

## **BRANDON TOWN COUNCIL**

Minutes of the Full Brandon Town Council Meeting

Held on Monday 5 November 2012

In the Council Chamber, The Old School House, Market Hill, Brandon at 7.00pm.

**Present:** Cllr. R Silvester, Cllr. N Vant, Cllr. P Ridgwell, Cllr. Mrs L Challiss, Cllr. I Horner, Cllr. M Skinner, Cllr. T Simmons, Cllr. R Crowther, Cllr. K Butcher, Cllr. S Edwards, Cllr. G Hughes, Cllr. P Macloughlin.

**Also present:** Mrs C Mason (Town Clerk), Cllr. B Bishop and eleven members of the public.

The meeting commenced at 7.00pm.

### **PRESENTATION FROM SIMON BATEY, STRATEGIC TOURISM DEVELOPMENT OFFICER, FHDC: BRECKS SIGNAGE**

Members were shown the new 'Brecks Gateway' signs. If acceptable to the town council they would be fitted to the existing 'Welcome to Brandon' signage. The cost of installation will be met by the existing funding made available through the Rural Development Programme for England. It was agreed to investigate this option further before making any decision.

#### **1. APOLOGIES**

Cllr. D Bimson, Cllr. L Jacobs.

**2. DECLARATIONS OF INTEREST** and additions to Members Register of Interests.  
None.

#### **3. TO RECEIVE, CONFIRM AND SIGN MINUTES**

Of the Brandon Town Council Meeting of Monday 1 October 2012 (Public items).

Amendments to minutes: Under police report this should read: increased. Under urgent business (Network Rail) the amendment should read: Seconded by Cllr.P Ridgwell.

Resolution Record No. **BTC/48/05/Nov/12**

Proposed by Cllr. T Simmons and seconded by Cllr. N Vant.

**CARRIED:** Unanimous.

THAT THE AMENDED MINUTES OF THE FULL BRANDON TOWN COUNCIL MEETING OF MONDAY 1 OCTOBER 2012 BE ACCEPTED AS A TRUE RECORD.

#### **4. MATTERS ARISING** for information exchange only

Of the Brandon Town Council Meeting of Monday 1 October 2012 (Public Items).

a) Emails have been received from the Assistant Director (Business Development) at SCC explaining the current situation regarding the Suffolk Better Broadband Programme b) the exclusion of Brandon Town Council from a meeting with Matthew Hancock MP, SCC and FHDC in which the proposed Brandon Relief Road was discussed c) the response from the letter sent to Network Rail regarding the recent failure of the level crossing gates d) a letter of thanks to be sent to Shoestring following the successful Halloween event on Market Hill.

**5. PUBLIC FORUM** – Monthly event limited to 3 minutes duration maximum per resident.

Resolution Record No. **BTC/49/05/Nov/12**

Proposed by Cllr. G Hughes and seconded by Cllr. T Simmons.

**CARRIED:** Unanimous.

THAT THE MEETING BE ADJOURNED FOR THE PUBLIC FORUM.

Members of the public raised issues relating to Brandon Country Park; bridleway numbers 6, 4 and 7; the high level of mud on Chalk Road; the Remembrance Day Service on Sunday 11 November at 11am on Market Hill and at the War Memorial (meet at the Brandon Leisure Centre) at 2.30pm.

#### **6. TO RECEIVE A REPORT FROM THE POLICE/RAF LAKENHEATH**

Crime figures for the period 4th October to 4th November 2012 were circulated at the meeting. There were 56 recorded crimes within this time period. The same period last year saw 57 crimes recorded. This is a decrease of 1.8%.

Squadron Leader Neilds said the opening of Gate 8 had been further delayed but it is anticipated this will now be before Christmas. Questions were invited.

#### **7. TO RECEIVE REPORTS (if any) from County and /or District Councillors.**

Key points in Cllr. B Bishop's report: Six new 30mph signs on Green Road; tour of the Brandon Centre; Relief Road meeting; visit by Alex Wilson the new Strategic Director; All public meetings to be held at Elveden Village Hall; very poor state of repair of the path leading to the Staunch Meadow.

Cllr. T Simmons said the reorganisation of Senior Management at Forest Heath / St Edmundsbury

has now been inaugurated with the appointment of nine shared heads of services.

#### **8. URGENT BUSINESS** – any items the Chairman considers a matter of urgent business.

One matter of urgent business relating to Brandon Country Park will be discussed in the confidential section of the meeting.

#### **9. ACCOUNTS**

9.1 Approval of payments October 2012

9.2 To receive the income against expenditure against budget schedule ending September 2012

Resolution Record No. **BTC/50/05/Nov/12**

Proposed by Cllr. T Simmons and seconded by Cllr. G Hughes.

