

Caythorpe Parish Council Minutes 6 February 2018

18/01 Attendees

Cllr Cons, Cllr Duff, Cllr Boon, Cllr Harbidge and Cllr King
Tony Reddington

18/02 Apologies

None

18/03 Declarations of interest from members on any item to be discussed

None

18/04 To approve the minutes of the meeting of 9 January 2018

Proposed Cllr Duff seconded Cllr Boon

Resolved that the minutes are correct and approved

18/05 Motion to open the meeting to members of the public

18/06 Motion to close the meeting to members of the public and to continue with the rest of the meeting.

NSDC – update from Roger Jackson

18.07 No update as DC Roger Jackson was not present.

Matters arising

18/08 Update on Defib/First Aid training.

Cllr Harbidge has managed to arrange training on using a defibrillator and general first aid with Newark Community First Aid, for a donation rather than the significant fee charged by other organisations. The training will take about two and a half hours can be delivered to a

Actions

Clerk to put January minutes on website and issue news item

Clerk to arrange for
Defibrillator/first aid
training to be advertised
once Councillor Harbidge

<p>group of up to 15 people. Councillor Harbidge will arrange a suitable date. Councillors agreed that a donation of £100 would be appropriate.</p> <p>As it has been some time since each house was notified of the code for the defibrillator box, councillors agreed that the business cards with the code on should be redistributed. Councillor Cons will also post the information on the Facebook page as this is a closed group, not open to the general public. Councillors agreed not to post this information on the village website, where it could be accessed by anyone, as defibrillators are highly stealable.</p> <p>Upkeep of highways/village facilities 18/09 To discuss the application for Parish Councillor</p> <p>Resolved that Tony Reddington should be a Caythorpe Parish Councillor. He signed the appropriate paperwork, and all the Councillors welcomed Tony.</p> <p>Tony will write a short biography for the website.</p> <p>18/10 To discuss the problem of litter in the village.</p> <p>Councillors expressed gratitude to a number of residents who regularly pick up litter in the village. Some particularly badly littered areas are around the Old Volunteer, near the train station and Hoveringham Road beyond Brackenhill. If anyone wishes to borrow litter picking equipment they should contact the clerk or councillors.</p> <p>Tony Reddington agreed to help organise a village tidy up. Date to be arranged.</p> <p>Planning Applications 18/11 None</p>	<p>has arranged a date</p> <p>Councillors to arrange for cards to be delivered to residents (any volunteers to deliver will be gratefully welcomed)</p> <p>Clerk to put biography on website when Councillor Reddington provides it, and to arrange a website a news item to let residents know about their new Councillor.</p>
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Decisions

18/12 None

Awaiting Decision

18/13 None

The Chairman, Clerk and Cllr Boon attended a Planning Training Course at Newark and Sherwood District Council.

Finances

18/14 **Grants** – details to be provided at meeting

None

18/15 **To discuss accounts and banking showing a balance at 31 January 2018**

Cllr King explained the spreadsheets which had been circulated prior to the meeting, and councilors discussed the £2000 for 2018/19.

Resolved to accept.

18/16 **To decide whether to accept accounts for payment for February 2018**

Accounts for payment February 2018

			VAT
NALC	Annual Subscription	£75.22	£0.00

<p>Total £75.22 £0.00</p>	
<p>Resolved to accept</p> <p>18/17 To Review Standing Orders/Financial Regulations</p> <p>Deferred until next meeting due to GDPR legislation changing.</p> <p>18/18 To discuss whether to give a grant to Citizens Advice at New Ollerton.</p> <p>The Parish Council declined this request. Councillors felt that residents are unlikely use this service in New Ollerton.</p> <p>18/19 To decide whether to purchase lamp post poppies.</p> <p>Councillors agreed that it is not appropriate for the Parish Council to make donations to a charity of their choosing on behalf of villagers.</p> <p>18/20 To decide whether to purchase CCTV signs</p> <p>The Parish Council declined to purchase any signs at this stage.</p> <p>Flood Wardens Report</p> <p>18/21 Report update since last meeting Nothing to report</p> <p>Neighbourhood Watch Report</p> <p>18/22 Report update since last meeting. There have been burglaries in the area again. A house on Main Street</p>	<p>Cllr Duff to provide updated SO & FR's</p>

<p>was broken into via patio door at rear. A house on Brookfield Drive, Hoveringham was broken into. There was also a burglary at Bleasby and a distraction burglary on Station Road, Lowdham.</p> <p>Councillors reiterated the advice from the local police to inform them of any suspicious activity, including providing registration numbers where possible.</p> <p>18/23 New bus timetables available</p> <p>Timetables for the new 300 service have been placed on the noticeboard at the Village Hall. Councillor Cons will upload timetables to the village Facebook page, and arrange to have it put in the Parish Council website.</p> <p>Other Items</p> <p>Cllr Reddington advised that the pavement is crumbling into the ditch from the village hall towards Lowdham. Councillors agreed to report this to NCC.</p> <p>The work to fix the flooding outside the Byars seems to have been effective. Thanks to DC Jackson for pursuing this matter on our behalf. However there is still significant ponding outside the village hall, which councillors agreed to discuss with DC Jackson.</p> <p>Cllr Reddington asked how new residents find out about the defibrillator, Parish Council meetings etc. He suggested some kind of welcome pack/letter, which all councilors agreed was a good idea. Councillors agreed to gather pertinent information.</p> <p>Cllr Cons briefly discussed information from the Women in Local Government Conference which she attended in the hope of finding</p>	<p>Clerk to notify NSDC Highways.</p> <p>Clerk to notify NSDC Highways.</p> <p>Clerk to send an email to all councilors for them to add information to. Councillor Cons to use that information to try and pull a first draft together in time for the next meeting</p>
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<p>ways to increase community engagement – it is notable that Councillor Cons has been the only female councillor in Caythorpe for almost 20 years, and is also (just) the youngest councilor (at almost 50). She hopes to provide a report with some suggestions for trying to widen future representation in time for the next meeting.</p> <p>Cllr Boon reported that the road sweeper arranged by DC Jackson did not go up Brackenhill, which was disappointing as this was the reason for it working in Caythorpe. Councillor Boon very kindly cleared the mud manually.</p> <p>Councillors discussed the possibility of providing brief Parish Council information the parish magazine – to be discussed further at a future meeting.</p> <p>Meeting Closed 9.35pm</p>	<p>Cllr Cons to write a report</p>
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