

# HOLTON PARISH COUNCIL

Councillors are summoned to the Meeting of Holton Parish Council on

**Monday 10th November 2025**

To be held at 7.00 pm In the Committee Room, Holton Village Hall

Signed: S. L. Barter, Clerk to the Council

**Members are reminded that if they have an interest to declare in any agenda item, they should do so in advance of the meeting in the book provided for this purpose.**

Members should endeavour to acquaint themselves with the plans before the meeting and, if possible, visit the sites. Planning applications may be viewed: On the SODC website - southoxon.gov.uk or by prior arrangement with the clerk. (01865 872334)

## AGENDA

1. **Apologies**
2. **To confirm the Minutes of the Meeting of the Council held on 8<sup>th</sup> September 2025 (October meeting cancelled)**
3. **Declarations of Interest**

### OPEN FORUM -

4. **District and County Councillor Reports**
5. **Matters arising from the Minutes**
  - PC WhatsApp Andrew Mobbs added – confirm.
  - Internal communications improvements – emails, WhatsApp.
6. **Traffic, Road and Highway Matters**

Road Safety Group

Updates - 20mph extension, Surface water issues, Drains (Holton Turn)

Verge cutting. Hedges. Any other issues.

Stocks Tree condition reported. OCC investigating

Verge damage near Buryhook Corner

Verge damage and parking issues outside Holton Park Cottage/Birchwood House.
7. **Financial Matters**
  - a. **Payments: October**

Clerk's Salary October (30 hrs x £18.35)	550.50
Amazon Inks Black and Coloured	77.85
Clerk Office expenses April-September 2025	34.32
R Taylor Village September	91.20
R Taylor Orchard September	206.40

R Taylor Churchyard September	220.80
HWW News 2025/26 Grant	650.00
Holton Village Hall 50 <sup>th</sup> B/Day Grant	100.00
Maple Tree Grant 2025/26	750.00
Hugo Fox emails monthly fee	20.99
Hugo Fox .gov.uk set up	120.00
HMRC Nat. Insurance 3 months including arrears	67.62

**Precept received 8<sup>th</sup> September 2025/26 (2<sup>nd</sup> half) £10,207.50**

**CIL Payment received October £180.00**

**Payments: November**

Clerk's Salary November	550.50
Ricard Taylor Village October	136.80
Richard Taylor Orchard October	309.60
Richard Taylor Churchyard October	421.20
Amazon HP Printing Paper 5 x 500 pack	20.99

- b. Bank balances after paying the above and monies received.**  
**Deposit £ 20,746.92          Current £226.06**
- c. Monthly Bank Reconciliation.**
- d. CIL Payments due in October.**  
Total held at 31 March 2025 £2,006.46 to be spent by October 2029.  
Plus received in April 2025 £2,737.20 to be spent by April 2030  
£180.00 paid end October 2025 to be spent by October 2030
- e. To review Precept Draft 2026/27 – circulated.**  
To consider provisions for improved access/communication, accountancy software and other future provisions.
- f. To discuss CIL monies and future expenditure.**  
Circulated information regarding future CIL payments regarding Oxford Brookes development.
- 8. Churchyard extension land**  
Ongoing maintenance of extension land. Action plan and future expenditure.  
Fencing removal and replacement. Quotes forthcoming.
- 9. WPS Boundary fence proposals**  
To receive report from Allan East
- 10. Wheatley Neighbourhood Plan**  
To receive report from Brian Pridmore

**11. Local Authority Reorganisation - Unitary Authority - Response to Proposals**

To receive reports from Parish Councillors and agree response.

Public Meeting held on 22 September - Beckley

Public Meeting held on 20<sup>th</sup> October – Merry Bells

**Proposals for Oxfordshire Unitary Authorities**

1. One Authority - Oxfordshire County
2. Two Authorities - Oxford and Shires (Cherwell, Oxford City, West Oxfordshire) and Ridgeway (South Oxfordshire, West Berkshire)
3. Three Authorities - Oxford City Council (with expanded boundaries including Holton etc) North Oxfordshire (including much of the existing West Oxfordshire And Cherwell districts) Ridgeway Council (including much of the existing South Oxfordshire and Vale of White Horse districts combined with the existing West Berkshire unitary.

Petition signing

**12. Planning Applications:**

P25/S2977/HH. Kirton House, Holton, OX33 1PS

Proposed partial demolition of existing attached double garage to provide residential accommodation. Retaining off street car parking to house frontage.

**13. Planning Decisions: South Oxfordshire District Council**

None at 4th November 2025 (Agenda date)

**14. Reports**

**Holton Village Hall** 50<sup>th</sup> Birthday Celebrations October 25<sup>th</sup>. Holton Apple Juice.

Quiz Night (1975 Theme) 14<sup>th</sup> November. Craft Fair Saturday 15<sup>th</sup> November. Film

Night 28<sup>th</sup> November. Grant application – HVH reps. to attend grant meeting on 11<sup>th</sup> November.

**Holton WI Craft Club** – Poppy Display in Bus Shelter from Sunday 26<sup>th</sup> October -12<sup>th</sup> November.

**Brookes development – 15 Road names put forward.**

**Orchard – Monthly report and repairs update – Orchard Rules update**

**15. Publications/Letters and forthcoming events**

OALC October Newsletters circulated. Note: Section 137. Assertion 10 AGAR. OALC Training and Courses, Employment Update.

Letter of Thanks from The Maple Tree reference PC Grant.

Communication from David Bainbridge (Savills) Brookes development (circulated)

**16. Items for discussion and/or referral to a future meeting**

Future meetings can be re-arranged with sufficient notice (one week).

To agree possible attendance at the next meeting to avoid last minute cancellations if likely to be non-quorate.

**17. Date of Next Meeting: Monday 8<sup>th</sup> December 2025**