

DITTON PARISH COUNCIL

NOTICE IS HEREBY GIVEN OF A MEETING OF DITTON PARISH COUNCIL TO BE HELD IN THE COUNCIL CHAMBER AT DITTON COMMUNITY CENTRE ON MONDAY 16TH MARCH 2026 AT 7.30PM [*FOLLOWING A MEETING OF THE COMMUNITY CENTRE COMMITTEE COMMENCING AT 7.00PM*]

Ditton Parish Council
Ditton Community Centre
Kilnbarn Road
Ditton
AYLESFORD
Kent ME20 6AH
Tel: 01732 844749

(Mrs) Nicola Greenaway
Clerk of the Council

Email: clerk@dittonparishcouncil.gov.uk
Website: www.dittonparishcouncil.gov.uk

11th March 2026

AGENDA

1. **OPENING OF MEETING**
2. **APOLOGIES**
3. **DECLARATION OF INTERESTS**
4. **CONFIRMATION & SIGNING OF MINUTES OF PARISH COUNCIL MEETING HELD 3RD FEBRUARY 2026**
5. **MATTERS ARISING**
6. **MINUTES OF MEETINGS HELD DURING FEBRUARY 2026**
 - (a) For Confirmation & Signing
 - (i) PLANNING, HIGHWAYS & TRANSPORTATION COMMITTEE, 16TH FEBRUARY 2026 – herewith
 - (ii) OPEN SPACES & AMENITIES COMMITTEE. 16TH FEBRUARY 2026 – herewith
7. **CORRESPONDENCE**
 - (a) For Noting

Ditton Twinning Assoc:	<u>Minutes of Meetings – 05/02/2026 & 03/03/2026</u>
TMBC Parish Partnership Panel:	<u>Local Government Reorganisation</u>
KALC:	<u>Newsletters – February & March 2026</u> <u>Training Bulletin</u> <u>Local Government Reorganisation Consultation</u>

T&M Area Minutes 15/01/2026
T&M Area Meeting dates for 2026

Clerks & Councils Direct: March 2026

Maidstone Borough Council: Notice of Lidsing Supplementary Planning Document Adoption

(b) For Decision - [none received to date]

8. **FINANCE**

(a) Payments to be Ratified

February Payroll Summary

Monthly	Gross	£35,595.87
	Net	£25,169.03

February Deposit Refunds

02.02.26	Oaken Hall – 25.01.26	£100.00
03.02.26	Oaken Hall – 22.03.26	£150.00
05.02.26	Carman Room – 31.01.26	£50.00
05.02.26	Carman Room – 01.02.26	£50.00
25.02.26	Oaken Hall – 15.02.26	£105.00
26.02.26	Oaken Hall – 21.02.26	£91.50

Accounts (approved and paid 26.02.26)

Community Centre				
KCS	Stationary		98.50	
		VAT	19.70	£118.20
KD Drainage	Blocked Toilet		292.50	
		VAT	58.50	£351.00
Capital Cleaning	Cleaning Supplies		144.14	
		VAT	4.40	
			29.71	£178.25
BDS Building	Toilet replacement		420.26	£420.26
Envirocure	Legionella Testing		95.00	
		VAT	19.00	£114.00
Bar				
Lansdell	Bar Stock		183.14	
			211.95	
			18.49	
			263.39	
		VAT	119.46	£796.43
Kent & Sussex	Bar Stock		693.30	
			892.09	
		VAT	317.07	£1,902.46
F&A				
Aquaid	Water Coolers		97.94	
		VAT	19.59	£117.53
KCC	Internal Audit		601.50	
		VAT	120.30	£721.80
OSA				
Haynes	Tractor Mower Repairs		585.79	
		VAT	117.16	£702.95

Lister Wilder	Chainsaw Chains		58.75	
		VAT	11.75	£70.50
Carter Jonas	Quarry Lease		100.00	£100.00
Chubb	Alarm Service		74.73	
		VAT	14.95	£89.68

(b) Direct Debits

February Direct Debits

30.01.26	Natwest	Bank Charges	£155.41
30.01.26	Paymentsense	Card Charges	£126.00
30.01.26	Carlsberg	Bar Stock	£1,282.66
04.02.26	Carlsberg	Service Charges	£201.60
04.02.26	HMRC	Gaming Machine Duty	£435.23
06.02.26	Kent Commercial Services	Gas Supply	£1,342.22
06.02.26	Carlsberg	Bar Stock	£1,466.56
09.02.26	Rentokil Initial	Washroom Services	£371.97
09.02.26	SKY	Sky Sports	£484.37
11.02.26	HMRC	VAT - Quarter 3	£3,715.62
13.02.26	Kent Commercial Services	Electric Supply	£154.69
13.02.26	Carlsberg	Bar Stock	£3,272.41
13.02.26	FDMS	Card Charges	£389.58
16.02.26	Bankline	Bank Charges	£100.35
16.02.26	Safety Effect	H&S	£126.00
16.02.26	Sage	Sage Software	£307.80
16.02.26	DHFE	Till Rental	£369.60
16.02.26	Open Spaces Society	Subscription	£45.00
23.02.26	Kent Commercial Services	Electricity Supply	£191.65
23.02.26	Host My Office	Computer Support	£764.04
23.02.26	Hugo Fox	Website	£23.99
23.02.26	WEX	Fuelcard	£85.68
25.02.26	Everflow	Water Charges	£665.99
25.02.26	HMRC	PAYE/NI – Month 10	£6,426.05
25.02.26	BOC	Bar Gas	£306.34
26.02.26	TNT	TNT Sports	£525.80
27.02.26	Natwest	Bank Charges	£176.18
27.02.26	Focus	Telephone Charges	£90.17
27.02.26	NEST	Pension Contributions	£1,384.46
27.02.26	Paymentsense	Card Charges	£101.82
27.02.26	Focus	Telephone Lease	£165.00
27.02.26	Carlsberg	Bar Stock	£2,134.68

