

# DARENTH PARISH COUNCIL

## *SUMMONS & AGENDA*

To All Members of The Council:

Councillor I Armitt  
Councillor T Hicks  
Councillor K Holmes  
Councillor S Holmes  
Councillor G Manuel  
Councillor T Prentice  
Councillor D Risely  
Councillor N Weavis  
Councillor K Webb

You are summoned to attend the

**Meeting of the Parish Council** to be held on:

Wednesday 20 May 2026, 7:00pm

Jubilee Hall, Waller Park Pavilion,  
Wood Lane, Darenth DA2 7LR

*Ellen E Mote*

Ellen E Mote  
Parish Clerk & Responsible Finance Officer

Dated: 13 May 2026



***Should Members have any enquiries regarding the content of the agenda or draft minutes please inform the clerk 24 hours in advance of the meeting***

# AGENDA

## MEETING OF DARENTH PARISH COUNCIL Wednesday 20 May 2026, 7:00pm

Jubilee Hall, Waller Park Pavilion, Wood Lane, Darenth DA2 7LR

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*The Chairman will remind the Meeting of the protocol regarding the audio and visual recording of any part of the proceedings. Anyone wishing to film events is asked to declare an intention prior to commencement of the meeting.*

**13/05/26: TO RECEIVE APOLOGIES FOR ABSENCE**

**14/05/26: TO RECEIVE DECLARATIONS OF DISCLOSABLE PECUNIARY OR PREJUDICIAL INTEREST**

**15/05/26: TO APPROVE THE MINUTES OF THE COUNCIL MEETING HELD ON WEDNESDAY 15 APRIL 2026**

**RECOMMENDATION:** That the Minutes of the Council Meeting held on Wednesday 15 April 2026 be approved and adopted as a true record and signed by the Chairman.

**16/05/26: ITEMS FOR CONSIDERATION**

The Chairman will confirm any items for consideration and indicate their position on the agenda.

**17/05/26: TO RECEIVE REPORTS FROM EXTERNAL AUTHORITIES AND WORKING GROUPS**

- (a) **Dartford Borough Council Report**
- (b) **Kent County Council Community Warden Report**
- (c) **Greenlands School Parking - Working Group Report**

**RECOMMENDATION:** To note reports as presented.

**18/05/26: FINANCE**

- (a) **To adopt the Internal Audit Plan 2026**
- (b) **To agree the Internal Control Policy 2026**

**RECOMMENDATION:** That Plans and Policies be agreed and adopted for the ensuing year.

- (c) **To note the Unaudited Statement of Accounts as at 31 March 2026**

**RECOMMENDATION:** That the unaudited accounts be noted.

- (d) **Annual Internal Audit Report 2025-26**

Members are asked to note the findings of the Annual Internal Audit Report for 2025-26 together with the Internal Auditor's Report.

(e) **Annual Governance Statement**

To note Annual Return for Year End 31 March 2026

Members are asked to note Section 1 of the annual return, requested by External Auditor Forvis Mazars for the year end 31 March 2026 for signature by the Chairman and Clerk.

(f) **Annual Accounting Statement**

To note Annual Return for Year End 31 March 2026

Members are asked to note Section 2 of the annual return, requested by External Auditor Forvis Mazars for the year end 31 March 2026 for signature by the Chairman.

(g) **To note receipt of 1<sup>st</sup> half precept amount in the sum of £46,071.00 received on 29 April 2026 from Dartford Borough Council**

(h) **To note monthly Finance Statements**

**RECOMMENDATION:** To agree and note financial records and statements as presented and for the Monthly Bank Analysis Record to be signed by the Chairman and Vice Chairman.

**19/05/26: TO RECEIVE UPDATE REGARDING BRIDLEWAYS WITHIN THE PARISH**

Councillors K Holmes and Prentice reported on their inspection of bridleways near Greenlands School and Dene Yard at the April 2026 Meeting of the Council. After noting deterioration in this area of bridleway, a contractor was approached to provide a quote for repairs. Two options for quotes have been provided to Members to ascertain a ballpark figure for any repairs considered. Following Member request, the Clerk approached local business, Hammond Drysuits, to ask for help in funding proposed works where the bridleway is most damaged. Members are asked to note that no budget was allocated for bridleway upgrades in 2026-27 during budget-setting, as no reports regarding their decline had been received.

