

## GREAT COXWELL PARISH COUNCIL MEETING

**The Members of the Great Coxwell Parish Council are summoned to attend a Meeting of the Great Coxwell Parish Council to be held on Monday 9<sup>th</sup> September 2024, at 6:30pm, in The Reading Room, Great Coxwell.**

**Members of the public are invited to attend.**

### AGENDA

- 1. Apologies for absence**
- 2. Approval and signing of minutes of last meeting: 01.07.2024**
- 3. Declarations of interest in relation to this Agenda**
- 4. Representations by members of the public (on agenda items or matters to be added to the next agenda)**
- 5. County Councillor's Report**
- 6. District Councillor's Report**
- 7. Correspondence:** damage to drain-pipe; drains Puddleduck Lane
- 8. New Business:**
  - 8.1. Salt Bins: Winter
- 9. Ongoing Business:**
  - 9.1. Verges & footpaths: grass cutting survey wording options
  - 9.2. Dog-mess signs
  - 9.3. Neighbourhood Plan Update 2025: questionnaire & training attendance
  - 9.4. Drains – Puddleduck Lane; in front of Park and the Paddock clearance
  - 9.5. Hedges – in front of the Paddock
  - 9.6. Power-cuts
  - 9.7. Bus-stop sign
  - 9.8. Telephone-box
- 10. The Park/Reading Room:**
  - 10.1. Repairs/maintenance for 2024 in the Park;
  - 10.2. Gate access quotes; gate access consider s.106 funding application: consider resolution to make s.106 grant application and endorse use of s.106 funding by the Parish Council for that purpose; with resolution to delegate signature of s.106 funding application form to Parish Clerk and to resolve to accept said funding by the Parish Council.
  - 10.3. Reading Room: deep clean/sink plumbing/thermostat
  - 10.4. Cellar insulation and hand-rail quotes: cellar insulation and hand-rail s.106 funding application: resolution to make s.106 grant application and endorse use of s.106 funding by the Parish Council for that purpose; resolution to delegate signature of s.106 funding application form to Parish Clerk and to resolve to accept said funding by the Parish Council.
- 11. Finance:**
  - 11.1. Financial update; including budget variance report and bank reconciliations for authorisation;
  - 11.2. Approval of all payments since 01.07.2024 (inclusive of VAT), including confirmation of councillors authorizing payments:
  - 11.3. *Parish Council*

<i>Inv Date</i>	<i>Payee</i>	<i>Sum</i>	<i>Bank Recon</i>	<i>Payment Details</i>	<i>Cllr Auth</i>
-----------------	--------------	------------	-------------------	------------------------	------------------

	BGG Garden & Tree			Church Lane Verge cut 14/06	
30/06/2024	Care Ltd	£60.00	£23,701.96	& 27/06	NH/RH
	BGG Garden & Tree			Reading Room Grass Cut	
30/06/2024	Care Ltd	£36.00	£23,665.96	14/06/204	NH/RH
	BGG Garden & Tree				
30/06/2024	Care Ltd	£120.00	£23,545.96	Park Cutting on 27/06/2024	NH/RH
				Internal examination Parish	
30/07/2024	Ms LJ Wilkinson	£100.00	£23,445.96	Room account	NH/RH
				R Gilmour - Reading Room	
02/07/2024	R Gilmour	£11.80	£23,434.16	cleaning supplies	
				Annual safety inspection of	
12/07/2024	Playsafety Limited	£112.80	£23,321.36	play park	RH/NH
				Budgeted increase to	
	To Reserve Account	£800.00	£22,521.36	earmarked reserves	
				VAT Refund 01.12.23 to	
09/07/2024	HMRC VAT Refund	-£537.84	£23,059.20	30.06.24	
				Data Protection Registration	
	ICO ZB150635	£35.00	£23,024.20	05/08/24-25	
	BGG Garden & Tree				
31/07/2024	Care Ltd	£120.00	£22,904.20	Park Cutting 05/07/2024	RH/JR
	BGG Garden & Tree			Reading Room Grass Cut	
31/07/2024	Care Ltd	£36.00	£22,868.20	26/07/2024	RH/JR
	BGG Garden & Tree			Church Lane Verge Grass Cut	
31/07/2024	Care Ltd	£30.00	£22,838.20	26/07/2024	RH/JR
				Payroll Quarter Jun/Jul/Aug	
31/08/2024	Clerk's Payroll	£770.40	£22,067.80	2023	
21/08/2024	Carrington Blake Ltd	26.88	£22,040.92	Payroll Provider	

Note powers: Park maintenance: LG (Misc Prov) Act 1976, s.19; Verges/Footpaths maintenance: HA 1980, s.43, 50, 196 Reading Room provision and expenses: LGA 1972, s.133; LG (Misc Prov) Act 1976, s.19

#### 11.4. Reading Room

Date	Payee	Bank		
		Sum	Recon	Payment Detail
13/06/2024	Vale of White Horse	-£325.00	£1,922.29	Room Hire 04/07/2024
10/06/2024	Room Hire	-£16.00	£1,938.29	Room Hire 20/08/2024
01/07/2024	British Gas	£21.78	£1,916.51	Electricity Supply 29 May to 28 Jun 24
12/07/2024	Everflow	£11.71	£1,904.80	Water/Waste Supply 12/08 to 11/09/2024
28/06/2024	EDF	£12.90	£1,891.90	Gas supply 30 May to 27 June
				Electricity Supply 28 Jun to 29 Jul
01/08/2024	British Gas	£22.11	£1,869.79	2024
12/08/2024	Everflow	£32.81	£1,836.98	Water/Waste Supply
21/08/2024	EDF	£25.88	£1,811.10	Electricity Supply

11.5 Resolution for any VAT shortfall from s.106 Funding Applications for insulation of cellar/installation of hand-rail and/or to widen pedestrian access gate into the Park to be met from general reserves pending reimbursement of VAT for said works.

**12. Planning since last meeting:**

**New matters:**

- **P24/V1734/LB:** Pear Tree Cottage – replace timber/tiles (13/09/24 deadline)

**Decided since last meeting:**

**No further developments since last meeting:**

- **MW.0151.23:** Wicklesham Quarry: objection submitted (11.06.24)
- **P22/V0996/RM:** Appeal to Secretary of State against refusal of an application for reserved matters (comments/modification/withdrawal of previous representation by 21.11.23). Appeal allowed save in relation to discharge of conditions 7 (biodiversity enhancement plant) and 10 (lighting scheme).

12.1. Any further outstanding applications arising at the time of meeting.

**13. Policies/Administration:**

- 13.1. Policies for review: none due
- 13.2. CWAG statement
- 13.3. Resolution to appoint Lisa Wilkinson as Internal Auditor for 2024/5 financial year and to carry out examination of Parish Room Charitable Trust accounts.

**14. Any other business/announcements to be added to next meeting's agenda.**

**15. Date of next meeting**

Joanna Farrant

Joanna Farrant

Parish Clerk (clerk@greatcoxwell.com)

02 September 2024