

**MINUTES OF THE FULL COUNCIL MEETING  
HELD ON MONDAY 9<sup>th</sup> June 2014 at 7.30pm  
IN THE UNITED REFORMED CHURCH MANOR ROAD**

**Present**

Councillors: Mrs Blackburn (Chairman), C.Elwood (Vice Chairman), Mrs M. Simmons, Mrs J Geer, B Edwards, J Clark, M Lawrence and R Benoy.

Parish Clerk: Mrs S. Denne.

Also present: Cllr Davies and Public.

1. **Apologies for absence** –Cllr Codd
2. **Declaration of Interests** – None
3. **Declarations of Lobbying** -None
4. Minutes of the meeting held on the 12th May 2014 were **agreed**, and the Chairman signed them as a true record.
5. **Speaker: Mr Peter Brown** –Peter Brown, West Kent Neighbourhood Watch representative for the borough of Tunbridge Wells. He explained the scheme, its mission, how it functioned and how to go about setting up further schemes in our area. It is the largest voluntary organisation in the country. If you belong to a scheme, insurance companies may give you a discount. He requested that maybe a Parish Councillor would be interested in joining the local organisation. Further information can be obtained from [www.kent.police.uk/neighbourhoodwatch](http://www.kent.police.uk/neighbourhoodwatch)
6. **Session for Borough Councillors** – Cllr Davies was aware of the concerns of residents to the proposed planning applications submitted from Salomons. He offered his help, although ultimately it is a TWBC issue.
7. **Planning Committee** – The report from the Chairman of the Planning Committee (Councillor Edwards) set out the Parish Council's statutory responses to six applications that had been received since the last meeting.

The Planning Committee then recommended **approval** by Officer delegated powers for:

**14/01021/HOUSE/EA1** Conversion of garage to study, with integral door into hallway, frontage of brick wall with double glazed window to match existing, **189 Southwood Road**. **14/01409/HOUSE/MM1** Single-storey rear extension and porch to side, **29 Sunnyside Road**. **14/01327/TPO/DMD** T10- ASH- Fell; G7 1 no HOLM OAK -Reduce in height by approx 10 – 15m; G10 – 5 no. CONIFERS – Fell, **45 Sunnyside Road**.

**14/01556/HOUSE/RE4** Single-storey rear extension, **17 Rustwick**. **14/01544/HOUSE/EG1** Two semi-detached dwellings and associated parking and fencing, **Land and Parking Area adjacent 32 Wickham Gardens**. **14/01547/HOUSE/EA1** Conversion of garage to home office, **14 Shirley Gardens**

8. **MUGA –To discuss**
  - i. **Hiring fees** – it was agreed to charge £5 an hour, for up to four people and £20 an hour for a club.
  - ii. **Holder of keys and**
  - iii. **Caretaker** – It was agreed to discuss these further at the July parish meeting.
9. **Proposed Bus Shelter** – Before going further with the proposed bus shelter, it was agreed that *Cllr Blackburn would obtain a petition from people using the Parsonage bus stop. Cllr Elwood to investigate the probability of selling advertising space on the bus shelter.* Further discussion to be had at the July Parish Meeting.
10. **Speedwatch** –
  - i. **New volunteers require training** – Clerk to arrange training for five further volunteers.
  - ii. **New location** –Clerk to request that an area of Lower Green Road be added to the Speedwatch list.

**11. Public Open Session** – A member of the public requested that St Paul’s Street be swept more regularly. He had had punctures in his tyres due to nails on the road. Cllr Blackburn suggested that he contacted Environmental Services. Another member of the public raised concerns of the cutting back of trees and hedges, during the nesting season. Cllr Edwards informed her that this was the responsibility of the Tree Officer at TWBC. A further member of the public requested that the contact information for the planning department be put on the parish notice board. *Clerk to arrange.*

**12. Clerk’s Report** – The Clerk informed the members that she had arranged to meet a representative from Booker and Best, with regards installation of the shed at the MUGA. She also informed the members that the 2013- 2014 Audit had been submitted.

**13. Cheques/Payments**

	<b>ACCOUNTS FOR PAYMENT</b>	<b>JUNE 2014</b>	
<u>Payee Name</u>	<u>Cheque Ref</u>	<u>Amount Paid</u>	<u>Transaction Detail</u>
S. Denne	S/O	820.91	Salary for May
HMRC	300085	70.85	TAX/ NI May
KMJ	300086	5.46	Posters
VIKING	300087	59.26	Stationery
SPELDHURST PC	300088	250.00	Speed survey
STEWARD HIRE	300089	480.00	Skips x 2
URC	300090	30.00	Hire of Hall 09.06.14
Contractor	300091	67.20	Grass Cutting
RIALTAS	300092	130.80	Alpha software
S DENNE	300093	34.62	Pay Adj & postage
ORANGE	DD	34.40	Mobile
Southeast water	DD	22.74	Wickham Gardens
<b><u>Total Payments</u></b>	-	<b><u>2006.24</u></b>	-

**14. Items for information-**

- a) Opening of the Oak as a free house bar and tapas bar. Chairman said the food was prepared by a Spanish chef and was good - seconded by Cllr. Elwood.
- b) Chairman explained the lack of NHS dentists in Tunbridge wells town and the long waiting lists at ones in outlying areas which effectively means that even pensioners have to pay.

**The Meeting ended at 20:40pm**