



Broomfield and Kingswood Parish Council

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Public Notice of a Meeting of the Parish Council

To: All Councillors

You are hereby summonsed to attend a meeting of the Broomfield and Kingswood Parish Council to be held at Broomfield and Kingswood Village Hall, Gravelly Bottom Road, Kingswood ME17 3PX on Monday 15th January 2024 at 7.30pm.

To: All Residents

Members of the public are welcome to join.

Dated: 9th January 2024

Signed: **Hayley Roberts**, Parish Clerk

A G E N D A

Chairman's Announcement: *Whilst it is permitted to record this meeting any person, Councillor or member of the public, wishing to do so is obliged to notify the meeting, before commencement of their intention to do so.*

Public Forum – *The Chairman welcomes members of the public and invites them to speak prior to the start of the Meeting, relating to the Agenda or local issues, (to a maximum of fifteen minutes and three minutes per speaker). You are requested to state your name and address prior to speaking.*

No	Item
1.	To receive and approve apologies for absence
2.	Councillors Declarations of interest in items on the agenda
2.1	Lobbying
2.2	Personal Interest
2.3	Prejudicial Interest (Councillor to leave meeting table whilst such item is under discussion)
3.	Reports from Representatives of Outside Bodies Maidstone Borough Council – Ward Councillor – Gill Fort
4.	To approve the minutes of the meeting of Broomfield & Kingswood Parish Council Minutes of Parish Council Meeting held on 20th November 2023
5.	Ratification of Planning consultation application No: 22/501392/FULL Location: Cherry Tree Farm Cross Drive Kingswood Kent ME17 3NP Proposal: Retrospective change of use of site to a mixed use of dog grooming and doggy day care
6.	Planning Applications
6.1	Application Ref: 23/505647/FULL Proposal: Section 73 - Application for minor material amendment to approved plans condition 15 (to allow increase in size of building) pursuant to 22/505903/FULL (Renewal of planning permission 20/500416/FULL for demolition of existing fire damaged building and erection of replacement commercial/industrial building for Classes E (g-i, ii and iii), B2 and B8 uses). Address: The Homestead Gravelly Bottom Road Kingswood Kent ME17 3NU
6.2	Application Ref: 24/500031/FULL Proposal: Retrospective application for conversion of store and erection of side extension to existing garage, to create an annexe ancillary to main dwelling. Address: Sevenoaks Gravelly Bottom Road Kingswood Maidstone Kent ME17 3NS
7.	Planning Outcomes (for report only)
8.	Actions & Outcomes (for report only)
9.	Finances and Payment of Accounts
9.1	Bank reconciliation November and December 2023
9.2	Responsible Finance Officer's report November and December 2023
9.3	To approve the schedule of payments for January 2024
9.4	To ratify payments already made in November and December 2023
9.5	Reconciliation of invoices against cheques and ledger for November and December 2023

9.6	To consider performance against the 2023/24 budget
9.7	To discuss the final draft budget 2024/25 and resolve to adopt it
9.8	To resolve the level of precept for 2024/25
9.9	To review and agree The Village Hall Hire annual increase
9.10	To review and agree increase in maintenance service fee
10.	Sports Field
10.1	Review of the month's Sports Field Inspection Sheets
10.2	To discuss quotations for CCTV equipment and resolve how to proceed
10.3	To discuss quotations for car park and wooden bollards and resolve how to proceed
10.4	To review potholes outside Sports Field entrance
11.	Policing
11.1	Crime Figures
12.	To consider and approve GDPR policy
13.	To receive an update on the Joint Village Hall Project
14.	To discuss Silent Tommy Vandalism and resolve how to proceed
15.	To discuss village planter quotations and resolve how to proceed
16.	To agree the process for the Tom Hoy Award 2024
17.	Feedback from Helen Whately meeting on 8th December 2023
18.	To discuss outcome of DHSC Defibrillator Scheme application and resolve how to proceed with regards to the purchase of a second defibrillator
19.	To resolve how to proceed with the Pop Up Café donations
20.	To receive an update on the number 59 bus service
21.	To receive an update on the Highway Improvement Plan actions
22.	Residents' concerns
22.1	Dog Fouling
22.2	Parking on pavements
22.3	Lack of bus service
23.	Any other information
24.	Items for next agenda
25.	Parish Council Meetings
	The next meeting of the Parish Council is scheduled for Monday 5th and 19th of February 2024. The meeting will take place at Broomfield and Kingswood Village Hall, Gravelly Bottom Road, Kingswood ME17 3PX from 7.30pm.