(c) BACS Payments

February BACS Payments (not previously listed)

30.01.26	Capital Cleaning	Cleaning Supplies	£78.92
30.01.26	M Stephens	Village Green Lights	£230.00
30.01.26	Kent & Sussex	Bar Stock	£933.52
30.01.26	WEX	Fuelcard	£81.24
30.01.26	Atlas	Keyholder service	£677.86
30.01.26	Lansdell	Bar Stock	£180.54
06.02.26	M Lancely	Kilnbarn Entertainment	£230.00
06.02.26	TH Electrical	Electrical Work	£1,596.00

06.02.26	Kent & Sussex	Bar Stock	£1,461.51
25.02.26	D Beautridge	Playground Locking	£5.00
25.02.26	M Lancely	Kilnbarn Entertainment	£20.00
25.02.26	M Beautridge	Bar Services	£114.40
26.02.26	KCC Pension	Pension Contributions	£1,640.77
27.05.26	Lansdell	Bar Stock	£305.42

(d) Debit Card Payments

February Debit Card

02.02.26	Tesco	Refreshments	£60.87
04.02.26	Amazon	Hooks	£10.08
09.02.26	Amazon	Lithium Batteries	£3.29
09.02.26	Tesco	Refreshments/Raffle	£86.18
09.02.26	Screwfix	Work Boots	£32.99
10.02.26	Eventbrite	Training Course	£168.00
10.02.26	Screwfix	Work Boots	£39.99
11.02.26	EGM	Work Jackets	£74.44
12.02.26	Stihl Ltd	Protective Clothing	£329.00
12.02.26	Safetec	Work Wear	£63.53
16.02.26	Tesco	Refreshments	£69.80
18.02.26	First Aid 4 Less	First Aid Supplies	£107.64
25.02.26	Amazon	Dustpan & Brush	£17.09
25.02.26	Manutan	Bottle Bin	£76.50
25.02.26	Amazon	Kettle	£18.99
25.02.26	B&Q	Masonry Paint	£60.00
26.02.26	Defibstore	Infant Pads	£108.00
27.02.26	Pinden	Skip Hire	£336.00

(e) Audit 2025/26 - Annual Governance and Accountability [Assertion 10]

- (i) End of Year Accounts - date
- (ii) Accessibility Statement [website] – *draft herewith*
- (iii) IT Policy – *draft herewith*

9. **REPORTS FROM BOROUGH & COUNTY COUNCILLORS**

10. **REPORTS FROM NEIGHBOURHOOD POLICE TEAM**

11. **DATE SENSITIVE PLANNING MATTERS**

(a) Plans Received for Comment

(b) Decisions from TMBC Area 3

25/01825/FL - 48 St Peters Road Ditton Aylesford Kent ME20 6PF
 Single storey rear and side extensions. Demolition of garage.
Approved 16/02/2026

25/02085/RD - Park Farm Cottage Bradbourne Lane Ditton Aylesford Kent ME20 6PE
Details of condition 5 (Historic building recording) submitted pursuant to planning permission
TM/24/00271/PA (Proposed demolition of existing dwelling and the erection of 2 no semi
detached dwellings, with associated landscaping and parking)
Application withdrawn 20/02/2026

- (c) Orchard Mill (Ditton Edge) [Update if available]
- (d) Bradbourne – EMT Proposal [Update if available]
- (e) TMBC Area Planning Committees
- (f) Notice of the intention to make an Order to temporarily close Public Footpath MR492 in Ditton – for noting [emailed 11/03/2026]

12. **ANNUAL PARISH MEETING**

13. **DITTON GAZETTE – SPRING EDITION**

14. **MATTERS ARISING FROM “CORRESPONDENCE FOR NOTING”**

Pursuant to section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 and Standing Orders 27 & 50 the Chairman to
move that due to the confidential nature of the next item the Press and Public be excluded from the meeting.

15. **CONFIDENTIAL ITEM**

16. **CLOSURE**

<p>N.B. All Meetings of the Council are open to the public and include an adjournment of 15 minutes to permit members of the public to raise any items for the Council's attention, however, due to the confidential nature of some of the items of business parts of the meeting may exclude the press and public in accordance with section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 and Standing Orders 27 & 50.</p>
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