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# WESTHAMPNETT PARISH COUNCIL

Serving Westhampnett, Maudlin and Westerton

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**Minutes of the Westhampnett Full Parish Council Meeting held at 7pm on  
Monday 13<sup>th</sup> October 2025 at Westhampnett Community Hall, Hadrian Drive,  
Westhampnett, PO18 0FP**

**Present:**

Parish Councillors: Cllr W Holden (Chair), Cllr D Plummer (Vice Chair), Cllr C McCleish, Cllr S Burborough, Cllr T Ashcroft, Cllr N Jackson & Cllr J O'Meara

The meeting was Clerked by Beccy Anderson, Parish Clerk  
10 members of the public attended & Cllr Jerney Hunt

Minute No.	Item
1	<b>OPEN MEETING &amp; TAKE APOLOGIES FOR ABSENCE</b> Cllr Holden opened meeting at 7pm. Apologies from Cllr Henry Potter(CDC) & Cllr S James
2	<b>DISCLOSURE OF INTERESTS</b> Cllr S Burborough – as an employee of Rolls Royce Cllr D Plummer - noted a social connection to an employee (Joe Shopland) of NJS
3	<b>CO-OPTION OF A NEW COUNCILLOR:</b> Councillors considered and <b>approved</b> the application from Nigel Harris to be co-opted as a Parish Councillor. Nigel Harris completed and signed 'Acceptance of Office' form and joined the meeting. He was asked to complete Members Register of Interests' form and return to the Clerk.
4	<b>PUBLIC QUESTION TIME</b> <ul style="list-style-type: none"><li>Question from Hazel B regarding the RR repairs to the notice boards (response in item 16)</li><li>A MOP asked (i) if the litter bin at the bus stop would be moved to another site (due to its smell) Cllr SB said the letter bins are sited by CDC (paid for by the Parish Council) who will not allow anymore bins to be installed (or moved) (ii) reported the bus shelters needed cleaning. Cllrs responded stating arrangements were being made to clean all 3 bus shelters.</li></ul>
5	<b>REPORTS FROM EXTERNAL BODIES:</b>  <b>Cllr Jeremy Hunt (JH) Report</b> attached below  JH also reported in person (notes below) :-  <b>Local Government Reorganisation</b> - Cllr Hunt highlighted that due to the huge pace of the process, and the timescale in which the public engagement process was completed, there were no figures provided in the feedback; however, had the large difference in savings between one and two unitaries been in the feedback survey, then that might have impacted on the results, which showed a 65% support for two unitaries. Cllr Hunt explained the key differences in the payback periods and future savings of a single or two unitary outcome. With a single unitary the payback period of the costs of setting up a single unitary is calculated to be 2.3 years, and the savings after 5 years are estimated to be c£49m per year. With two unitaries, the payback period of splitting the county into two unitaries is calculated to be 6.4 years and the savings, after that are expected to be c£19m per year. So going forward, the annual additional savings for a single unitary over two unitaries, will be in the region of an extra £30m per year. Also, as a single unitary starts making savings 4.1 years ahead of when two unitaries are expected to have paid back the costs of unitarisation , this could amount to around an additional £150m of savings over that period. These are serious figures and with the costs of local government – especially social care – increasing dramatically, maximising the potential savings is essential. (Note: All the figures are set out in the business case, which can be found here: <a href="#">Read the joint West Sussex business case for local government reorganisation.</a> )  There are also very real concerns around the future of the County Council's key services – especially both adults and children's services – if they have to be split into two. Over the last few years the County Council

