

# Stalisfield Parish Council

To Parish Councillors, members of the public and press.

Members are hereby summoned and notice is given that a **Meeting** of the **Parish Council** will be held in **Stalisfield Village Hall** on **Monday 26 July 2021** at **8.30pm** when it is proposed to transact the following business:

## 1. Councillors Vacancy

## 2. Apologies

To receive and accept apologies for absence.

## 3. Declarations of interest

Members are invited to declare disclosable pecuniary interests and other interests in items on the agenda as required by the Stalisfield Parish Council Code of Conduct for Members and by the Localism Act 2011.

## 3. Minutes of the Annual Parish Council Meeting Held on 4 May 2021

To consider the minutes of the meetings and if in order sign as a true record

## 4. Matters Arising from the Minutes

## 5. Public Time

This is a concessionary short session and will be limited to 15 minutes. Three minutes per person will be allowed and only if time permits will further comments be heard. This is an information session only and no action can be taken upon those items raised.

## 6. Planning Matters

i. Ref: 21/503298/TCA

Address: Oak Hall House Stalisfield Road Stalisfield ME13 0HX

Proposal: Works to tree in conservation area T1 Ash - Fell

ii. Ref: 21/503842/FULL

Address: Former Stables And Wagon Lodge Woodsell Farm Hillside Road Stalisfield Faversham Kent ME13 0JF

Proposal: Change of use of disused stables and Wagon Lodge into a holiday-lets.

iii. Any planning matter received by 26 July 2021

## 7. Finance

i. Annual Governance Statement- To agree the statement.

ii. Annual Return for the Year Ended 31 March 2021- To receive the end of year return and to consider the adoption and signing of the return.

iii. To Certify exemption from a limited assurance review under Section 9 Of the Local Audit (Smaller Authorities) Regulations 2015.

iv. Councillor expenses

v. Invoices

**8. Any Other Business-** This for information only and no decision can be made on items raised.

## 9. Date of next meeting

*Wendy Licence*

Clerk to Stalisfield Parish Council

Date: 20 July 2021

**To help keep loved ones safe, please DO NOT attend the meeting if you have had any known contact with COVID-19 in the previous 14 days or have experienced symptoms. Questions and comments can be sent to the Clerk to be raised at the meeting.**

**It would be helpful if residents could inform the Clerk if they wish to attend to allow the appropriate measures to be taken to comply with social distancing guidelines.**

Legislation allows for meetings to be recorded by anyone attending. Persons intending to record or who have concerns about being recorded should please contact the Clerk.