

**Minutes of the Meeting of Cantley, Limpenhoe and Southwood Parish Council  
held on Thursday 20<sup>th</sup> May 2021 at 7.00pm at Cantley Village Hall**

**Present:** Dot Machin (Chair)  
Kevin Francis  
Norma Knight  
Steve Bennett  
Jan Davis

**Also present:** Melanie Eversfield, The Clerk, District Councillors Sue Prutton and Grant Nurden and two residents.

**1. Election of Chairman for the ensuing year**

It was proposed, seconded and unanimously **agreed** that Dot Machin be elected Chairman for the ensuing year. Dot subsequently signed the declaration of office.

**2. Election of Vice Chairman for the ensuing year**

It was proposed, seconded and unanimously **agreed** that Steve Bennett be elected Vice Chairman for the ensuing year. Steve subsequently signed the declaration of office.

**3. Public Forum**

Dot welcomed all those present to the first physical meeting of the council since March 2020.

**4. Apologies**

Apologies were received and accepted from Norma Knight and Peter Key.

**5. Declaration of Interest for items on the agenda**

There were none.

**6. Minutes of the meeting held on 15<sup>th</sup> April 2021**

The minutes of the meeting were **agreed** as an accurate record and signed by the Chair

**7. Urgent Items to be raised through the Chair**

There were none.

**8. Matters Arising**

a) Manor Barn – It was noted that Broadland had not responded to the Clerk's email and therefore she will continue to chase. **Clerk**

b) Yare Grain – It was noted that the Clerk had looked at the previous planning application and what was proposed is not there. The Clerk to seek a site meeting with Planning Enforcement. **Clerk**

c) Armed Forces Covenant – Following a briefing from Jan Davis it was agreed not to pursue this further. **Clerk**

**9. Highways and Transport**

There were no issues. It was **agreed** that it would be helpful to meet with Matthew Youngman as soon as Covid allows.

**10. Finance**

a) The account summary, budget comparison and bank reconciliation for the financial year ending 31<sup>st</sup> March 2022 as at 30<sup>th</sup> April 2021 was received and noted.

b) Membership to the Broads Society at a cost of £16.00 was considered. It was **agreed** to not subscribe this year. **Clerk**

c) The following payments were considered and **agreed** that all should be paid by Standing Order:- **Clerk**

Mrs M Eversfield	Salary May 2021	£294.32
HMRC	PAYE May 2021	£46.60

- 11. Planning**
- a) BA/2021/0144/HOUSEH – Single storey extensions to west, east and north elevations and re-positioning of external walls – Belmont, Marsh Road, Limpenhoe. NO OBJECTION **Clerk**
- 12. Ongoing Matters**
- a) Network Rail  
An email was received for a parishioner in relation to the gates on Church Road being padlocked. It was **agreed** to write to Network Rail asking that in future if the gate is locked that signs be placed on both sides of the gates. **Clerk**
- b) Poors Land Trust  
The Clerk stated that she is still looking into this. **Clerk**
- c) Cantley Help  
Cllr Jan Davis gave a brief update as to what has been happening which is nothing onerous at present. He is looking into the possibility of it becoming a Good Neighbour Scheme and will bring back to the Council. **JD**
- d) Cantley Sugar – The Clerk is awaiting details for a meeting with Cantley Sugar and will update the council accordingly. **Clerk**
- 13. Items for the Next Months Agenda**  
As per meeting minutes and annual accounts. **Clerk**
- 14. Date of Next Meeting**  
Thursday 17<sup>th</sup> June 2021 at 7.00pm at Cantley Village Hall

The meeting closed at 7.44pm

**CHAIR**