	<p>has invested heavily in improving these services. Children's services are now in a very good place and adult services have just been rated 'good' by the Care Quality Commission (CQC). The concerns – and ones shared by social care leaders across the country – are that the work and complications of trying to split these services into two will lead to an undoing of all the good work that has been done over these last few years, leading to people receiving poorer support than they currently do – and at a time when they are at their most vulnerable. That is why WSCC have submitted a strong business case for a single – county wide – unitary authority.</p> <p>It was explained that it was likely the full Government consultation would be released in November, with a final announcement made in February/March.</p> <p>Cllr JH also commented on the immense challenges WSCC are facing funding SEND for children and social care for both adults and children with a shortfall of the necessary funding from central government.</p> <p><b>Sue Nel Rolls Royce Motors – October 2025 Report attached below</b> Cllr McLeish enquired about the window cleaning for nearby properties. SN explained this was being arranged. Cllr McLeish commented on the parking on Old Arundel Road by RR employees. SN explained the RR employees parking there could not park onsite and asked Cllr McLeish to contact her and RR security in the future. SN also informed councillors that the reptile fencing will stay but will be removed once the works are completed. SN was asked about the drain as Siddengreen Lane and responded she would look into it.</p>
6	<p><b><u>CONFIRM MINUTES</u></b> Councillors confirmed and approved (i) Parish Council meeting of 8<sup>th</sup> September 2025 – proposed by JoM, seconded by NJ</p>
7	<p><b><u>CHAIRS ANNOUNCEMENTS</u></b> The Chair noted</p> <ul style="list-style-type: none"> <li>• The plaque (commemorating the RAF airman who crashed nearby) had been installed at 9 Westerton.</li> <li>• The EV charging point installed at Richmond Road did not have parking restrictions (i.e. the space could be used by any vehicle whether charging or not)</li> </ul>
8	<p><b><u>PLANNING</u></b> <b>Application: WH/25/01662/OUT Address: Land At Maudlin Farm</b>, Dairy Lane, Maudlin, Westhampnett, Chichester, West Sussex, PO18 - Large Scale Maj Dev – Dwellings Outline planning application (with all matters reserved except for access) for the construction of up to 265 no residential dwellings (including affordable housing and self/custom build plots), specialist accommodation for older persons, a new vehicular access from Old Arundel Road, open space, play areas and associated infrastructure. Councillors noted:- (i) Road Safety Audit had been submitted to CDC Planning Department (ii) Hydrologist Report – Cllr WH met with the hydrologist and Ryan Westwood on site on Monday 6<sup>th</sup> October 2025 and the PC is now awaiting their report (should be by Friday 17<sup>th</sup> October). (iii) Notes for follow-up. Cllr SB reported the RSA had a typo (A47 should be A27)</p> <p><b>Application WH/25/02131/FUL Land To The Rear Of Ash Keys 25 Stane Street Westhampnett Chichester</b> Erection of 1 no. 3 bed bungalow. Cllr SB noted she would review the application and will email councillors to advise if a response is needed or not.</p> <p><b>Application WH/25/02316/PLD, Rolls Royce Motor Cars The Drive Westhampnett Chichester.</b> Construction of additional and replacement hard surfacing. Cllr WH noted he would review the application and will email councillors to advise if a response is needed or not.</p> <p>Action – The Clerk to contact CDC with corrections to RSA reports Action – Cllr SB to review application WH/25/02131/FUL Action – Cllr CM to review application WH/25/02316/PLD</p>
8b	<p><b><u>PAYMENT APPROVAL</u></b> Councillors approved:- (i) October online payments (to be authorised online by Cllr CM)</p>
9	<p><b><u>BANK RECONCILIATION</u></b> Councillors approved:- (i) All Bank Accounts September 2025 (signed by Cllr DP)</p>

