

PARISH COUNCIL MEETING

I hereby give you notice that a meeting of the Parish Council will be held in Shepherdswell Village Hall on Wednesday, 19 November 2025 at 1900hrs.

All members of the Council are hereby summoned to attend for the purpose of considering and resolving the business to be transacted at the Meeting as set out hereunder.

Please note that these meetings may be sound recorded.

Dated 14 November 2025
Jan Rousell, Parish Clerk

AGENDA

To receive reports from the County and District Councillors, Community Warden, Community Beat Officer & Shepherdswell Green Spaces Group. Public questions or comments on agenda and non-agenda items (public participation will be limited to 15 minutes or otherwise at the discretion of the Chair)

247/2025 Apologies for Absence

248/2025 To **APPROVE** the minutes of the meeting held on the 15 October 2025

249/2025 Declarations of Interest

A Councillor who declares a DPI in relation to any item on the agenda will need to leave the meeting for the whole of that item and not be able to speak or take part, unless a relevant dispensation has been granted. A Councillor who declares an OSI will be able to speak on the item, but will be required to leave the meeting for the vote

250/2025 Public Participation Guidance Policy – to **APPROVE** and **ADOPT**

251/2025 Parish Clerk's Report

252/2025 Finance

252.01 To **RECEIVE** a report from Chair of Finance

252.02 To **DISCUSS** and **APPROVE** the schedule of payments, please see attached report

252.03 To **REVIEW** and **AGREE** proposed budget and precept requirement for 2025/26

252.04 To **REVIEW** and **ADOPT** the Financial Regulations

252.05 To **DISCUSS** and **APPROVE** a grant for the Village Green Association to contribute toward the costs of tree lights for Shepherdswell Village Green

252.06 To **DISCUSS** and **APPROVE** the purchase of a mobile phone for use by the Chair

253/2025 Planning

To **RECEIVE** a report from Chair of Planning

254/2025 St Andrew's Development

To **DISCUSS** and **APPROVE** the continued engagement between the Parish Council and Rebus Planning/Guildcrest Homes

255/2025 RoSPA Report

To **DISCUSS** and **APPROVE** the dimensions of the knee rail as recommended in the RoSPA report

256/2025 Working Group Reports

- 256.01 Carbon Footprint Working Group
- 256.02 Highway Improvement Plan Working Group
- 256.03 Communication Working Group

257/2025 Community

- 257.01 Village Hall – to **DISCUSS** and **APPROVE** the wording for signage to be installed in the Village Hall Car Park
- 257.02 Shepherdsweil Community Fete

To **REVIEW** and **APPROVE** the use of Shepherdsweil Recreation Ground on Saturday, 4th July 2026, for the purpose of holding a Summer Fete

To **REVIEW** and **APPROVE** Parish Council sponsorship of the event, up to a maximum £2,000.

- 257.03 Shepherdsweil Gardening Club – to **DISCUSS** and **APPROVE** a request to plant a tree in Reed Meadow

258/2025 To **RESOLVE** that, in accordance with Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, the press and public be excluded from the meeting for the following item(s) of business on the grounds that they involve the likely disclosure of confidential information.

- 258.01 To **DISCUSS** and gain Council **APPROVAL** to seek legal advice over recent social media posts

259/2025 Date of the next meeting

This will be on Wednesday 21 January 2026 at Shepherdsweil Village Hall at 1900hrs