

**Minutes of the Meeting of Cantley Parish Council held on
Thursday 15th June 2017 at 7pm in Cantley Village Hall.**

Present: Dot Machin (Chairman)
Steve Bennett
Brenda Pawsey
Ray Smith
Kevin Francis
Vicky Powell, Clerk

Also present: Two members of the public were in attendance

1 Public Forum

A member of the public noted that a number of the grass verges in the parish required cutting. Specific attention was needed along School Road and the triangle of land in Southwood. The Clerk would chase any outstanding areas with NCC Highways.

Clerk

Dot Machin reported that the completion of a new hut at the bowling club had allowed for access through to the tennis courts, which may allow for future use.

Ray Smith reported that the churchyard had become very overgrown. The churchyard was the responsibility of the Cantley PCC and the church warden, with the Parish Council providing a grant for grass cutting. The Clerk was asked to contact Rev. Martin Greenland for an update on the upkeep of the churchyard.

Clerk

2 Apologies

Apologies were received and accepted from Peter Key and Norma Knight.

3. Declaration of Interest for items on the agenda

None received

4. Minutes of the meeting held on 18th May 2017

A slight amendment was made to item 6 to read '*Peter Key*' not '*Peter Smith*'. The minutes of the meeting were then **agreed** as an accurate record, and signed by the Chairman.

5 Co-option of Councillor

The Council received an application for co-option from Kevin Francis. It was **agreed** to co-opt Kevin Francis, proposed by Brenda Pawsey, seconded by Steve Bennett, all in favour. The meeting was suspended to allow Kevin to sign the statutory declaration of acceptance of office. The meeting was resumed and Kevin joined the meeting.

6. Urgent Items

None received.

7. Matters Arising

a) Report of the Limpenhoe Village Green Working Group

A meeting of the working group was held prior to the Parish Council meeting. It was noted that further legal advice would need to be sought on clarifying the Parish Council's responsibilities and possible access restrictions to the site.

Clerk

b) Dog Fouling

The Clerk had spoken to Broadland with regard to the dog fouling along the riverbank and was awaiting a response with regard to the installation of a dog bin.

The Clerk reported that Broadland had launched a dog fouling campaign – Top Dog. The campaign asks dog owners to lead by example in encouraging every dog owner to clear up after their pet. Further details could be found on the Broadland website.

c) Electronic consultation on planning applications

The Clerk had received the following response from Broadland *'We will continue to consult the Parish Council as currently. Your comments about funding are noted'*

d) Local Council Award Scheme

The Clerk reported that the Parish Council had been successful in achieving the Foundation Award. It was agreed to add an article to the Newsletter. It was agreed that the Clerk would collect the award from NorfolkALC.

Clerk

e) Newsletter Photocopying

The Clerk reported that the sugar beet factory were happy to assist the Parish Council in printing the newsletter. Ray Smith was happy to 'babysit' the copier.

Clerk

8. Highways and Transport

Brenda Pawsey reported that the stretch of gardens adjacent to the footpath along Station Road had become overgrown and unsightly. The Clerk would investigate ownership of the properties and ask that the area be maintained.

Clerk

9. Finance

a) It was **agreed** that a standing order should be raised for the Clerk's salary.

b) It was **agreed** to pay the following, proposed by Steve Bennett, seconded by Norma Knight, all in favour.

Vicky Powell	Clerk's Salary May	£191.60
Vicky Powell	Expenses	£30.00

10. Correspondence

The Clerk had received correspondence from the sugar beet factory with regard to the old pavilion at the sports pitch. Due to the building fallen into a poor state of repair the decision had been taken to remove the pavilion so the area remained safe for children. The unsafe goal posts had also been removed from the field and would be replaced with 5 a side posts in the near future. The Parish Council wished to thank the beet factory for improving the sports facilities in the parish.

The Clerk circulated a newsletter from NENTUA which was noted.

The Clerk had received an invitation from the Police community engagement officer to attend a priority setting meeting on Wednesday 12th July. It was agreed that Ray Smith would attend on behalf of the council.

No one was available to attend the SLCC summer conference.

11. Planning

The Clerk confirmed that a Planning enforcement case was currently open at Ropes Barn following concerns regarding access to the site. The site did not have planning permission or a licence to operate. It was noted that the site had approximately 25 pitches and had been very busy over the school holiday period. The Clerk was asked to pass this information onto Broadland District Council, with a request for a site visit to take place.

Clerk

12. Ongoing Matters

No matters were received.

13. New Matters

The deadline for items for the newsletter would be 30th June 2017. Amendments to delivery routes would be considered at the July meeting.

Clerk

14. Items for the Next Months Agenda

None

15. Date of Next Meeting

The next meeting would be Thursday 20th July 2017, 7pm at Cantley Village Hall.

The meeting closed at 7:50pm

CHAIRMAN