**RECOMMENDATION:** That the Clerk acts in accordance with decisions made.

**20/05/26: TO CONSIDER DARTFORD DRAFT SUPPLEMENTARY PLANNING DOCUMENTS (SPDS): PUBLIC CONSULTATION**

Having previously been provided with details for the Public Consultation, Members are formally asked to consider and determine a response for the SPD's under the Town and Country Planning (Local Planning) (England) Regulations 2012, Regulation 13.

The Borough Council is consulting on three draft Supplementary Planning Documents (SPDs):

- Draft Guidance for the Planning of Houses in Multiple Occupation (HMO) Supplementary Planning Document
- Draft Darent Riverside and Flood Management Supplementary Planning Document
- Draft Settlements and Sustainable Locations Supplementary Planning Document

The SPDs provide detailed guidance on existing policies contained in the Dartford Plan (April 2024). The Council is asking for feedback to make sure the draft SPDs are as effective as possible.

The consultation is open from Monday 27 April 2026 until Wednesday 27 May 2026.

**RECOMMENDATION:** To consider and formulation a response to the Dartford Draft Supplementary Planning Documents: Public Consultation before the deadline of Wednesday 27 May 2026.

**21/05/26: TO RECEIVE UPDATE REGARDING HIGHWAYS IMPROVEMENT PLAN IN RESPECT OF PROPOSED IMPROVEMENT OF THE B260/B262 JUNCTION**

**RECOMMENDATION:** That Members note updated information as presented.

**22/05/26: POLICY CONSIDERATION AND ADOPTION**

To consider adoption of Code of Practice for Information Handling Policy, noting that it is in accordance with the National Association of Local Council's model document.

**RECOMMENDATION:** That Members consider and adopt the Code of Practice for Information Handling Policy.

**23/05/26: PLANNING**

(a) **To consider new applications**

<b>Planning Reference</b>	<b>Location</b>	<b>Proposals</b>
DA/26/00225/FUL	Chalkcroft Transport Yard Green Street Green Road Darenth Kent DA2 8DX	Application for the retention of buildings in the form of 8 no. containers for ancillary storage use (Retrospective)
DA/25/00973/LDC APPEAL: 3378278	Land Adjacent Manor Farm Cottages Green Street Green Road Darenth Kent	Application for a Lawful Development Certificate (existing) for continued storage use of land (Use Class B8)
DA/26/00293/FUL	Fairfield (Rear) Green Street Green Road Darenth Kent DA2 8DP	Change of use of land for open storage (Use Class B8) in connection with the formation of 5 no. yards with associated fences, hardsurfacing, land re-grading, landscaping and improved visibility from existing access on to Green Street Green Road (Retrospective)
INFORMATION ONLY – for presentation at DCB meeting on 14 May 2026 DA/25/00813/FUL	Land Adjacent to Newlands Darenth Wood Road Darenth Kent	Change of use of the land to a gypsy site including the stationing of five static caravans and five touring caravans with associated car parking, fencing and hardstanding and provision of soft landscaping.
DA/26/00476/TPO	16 The Green Darenth Kent DA2 6JR	Application for T1 Lime - Crown Reduction - Reduce the height and spread of the tree by 8 metres (estimated finished dimension 22m height and blending in the new top corners), subject to Tree Preservation Order No.1 1995

(b) **To note recent decisions made by the Planning Authority**

<b>Planning Reference</b>	<b>Location</b>	<b>Proposals</b>	<b>Decision</b>
DA/26/00213/FUL	10 Littledale Green St Green Road Darenth Kent	Erection of a part single/part first floor rear extension & internal alterations	<b>REFUSED TO PERMIT</b>
DA/26/00236/FUL	8 Coombfield Drive Darenth Kent DA2 7LQ	Erection of a two-storey side extension	<b>PERMISSION GRANTED</b>

DA/26/00282/FUL	10 Moore Close Darenth Kent DA2 6NN	Erection of a single-storey rear extension, loft conversion with rooflights, partial conversion of an existing integral garage to habitable accommodation and associated internal alterations (Part-retrospective)	<b>PERMISSION GRANTED</b>
DA/26/00322/FUL	12 Moore Close Darenth Kent DA2 6NN	Erection of a single storey rear extension	<b>PERMISSION GRANTED</b>

(c) **To consider new applications/recent decisions received after agenda publication**

**24/05/26: TO RECEIVE PARISH UPDATES**

A verbal summary will be provided to members regarding recent Parish issues that do not require Full Council approval. The topics are shared for informational purposes; members requiring more details on specific items should contact the Clerk.

**RECOMMENDATION:** That Members note information on Parish updates presented by the Clerk.

**25/05/26: DATE OF NEXT MEETING**

The proposed date for the next Meeting is Wednesday 17 June 2026.