10	<b>2025/2026 Qtr 2 BUDGET MONITORING REPORT</b> (i)Councillors reviewed the 2025/2026 Qtr 2 Report and agreed for the Finance Committee to meet Thursday 6 <sup>th</sup> November 2025, to approve the Qtr 2 Budget Report and review the 2026/2027 Budget (for approval at the November 2025 meeting)
11	<b>MADGWICK PARK ALLOTMENTS</b> (i)Councillors noted the Land Transfer paperwork had been received for signing (at the end of the meeting by Cllrs C McLeish & Chair, Cllr W Holden) Cllr DP agreed to hand deliver the signed paperwork to the solicitors on Tuesday 14 <sup>th</sup> October 2025. It was noted any next steps/arrangements need to be reviewed once a date for the land transfer is established.
12	<b>COMMUNITY HALL</b> (i)The Clerk reported 17 private hirers for October 2 weekly hirers for September. Current Account balance £10392.64 (£2587 income for September 2025) <b>Electrical Works</b> The Hall Manger reported the latest electrical report (for the 5 year fixed wiring certification to be submitted shortly) had identified the need (required under new regs) to install power surge cutouts. Councillors approved this asking the Clerk to enquire if this could be funded by S106 funds (ii) <b>Community Hall Development</b> – The Clerk informed councillors (after meeting with Cllrs DP and WH) she had returned the Scope of Works to NJS asking for amendments and had updated the ITT document. The Clerk stated she was waiting to hear from the planning consultant for advice for the ITT content. (iii) <b>Cleaning Schedule</b> Councillors approved the request for an increase to the Community Hall cleaning schedule.  <b>Action</b> The Clerk to contact CDC to enquire as to funding for the electrical works needed
13	<b>PLAYGROUNDS / WESTHAMPNETT GREEN</b> (i)Councillors noted the completion of the playground works at Westerton. (ii)Councillors noted (collection of waste materials) at Westhampnett should be 16 <sup>th</sup> October 2025. The Clerk noted the performance of the contractor in terms of timelines was below expectations and she would be giving this feedback to Sovereign.
14	<b>SPEED INDICATOR DEVICES (SIDs)</b> (i)The Clerk reported all the SIDs had been installed and were working and the installers had delivered all the leads etc for each unit. (ii)Councillors discussed the need to download (and analyse) the data captured. The Clerk distributed copies of the SIDs manual. Councillors agreed to defer any the arrangements for data collection/maintenance for the SIDs to a future meeting.
15	<b>ROLLS ROYCE DEVELOPMENT WORKS</b> (i)Nothing to report (discussed in item 4)
16	<b>ITEMS FOR NOTING OR REFERRAL TO A FUTURE MEETING</b> <ul style="list-style-type: none"> <li>• Notice Boards – Sue Nel reported the notice board at the March School had been refurbished and RR were waiting for the services of apprentices to complete the other notice boards.</li> <li>• Cllr Jackson noted that no arrangements had been made for future Liaison meetings with CDC re the Traveller Site.</li> </ul> <b>Action</b> – the Clerk will contact Piers Taylor at CDC to enquire as to further meetings
17	<b>DATE OF NEXT FULL PARISH COUNCIL MEETING:</b> Monday 10 <sup>th</sup> November 2025, 7pm
18	<b>CLOSE MEETING</b> The Chair closed the meeting at 08.25pm.

Signed

Date

#### ITEM 5 Cllr JEREMY HUNT PARISH UPDATE 13/10/2025

### **Reshaping local government in West Sussex - West Sussex County Council states its preference for a one unitary authority**

West Sussex County Council is stating its preference for a single unitary authority for the whole of the county as its preferred option for local government reorganisation.

The council maintains that a single authority is best for providing high-quality and financial sustainable services to residents.

A business case for local government reorganisation in West Sussex was developed and agreed by all 8 councils in the county. Each council is taking its own decision on its preferred option.

The joint business case and each authority's preference will be submitted to government by Friday this week (26 September) for a final decision in spring 2026.

Leader of West Sussex County Council, Cllr Paul Marshall, is now writing to the government to ask ministers to consider the council's preferred option.

He said: "As the case shows, creating a singly unitary authority will save £50m per year, which is £30m a year greater than the savings that would be generated by moving to two unitary authorities, and pays back the cost of change much more quickly. This unlocks millions we can invest in crucial public services while minimising disruption to those services, especially those that protect vulnerable people.

"Creating two unitary councils in West Sussex will mean having to split essential services that keep our most vulnerable people safe and that are currently delivered countywide, notably children's and adults' social care. We are very conscious in reaching this conclusion that the unavoidable disruption if a two unitary model is adopted will create further challenges in these sectors, both of which are already under significant pressure, and impact on the significant improvements we've made as a council over the last few years.

