

Bank reconciliation – pro forma

Name of smaller body: EASTLING PARISH COUNCIL

Financial year ending 31 March 2016

Prepared by JOHN PAYNE RFO (Name and role)

Date 8/11/2016

Balance per bank statements as at 31 March 2016:

	£	£
CURRENT: £1,751.75		
DEPOSIT: £1,136.61		
		<u>3,088.36</u>

Petty cash float (if applicable)

Less: any un-presented cheques at 31 March 2016

376
359

59.60

627.88

687.48

Add: any un-banked cash at 31 March 2016

0

Net balances as at 31 March 2016 (Box 8)

2,400.88

The net balances reconcile to the Cash Book (receipts and payments account) for the year, as follows:

CASH BOOK:

Opening Balance 1 April 2015 (Prior year Box 8)

1,896

Add: Receipts in the year

3,002

Less: Payments in the year

2,497

Closing balance per cash book [receipts and payments book] as at 31 March 2016 (must equal net balances above – Box 8)

2,401