

Wrockwardine Parish Council

Minutes of the Parish Council Meeting held on Wednesday 12th April 2023 at Admaston House, Admaston at 7.30p.m

Present: Cllr P Cooper (Chairman)
Cllr E Anderson
Cllr E Ballantyne
Cllr K Ballantyne
Cllr P Bevis
Cllr B Eade
Cllr J Savage
Cllr G Thomas
Cllr M Vrahimis

In Attendance: Borough Cllr J Seymour
1 Member of the Public
2 Representatives K9 Wild Dog Training
1 Representative Admaston House Trust
PC Webb (West Mercia Police)
PC McNally (West Mercia Police)
Mr B Cartwright (Volunteer)
J Hancox (Clerk)

23/44 Welcome by the Chairman

The Chairman welcomed everyone to the meeting and acknowledged it was the final one before the elections in May.

23/45 Apologies for absence

Cllr K Tonks – Personal

23/46 Declaration of Interests & Dispensations

- a) Pecuniary – Cllr Eade declared an interest in Item 23/
- b) Personal – None declared

23/47 Public Session

The Admaston Trust representative gave background information to the Council to assist with consideration of their grant application.

A member of the public asked for an update on the Long Lane traffic issue and was advised the subject would be raised when the Parish Council met with Telford & Wrekin Highways Department.

1 member of the public left at 7.39p.m

A representative from K9 Wild Dog Training gave information and answered questions from councillors regarding their request to use Admaston Green for dog training classes.

Mr Cartwright suggested that the SID could be located on Long Lane to gather speeding information. Council agreed to put this idea to T&W when they met.

23/48 Police & PCSO

PC Webb and PC McNally introduced themselves and gave details of crime statistics within the Parish over the last 12 months which included machinery theft, motor thefts, residential burglaries and incidents of criminal damage. Both officers answered questions from Members and said they would continue to attend future meetings to exchange information.

2 representatives from K9 Dog Training left the meeting at 8.15p.m

The Chairman thanked the officers for attending and Council agreed to move Item 23/53 (2) forward whereby it was **RESOLVED**, following the resolution at last month's meeting where the Council requested police representation at meetings and a higher profile in the area, that the Council would contribute £2k towards the purchase of a new vehicle for the PCSO to improve the profile and allow access to rural areas daily.

[Proposer: Cllr Eade; Seconder: Cllr Mr Ballantyne; Vote: All]

PC Webb & PC McNally left the meeting at 8.17p.m

23/49 To confirm and agree the Minutes of the Previous Meeting

It was **RESOLVED** to confirm and sign the Minutes of the meeting held on Wednesday 8th March 2023.

[Proposer: Cllr Mrs Ballantyne; Seconder: Cllr Savage; Vote: All]

23/50 Borough Councillor's Report

Borough Cllr Seymour updated Council on the Haygate Fields development meetings which would cease after the next meeting and a resident's group formed and also on the new car parking at the Wrekin where work would commence at the end of April.

23/51 Planning

1. Permissions & Refusals

Council noted the following permissions and refusals:

TWC/2023/0067	Sceptre House, 4 Shawbirch Rd, Admaston	Erection of 1no. outbuilding following removal of existing carport	Full Granted
TWC/2023/0060	8 Donnerville Drive, Admaston	Re-rendering of all external walls to the property	Listed Building Granted
TWC/2022/1014	Long Lane Farm, Long Lane	Change of use of land to equestrian use with ménage & creation of new access *Amended plans received*	Full Granted
TWC/2022/0756	Linden House, 9 Admaston Spa, Admaston	Erection of a 1.8m high close boarded fence & 1.1m high post & rail fence (Part-Retrospective) *Amended plans* Amended description*	Full Granted
TWC/2023/0045	The Maples, Bratton Road, Bratton	Erection of a 1 st flr front extension above the existing attached garage	Full Granted

2. New Applications

None received prior to issue of the agenda

3. Applications received after the agenda was circulated

TWC/2023/0013 Land Adjacent & South of Breezes 8 & 11 Allscott, Telford – Erection of 1no. dwelling & detached double garage (Plot 1) (Part-Retrospective) *Amended Description & Amended Plans Submitted*