"While we prefer a singly unitary option, whatever the government chooses, we will maintain our successful collaboration with the District and Boroughs and our shared focus of achieving the best outcome for residents."

Councils in East Sussex and Brighton & Hove City Council have also produced their own business cases. While East Sussex councils have been open about the shape of their plans for some time, Brighton & Hove City Council did not reveal the areas covered by its proposals until just a few working days before the submission deadline, meaning that it has not been possible to fully assess the proposal's impact on West Sussex at this point.

Cllr Marshall is therefore also calling on ministers not to consider the Brighton & Hove business case. He said: "I was personally very disappointed to see Brighton & Hove City Council's alternative proposal for local government reorganisation in Sussex, which was issued after our case was published in papers for our council and cabinet meetings. "Brighton & Hove City Council has not engaged with us and so we have not been able to test their assumptions or modelling. Our initial assessment though is that the case lacks sufficient detail, due diligence and analysis, and it is difficult to see how the proposals meet the government's criteria, notably financial stability, engaging with councils affected, and managing the risks of services being disrupted."

### **Engaging with communities**

The business case for West Sussex draws on feedback from the views of 9,000 residents who took part in engagement work over the summer. What came across very strongly in the responses was a desire for local councils be focused on the differing needs of the places they are responsible for, and for an effective local voice in shaping decisions. This will be a key requirement to build into the new council or councils when they are created.

The government will run its own consultation on the options in the coming months, giving the public a chance to express their view based on the full business case, including the estimated financial impact of each option, which importantly was not available for the earlier engagement exercise.

### **Further information**

[Read the joint West Sussex business case for local government reorganisation.](#)

[Find out more about the future of local government in Sussex](#)

**Protect your child from flu this winter** - Flu can be very unpleasant for children and can sometimes cause serious problems, such as pneumonia. Children under the age of 5 years have one of the highest rates of hospital admissions due to flu. Getting your child vaccinated not only protects them but also helps protect your family. It reduces the risk of flu spreading to relatives who may be more vulnerable, such as grandparents or family members with long-term health conditions. Vaccination can also help prevent the disruption flu causes, meaning you're less likely to need time off work or other activities to care for a sick child, or if you become unwell yourself.

The nasal spray flu vaccine for children is quick, safe and helps keep families and communities protected over winter. It's offered to children aged 2 to 3 years, school-aged children (Reception to Year 11) and children with certain long-term health conditions.

[Find out more including how to get the children's flu vaccine](#)

**Lights, camera, action! Road safety shows return to Sussex schools** - Road safety is taking centre stage in Sussex secondary schools this autumn with the return of Theatre-in-Education performances. These engaging shows use drama, humour and audience participation to help students learn about road traffic dangers in a memorable way.

- Year 7 students (ages 11–12) will see *Look Up*, a show focused on pedestrian safety and responsibility, which is particularly important for those who may be walking to school without their parents for the first time.
- Year 11 students (ages 15–16) will watch *Take a Second*, which explores the impact of choices made as passengers and future drivers as they reach their final year of secondary school.

The programme is supported by the county council, and neighbouring authorities in East Sussex and Brighton & Hove, reflecting a shared commitment to road safety education.

[Read more](#)

**West Sussex Recycling Centres switch to autumn/winter hours from 1st October** - During this period, all centres will be open from 9am to 4pm. To reflect reduced visitor numbers, some centres will close for an additional day each week. The updated opening days for centres local to Chichester are:

- Bognor Regis - Monday to Wednesday, Saturday to Sunday
- Chichester - Monday, Wednesday to Sunday
- Littlehampton - Monday, Thursday to Sunday
- Midhurst - Monday, Thursday to Sunday

All centres will be closed on Christmas Day, Boxing Day and New Year's Day.