**CARRIED:** Unanimous.

THAT BRANDON TOWN COUNCIL APPROVES AGENDA ITEM 9.1 AND 9.2 EN BLOC

<b>Date</b>	<b>Amount</b>	<b>Supplier</b>	<b>Net Total</b>	<b>VAT</b>
Oct-12	49.00	J & D Green	49.00	
Oct-12	32.66	Walters Limited	27.22	5.44
Oct-12	7878.09	SCC S/L Crown St, Pinewood x 2, The Rookery	5789.46	1175.58
Oct-12	94.05	Thetford Garden Centre	78.39	15.66
Oct-12	144.00	Graham Smith & Sons	120.00	24.00
Oct-12	109.79	Fengate Fasteners Limited	91.48	18.30
Oct-12	135.00	Alan R Cross & Son ( Fire Alarm)	112.50	22.50
Oct-12	185.34	Finevale Service Station	154.46	30.88
Oct-12	7.80	Cooleraid Limited	6.50	1.30
Oct-12	222.00	Smith of Derby Limited	185.00	37.00
Oct-12	249.60	RBS Software Solutions	208.00	41.60
Oct-12	1086.00	BDO LLP	905.00	181.00

Oct-12	11.02	Travis Perkins	9.18	1.84
Oct-12	710.40	Chase Timber Products Ltd	592.00	118.40
Oct-12	44.00	Dave Palmer Electrical Engineering	44.00	
<b>TOTAL:</b>	<b>10,958.75</b>		<b>8,372.19</b>	<b>1,673.50</b>

### 9.3 Resolution Record No. **BTC/51/05/Nov/12**

Proposed by Cllr. T Simmons and seconded by Cllr. G Hughes.

**CARRIED:** Unanimous.

THAT THE ANNUAL RETURN AND ISSUES ARISING REPORT FOR THE FINANCIAL YEAR ENDING MARCH 2012 BE APPROVED.

Agenda item 11 was now heard.

### 11. PRECEPT

Due to new legislation issued on the 26 October 2012, it was considered sensible to defer the setting of the precept until January 2013.

### 10. REQUEST FOR DONATIONS

Cllr. T Simmons declared an interest in this item and did not vote. The Declaration of Interests Book was duly signed.

Resolution Record No. **BTC/52/05/Nov/12**

Proposed by Cllr. P Ridgwell and seconded by Cllr. N Vant.

**CARRIED:** 9 for 1 against 1 abstention.

THAT BRANDON TOWN COUNCIL APPROVES A DONATION TO ST NICHOLAS HOSPICE FOR THE SUM OF FIVE HUNDRED POUNDS.

Streets Sports Anti-Social Behaviour Reduction Project: Following a presentation from Keiran Williams (ACL) it was decided to defer any discussion until the precept meeting.

### 12. CHRISTMAS EVENT

Final arrangements for this year's Christmas event are in hand. Marshalls will be required on the evening. The event will commence at 5.45pm with the arrival of Santa Claus. The Christmas lights will be switched on at 6.30pm.

### 13. ALLOTMENT FENCING

Cllr. T Simmons declared an interest in this item. The Declaration of Interests Book was duly signed.

No decision could be made until the Environment Agency confirms their approval of the proposed chain link fencing. Estimated cost £4260.00.

### 14. NOTICE BOARD

Resolution Record No. **BTC/53/05/Nov/12**

Proposed by Cllr. G Hughes and seconded by Cllr. T Simmons.

**NOT CARRIED:** 3 for 4 against 4 abstentions.

THAT BRANDON TOWN COUNCIL APPROVES THE PURCHASE OF AN ADDITIONAL NOTICE BOARD.

**15. CLERKS MONTHLY LOG**

Contents noted. No questions were raised.

**16. RESOLUTION TO EXCLUDE THE PUBLIC AND PRESS**

Resolution Record No. **BTC/54/05/Nov/12**

Proposed by Cllr. G Hughes and seconded by Cllr. N Vant.

**CARRIED:** Unanimous.

That pursuant to the Public Bodies (Admission to Meetings) Act 1960, the Public and Press be excluded from the Meeting temporarily due to the confidential nature of the business to be discussed concerning QUOTES: LAND: STAFF: CONTRACTS

**URGENT BUSINESS**

The Chairman explained the reasoning behind the decision not to pursue the management of Brandon Country Park at this present moment. He reiterated the need for confidentiality whilst negotiations with Forest Heath District Council are still at an early stage.

The meeting closed at 9.25pm.