Following a discussion on the amended application it was **RESOLVED** to **Object** with the following comments:

The Parish Council re-iterates its previous objection to this application on the grounds that the footprint is far larger than the original application for a small bungalow. It will cause a loss of privacy for the adjacent properties coupled with an overbearing and overshadowing impact. It will also have an undesirable impact on the historically important building at No 7 which is the second oldest building in the Parish after the church at Wrockwardine. This is a small plot in a small rural village and appears to be being completely overdeveloped to the detriment of neighbouring properties.

[Proposer: Cllr Anderson; Seconder: Cllr Savage; Vote: All]

TWC/2023/0234 The Manor House, Shawbirch Road, Admaston – Crown lift by up to 5.3m to 1no. Beech tree

It was **RESOLVED** to make no comment.

[Proposer: Cllr Thomas; Seconder: Cllr Bevis; Vote: All]

23/52 Finance

a) To confirm the Final Accounts paid in March 2023

The final accounts were noted and **RESOLVED**.

[Proposer: Cllr Mrs Ballantyne; Seconder: Cllr Anderson; Vote: All]

b) To confirm the Bank Reconciliation for March 2023

The bank reconciliation was noted and **RESOLVED**.

[Proposer: Cllr Mrs Ballantyne; Seconder: Cllr Anderson; Vote: All]

c) To confirm the Accounts for Payment in April 2023

The accounts were noted and **RESOLVED**.

[Proposer: Cllr Savage; Seconder: Cllr Mrs Ballantyne; Vote: All]

23/53 Grant Applications

1. Admaston House Trust Grant

Council discussed the application and took the comments made by the representative of the Trust during the public session into consideration. *Standing orders were suspended at 8.39p.m and reinstated at 8.41p.m* to allow the Trustee to answer a question. Following this it was **RESOLVED** to award the full requested grant of £3k on the condition that the Trust confirmed, in writing, that the money would be used for the work needed on the structure of the building.

[Proposer: Cllr Anderson; Seconder: Cllr Mr Ballantyne; Abstain: 1; Vote: All remaining]

2. PCSO Vehicle Funding Request

Item was **RESOLVED** at Item 23/48

23/54 Dog Training, Admaston Green

Following a discussion which took into consideration the comments and questions answered in the public session, Council felt overwhelmingly that the Green was a public open space, well used by many on weekends and that dog training would not be an appropriate use of the land and therefore **RESOLVED** to withhold permission.

[Proposer: Cllr Mrs Ballantyne; Seconder: Cllr Bevis; Vote: All]

23/55 Gym Signage at Wrockwardine Playing Fields

An example of signage available from the producers of the outdoor gym equipment at Wrockwardine Playing Fields at a cost of £499 + VAT was considered, but it was felt that it was expensive and not

appropriate given the signage that already exists. It was suggested that the signage at the equipment installed at Allscott Meads might be suitable and the Chairman offered to contact SJ Roberts to get some details for future consideration.

23/56 Update on Grass Cutting Contracts & to consider the use of non-toxic spray at one site

The Clerk and Chairman updated Council on the contract meetings held with the two new contractors and advised that both contracts commenced on 1st April 2023. One contractor had enquired about the use of nontoxic spray for one site. Following discussion, it was **RESOLVED** that the use of any sprays would not be permitted as per the contracts.

[Proposer: Cllr Mr Ballantyne; Seconder: Cllr Savage; Vote: All]

23/57 Renewal of Lighting Maintenance Contract

E-On had provided two quotes, one for the usual 3-year contract and, at the request of the Clerk, a 12-month contract to tie in with the contract for supply through N Power. As Council are considering changing some lighting to solar powered, it was **RESOLVED** to accept the 12-month contract at a cost of £2,845.55 (which was the same price as the yearly fee for the 3-year contract) and to reconsider the options available when due for renewal in 2024.

[Proposer: Cllr Mr Ballantyne; Seconder: Cllr Eade; Vote: All]

23/58 Upgrade of Clerk's Mobile Phone

The Chairman left the meeting briefly during the discussion but returned for the vote.