Before visiting any West Sussex Recycling Centre, don't forget that residents must book a timed slot. Booking is quick and easy via the [Book to Recycle system](#), or by calling 01243 642106 for those without internet access. Slots can be booked up to 14 days in advance, or on the same day when there is availability.

A handy A-Z guide on what can and can't be recycled at the West Sussex Recycling Centres is available on our website: [www.westsussex.gov.uk/recyclingatoz](http://www.westsussex.gov.uk/recyclingatoz)

West Sussex Recycling Centres are committed to prioritising reuse as much as possible. All West Sussex Recycling Centres offer a dedicated paint reuse container. Residents can donate paint in good condition (e.g. not dried out), provided there is space in the container.

To check full opening hours and book a visit, go to: [www.westsussex.gov.uk/RC](http://www.westsussex.gov.uk/RC). You can now borrow potentially life-saving blood pressure monitors free of charge from all 36 libraries in West Sussex.

**A loan that could save your life** - High blood pressure (or hypertension) is a leading cause of heart attacks, strokes and other diseases, but it is a treatable condition and early detection is key. The easy-to-use blood pressure monitoring kits can be borrowed for up to three weeks by local library members and used at home to check blood pressure daily. The kits come with a guide on how to measure blood pressure, interpret the results, and a diary to log them. For low and high blood pressure readings, people are encouraged to contact their GP for further advice and treatment. Further information to support being healthy is also provided in the kit.

The initiative is a partnership between West Sussex County Council's public health and library services and NHS Sussex, with the aim of increasing the detection of undiagnosed hypertension. Often called 'the silent killer' as it usually has no symptoms, high blood pressure can only be detected via a blood pressure check, which is quick and painless. For many people, there may not be a single cause, but reducing your risk through being a healthy weight, minimising your salt

intake, being physically active, drinking within recommended guidelines and stopping smoking can all help reduce your blood pressure. Being aware of your blood pressure and checking it regularly is an important way that you can take charge of your own health and wellbeing.

The West Sussex Wellbeing Programme can support West Sussex people to make these changes. The programme supports people to maintain and improve their health through practical advice that addresses inequalities and supports people to be healthy and well. This is another superb example of how our libraries support health and wellbeing in our communities and WSCC is delighted to be able to offer this valuable service, which we are sure will benefit many people.

Contact your local library for more information.

#### Local News:

**Come and have a brew with the crew** - Chichester Fire Station is inviting residents to visit for a cup of tea and a talk to get practical advice on how to keep their homes safe from fire. Chichester White Watch Manager, Sam Isted, said: "Our team will be on hand to share simple, practical advice about smoke alarms, carbon monoxide detectors, electric blankets and other standard household electrical appliances. "So come and have a brew with the crew and find out how to make your home a safer place."

**Chichester Fire Station** is located on the Northgate roundabout, the closest available parking is located at Northgate car park. The event is being held on **Friday 10 October from 10am until mid-day**.

**Flooding - Stane Street (adjacent to commercial entrance to Amenity waste site)** - Following your report last month I checked on our mapping system and there appear to be a number of gullies clustered around the site entrance, so I have asked for them all to be checked. I am still awaiting an update, but have chased it this week.

**Coach Road pedestrian improvements** - No further updates since last month's report.

Finally, please don't forget to keep an eye on our website, especially our news and campaigns page where you can keep up to date with all our latest news. <https://www.westsussex.gov.uk/about-the-council/news-and-campaigns/>

Also, a reminder that all our public meetings are webcast live and are also archived, so you can always view them later. <https://www.westsussex.gov.uk/about-the-council/how-the-council-works/watch-county-council-and-committee-meetings-online/>

**Jeremy Hunt – West Sussex County Council Member for Chichester North**  
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#### ITEM 5 SUE NEL ROLLS ROYCE MOTORS REPORT OCTOBER 2025

Westhampnett Parish Council ('WPC') 13/10/2025 v1

#### Operations

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- **Status.** Normal operations.
- **Traffic Congestion on Stane Street.** We are continuing to monitor traffic flows on Stane Street and seek further improvements where possible. The topic is also discussed at each Community Liaison Forum (CLF).



