision by Newark and Sherwood District Council:

- 20/00602/FUL Briar Cottage 9 Main Street Caythorpe NG14 7ED
- 20/00185/LBC Prebends Croft 114 Caythorpe Road, Caythorpe

20/131 Applications decided by Newark and Sherwood District Council:

- **20/00841/FUL Ivy Cottage 8 Main Street Caythorpe NG14 7ED** Permitted
- **20/00833/LBC (address as above)** Permitted
- **20/00842/LBC (address as above)** Permitted
- **20/00632/LBC Ivy Cottage 8 Main Street Caythorpe NG14 7ED** Permitted
- **20/00554/FUL Caythorpe Cricket Club Caythorpe Road Caythorpe NG14 7EB** Permitted

20/132 Consultations:

- **Nottinghamshire Association of Local Councils proposed consultation for comment (Appendix A):** Although the Parish Council do not have anything material to comment upon there is a section marked objectives 2.1 “privileges of members” the meaning of which was unclear to councillors.
<Action> Clerk to seek clarification
- **Rushcliffe Greater Nottingham Strategic Plan – Growth Options Consultation for comment (Appendix B):** No comments
- **Planning Enforcement Plan (PEP) for comment (Appendix C):** No comments
- **Rural Community Action Nottinghamshire Membership (Appendix D):** At a cost of £95 + VAT, councillors decided not to join
- **Newark News Journal (Appendix E):** Councillors noted the presence of this publication.
- **National Association of Local Councils Updated Devolution Report: Councillors** commented that the report is very broad at this stage and it would benefit, in later documents, from clarity on respective roles for Local Councils and Parish Councils so that the ‘option to refuse responsibilities’ is clearer.

Finances

20/133 To accept accounts for payment for July 2020:

All councillors present agreed the following payments should be made:

Cllr Cons reimburse for hedgehog signs £39.97, NSDC for elections £61.80, Cllr Parry reimbursed £96.84 for hi viz jackets, Community Speed Watch quad stand, Community Speed Watch sign and storage bag, and Cllr Parry reimburse £20.76 for additional high viz jackets.

The Balance of Accounts as at (i) 30 May 2020 of £6950.78 and as at (ii) 30 June 2020 of £6447.32 were agreed by the PC.

Councillors noted the recent correspondence from NSDC stating that Caythorpe PC would be shortly invoiced for £61.80 reflecting it's pro-rata charges for Local Election Parish Council Elections (uncontested costs).

20/134 Correspondence:

NHS celebrate Summer: noted

20/135 Any other business:

- Councillors have received comments from residents about the dangers posed to road users by vehicles parking outside the Old Volunteer causing cyclists, riders and vehicles travelling away from Lowdham to move to the centre of the road on the blind bend. The danger to road users is exacerbated by the need to move to the centre of the road due to the poor state of the road when travelling towards Lowdham, and by overhanging foliage making visibility on the bend worse than it needs to be. Additionally, even when there are fewer cars parked outside, the proximity of tables to the road causes road users to move towards the centre of the road, on the bend, when passing the pub travelling away from Lowdham. There is also foliage on the corner just opposite the old vol which is going to be trimmed.

<Action> A Ravenscroft to trim foliage.

The Parish Council also has concerns about the danger posed to people sitting outside the public house so they are close to the road on a blind bend. This was raised by the Parish Council in their comments to the recent planning application.

<Action> Clerk to write to The Old Volunteer.

<Action> DC Roger Jackson to be contacted about the poor standard of the pothole filling.

- A villager has queried the development of a 'road' in the field beside The Byars. The Parish Council are aware that they applied for dropped kerbs to enable easier access into the field but were not aware of plans to create a driveway through the field.
<Action> Informal enquiries to be made.
- The maize harvest will happen in late September and the Parish Council is concerned that less damage to verges be caused than last year, or any damages to be rectified.
<Action> Clerk to contact Severn Trent Water Authority.
- The noticeboard nearest the Old Volunteer has a missing catch.
<Action> Chris Boon to replace, purchasing a new one if necessary.
- Councillors were not sure where the Parish Boundary is at the Cockerbeck, with regard to the flood work due to be carried out at Lowdham, and any impact on Caythorpe.
<Action> Chair to ask DC Roger Jackson to be alert to Caythorpe's interests when attending meetings in this regard.
- The Parish Council agreed to arrange meeting dates to the end of the financial year. All meetings will start at 6.30pm and the dates are as follows:

8 September 2020

20 October 2020

1 December 2020

12 January 2021
23 February 2021

20/136 To check whether any additional communication is required as an outcome of the meeting: None

20/137 To close meeting to the public: Pursuant to section 1(2) of the Public Bodies (Administration of Meetings) Act 1960 it is resolved that, because of the confidential nature of the business to be transacted, the public and the press leave the meeting in order to discuss and set the Clerk's wages for the forthcoming year and her appraisal:

The Parish Council agreed to increase the Clerks wages to £9.77 with effect from 1 April 2020 based on the same hours worked.

20/138 To close the meeting at 8.30pm

Date of the next meeting: Tuesday 8 September 2020 at 6.30pm