Following discussion, it was **RESOLVED** to upgrade the Clerk's current mobile phone which, at nearly 5 years old had been causing some connectivity issues, and that a new phone could be purchased, together with a monthly contract up to a value of £20 per month.

[Proposer: Cllr Mr Ballantyne; Seconder: Cllr Thomas; Vote: All]

23/59 Clerk's Update

Members noted the Clerk's update on various matters (Appendix 1).

23/60 SID Statistics

Members noted the most recent data (Appendix 2) and agreed that the details should now be shared with the Police, a matter discussed during their session earlier in the meeting.

23/61 Other Meetings

1. **Allscott Meads Stakeholder Group Meeting 23/3/23** – the details, circulated prior to the meeting, were noted and there were no comments.

23/62 Correspondence

1. **Long Yard Meadow** - It was **RESOLVED** to refuse the offer from Seven Homes to purchase the Meadow for development purposes and the Clerk was asked to write to the company and make this clear.

[Proposer: Cllr Mr Ballantyne; Seconder: Cllr Thomas; Vote: All]

23/63 Date of the next meeting

It was confirmed that the next meeting would be held on **Monday 22nd May 2023 at 7.30p.m at Admaston House, Admaston.**

The meeting closed at 9.28p.m

Signed: K Ballantyne (Chairman)

Date 22nd May 2023

Item 23/52

Finance

a) Final Accounts paid in March 2023

Payee	Description	Net	VAT	Cost
Liquid Net Ltd	Web Page Domain	30.04	6.01	36.05
IdVerde	Grass Cutting (final 2 months)	1,171.10	234.22	1,405.32
Cllr P Cooper	Chairman's Allowance	600.00	00.00	600.00
B Cartwright	SID Management	300.00	00.00	300.00
SALC	Councillor Training	40.00	00.00	40.00
Cllr E Ballantyne	Expenses	11.18	0.52	11.70
C Hughes (Contractor)	Planting & Grass Cutting	2,220.00	444.00	2,664.00
M Bissell (Contractor)	Tree Work Admaston Green	2,950.00	590.00	3,540.00
Admaston House Trust	Hall Hire	228.00	00.00	228.00
Unity Trust Bank	Quarterly Bank Charge	18.00	00.00	18.00
Various	Office & Stationery	76.94	2.11	79.05
Various	Staffing Costs	2,262.88	00.00	2,262.88
Total		9,908.14	1,276.86	11,185.00

b) Bank Reconciliation for March 2023

Unity Current Account

Current A/C Balance 1/3/23	84,504.69
Minus payments made March	11,185.00
Add Receipts March	
T & W (error payment)	120.00
Wrockwardine Parish Hall Trustees	660.00
Commuted Sum (Gym Payment)	
Balance 31/3/23	74,099.69
Unity Bank Statement 134	74,099.69

Other Banks

Unity Instant Access Savings A/C Statement 108	56,971.74
Add receipts March	
Interest Payment	267.38
Total	57,239.12
Unity Instant Access A/C Statement 109	57,239.12
NatWest Business A/C Balance 30/4/22	71,267.39
Add receipts March	
Interest Payment	1,195.73
Total	72,463.12
Balance	129,702.24

Total all Banks	203,801.93
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c) Accounts for Payment April 2023

Payee	Description	Net	VAT	Cost
Liquid Net Ltd	Web Domain	30.04	6.01	36.05
IdVerde	Grass Cutting	585.55	117.11	702.66
Cllr PC	Chairman's Allowance 22/23	600.00	00.00	600.00
BC	SID Management	300.00	00.00	300.00
SALC	Cllr Training	40.00	00.00	40.00
Cllr EB	Travel Expenses	11.18	0.52	11.70
Chris Hughes	Planting & Grass Cutting	2,220	444.00	2,664
Various	Staffing Costs	2,262.88	00.00	2,262.88
Various	Office Costs	76.94	2.11	79.05
	Total	6,126.59	569.75	6,696.34