## Planning applications

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**25/02316/PLD** - Construction of additional and replacement hard surfacing.

Note: WPC advised of forthcoming application on 12/09, including the following extract:

*The new hard surfacing would be utilised for the testing of new vehicles on various surfaces to ensure production quality. This will replace the running of vehicles on the public highway and will therefore result in a betterment to the local area.*

## Extension

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- The joining of FP417 and FP416, to create an all-surface permissive path alongside the bridleway, has now been officially opened by Councillor Jeremy Hunt (WSCC) and Werner Lulay, our Director of Finance.
- Tree and bush planting has largely been halted until later this month as a consequence of the exceptionally warm weather.
- The works are on schedule and the building is planned to be watertight by the end of October.

## Community Liaison Officer Notes

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- The monthly Community Liaison Forum (CLF) continues to be very useful. The last meeting was held on 17 September 25 at the Home of Rolls-Royce, attended by Jamie O'Meara and David Plummer.
- In July our very first Newsletter was produced and delivered to more than 700 houses locally. We have had positive feedback and are preparing the second edition, planned for distribution before the end of the year.
- Susan Nel will attend the October WPC meeting.

## Recent News – Selection of Headlines

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[ROLLS-ROYCE SPECTRE BAILEY: A JOYFUL TRIBUTE TO A BELOVED DOG](#)

[STORIES BENEATH THE SURFACE: ROLLS-ROYCE REVEALS THE MOST INTRICATE WOODWORK IN ITS HISTORY](#)

[PHANTOM AT 100: ROLLS-ROYCE REFLECTS ON PLACES AND MOMENTS THAT SHAPED PHANTOM'S FIRST CENTURY](#)

[ROLLS-ROYCE PRESENTS CULLINAN COSMOS: A ONE-OF ONE COMMISSION THAT CELEBRATES THE DRAMA OF SPACE](#)

[ROLLS-ROYCE SPECTRE INSPIRED BY PRIMAVERA: A SPRINGTIME VISION TO CARRY INTO THE YEAR AHEAD](#)

[ROLLS-ROYCE CELEBRATES 100 YEARS OF PHANTOM AT GOODWOOD REVIVAL 2025](#)

ROLLS-ROYCE PRESENTS CULLINAN COSMOS: A ONE-OF ONE COMMISSION THAT CELEBRATES THE DRAMA OF SPACE

To read the press releases:

<https://www.press.rolls-roycemotorcars.com/rolls-royce-motor-cars-pressclub/>

**ITEM 8 OCTOBER 2025 PAYMENTS**

<b>Date</b>	<b>PAYEE</b>	<b>DESCRIPTION</b>	<b>AMOUNT</b>
13/10/2025	Sovereign Design Play Systems	Westhampnett Playground 75% Balance	7,506.95
13/10/2025	WSCC	Clerks' salary & Oncosts September 2025	3,539.17
13/10/2025	RM Huntingford	Grass cutting & fence repair	560.00
13/10/2025	R Skillern	Hall Mgr hours September 25	768.00
13/10/2025	R Skillern	Reimbursement mobile phone	114.99
13/10/2025	GreenClean	Community Hall cleaning 26/09 to 25/10/25	222.00
13/10/2025	The Transportation Consultancy	Road Safety Audit - Maudlin Farm development	2,700.00
13/10/2025	Sussex Christmas Trees	Christmas trees	333.00
13/10/2025	Stocksigns	Supply of 4 Speed Indicator Devices (SIDs)	17,738.40
13/10/2025	Wilbar Associates	Installation of SIDs	4,679.40
13/10/2025	Steve Tilbury	Planning consultancy services Maudlin Farm	900.00
13/10/2025	Safe I.S. Ltd	Fire doors inspections	330.00
13/10/2025	WSCC	Payroll administration 01/04 to 30/09/2025	58.82
		<b>TOTAL</b>	<b>39,450.73</b>