Signed: *J Hancox* (Clerk & RFO) Date: 22/5/23

Signed: *K Ballantyne* (Chairman) Date: 22/5/23

Appendix 1
Wrockwardine Parish Council
Item 23/59

Clerk's Update April 2023

Admaston Traffic Calming

Following a report on social media that the proposed build outs were due to be installed in Admaston from 11th April as part of the traffic calming scheme, the Chairman & the Clerk contacted Telford & Wrekin and the work has been stopped temporarily. This is because the Parish Council had not received final details or approved the costs for any of the proposals as previously discussed with T&W and were still awaiting the necessary information. The Traffic Group has arranged an urgent meeting with T&W to establish the details and enable the work to continue.

Additional NAL Sockets for SID

Following last month's meeting the Clerk submitted the question as to whether the SID's could be placed on lamp posts, similar to Wellington Town Council's devices. To date no reply has been received and, this matter will also be raised at the meeting with T&W.

Gateways - Charlton

Due to work load the meeting with JAC's has not taken place yet but hopefully will in the near future.

Benches

The new benches for Long Yard Meadow, purchased with Cllr Kiernan's Ward Funding, have been delivered a lot earlier than expected. They will be installed as soon as the work can be arranged. The cost will be met by the remaining ward funding.

End of Year

Just a reminder that it is the end of one financial year and the beginning of another. This is a particularly busy time for the Clerk, impacted this year by an early Easter and an election! Please bear this in mind when contacting the Clerk who might take a little longer in responding to queries or requests.

Clerk & RFO
April 2023

Appendix 2

Item 23/60

SID Statistics

Table 1

Daily average number of vehicles travelling over the speed limit during each two-week period the SID was in place

Location of SID							
Wellington Rd, Admaston, North West	1,006	1,109	984	1,264	1,002	766	581
Wellington Road, Admaston, South East	372	429	242	203	281		
Station Road, Admaston, North West	337	583	255	422	498	555	291
Station Road, Admaston, South East	349	478	443	446	423		
The Avenue, Wrockwardine, West Bound	313	371	331	281	243	228	277
The Avenue, Wrockwardine, East Bound	342	355	322	363	356	388	
Shawbirch Road, Admaston, South East	1,046	1,242	1,186	1,557	1,280		
Shawbirch Road, Admaston, North West	1,076	1,235	1,064	1,189	939	890	996
Rushmore Lane, North	69	137	61	96			
Rushmore Lane, South	180	83					

Observations

- Most recent data
- The figures for the Avenue, Wrockwardine during March and beginning of April are the highest they have been and seems to indicate that the speeding issue is getting worse, not better despite SID and the new 20 mile per hour limit

Continued...

Table 2

Total vehicles exceeding the speed limit during each two-week period the SID was in place

Location of SID							
Wellington Rd, Admaston, North West	13,070	15,524	20,667	16,434	11,065	9,955	7,548
Wellington Road, Admaston, South East	4,851	6,815	3,394	3,465	3,941		
Station Road, Admaston, North West	4,543	6,421	6,114	5,321	5,978	6,540	3,786
Station Road, Admaston, South East	5,041	6,815	3,329	5,804	5,482		
The Avenue, Wrockwardine, West Bound	4,394	4,823	4,301	3,683	3,155	2,945	3,476
The Avenue, Wrockwardine, East Bound	248	3,080	4,268	3,551	4,356	5,041	
Shawbirch Road, Admaston, South East	15,714	16,173	15,428	20,245	17,917		
Shawbirch Road, Admaston, North West	12,978	13,944	16,067	12,765	11,267	11,580	12,946
Rushmore Lane, North	972	1,790	954	1,251			
Rushmore Lane, South	2,481	1,168					

Observations

- Most recent data
- The Avenue, Wrockwardine – the number of vehicles exceeding the speed limit substantially increased with the introduction of the 20mph zone which implies that most drivers are travelling between 20-30mph. Most recent data show a large increase in the number of vehicles travelling over the 20 mile an hour limit and this has risen substantially for the period 14/3/23 – 26/3/23 East Bound