

# Minutes of the Parish Council Meeting

Monday 20th March 7.30pm Heckfield Memorial Hall

Present: Cllr Janice Hughes (JH) (Chairman); Cllr Bob Aylmer (BA);  
Cllr David Sexton (DS); Cllr Alan Woolford (AW). Clerk Susan Turner (ST)

Guests: District Councillor Anne Crampton. Members of the public: 1

## 17.35 PUBLIC OPEN SESSION

- i **A Hound Green resident expressed appreciation for the new benches etc on the Green** and particularly the footbridge to Vicarage Lane. It was noted that Cllr Anne Crampton had been instrumental in approving the allocation of S106 funding.

A separate dog waste bin was suggested for Hound Green, the current multi-purpose bin being close to the picnic table.

- ii **A Vicarage Lane resident emailed questions and concerns** as unable to attend the meeting.

'1. The speed of vehicles and lack of care in country lanes especially driving over banks and verges. Could Highways be persuaded to put in more passing spaces in Bottle and Vicarage Lanes?'

*Parish Council comment: With cuts in Highways funding this is unlikely to be a priority. This is a question to refer to our County Councillor.*

'2. Asking for volunteers to clear litter from our area. Not much can be done about the rubbish thrown from cars and vans.'

*Parish Council would encourage everyone to help tidy up litter from their local area.*

'3. The standard of hedge cutting by councils and their sensitivity to the environment.'

*The local landowner is responsible for hedgcutting and is thought to be sensitive to the environment.*

'4. When the B3349 is closed, suggest a one way system in Bottle/Vicarage Lanes.'

*Measures for the road closure will be discussed with SE Water and Highways.*

- iii **Abandoned car in Vicarage Lane** Anne Crampton advised that Hart would remove cars abandoned roadside after a period of three weeks to allow for investigation, and to be removed by the owner.

17.36 **APOLOGIES** received from Keith Alderman, PCSO Nick Greenwood.

## 17.37 TRAFFIC & HIGHWAYS

- i. **Road closures for surface dressing (Operation Resilience)** planned for half a day during two-month period from 20th March.

Vicarage Lane/Bottle Lane; Hound Green Close/Hudsons Meadow  
Stoken Lane/West Green Road (Hazeley Bottom) (117-120 on list out of 164).

Councillors agreed they had no issues of concern re half-day road closures.

- ii. **B3349 closures for SE Water** Communication from HCC (Street Works Manager) confirming closure of the B3349 from Red Hill to Vicarage Lane end July to October:

'I have asked SEW to draw up some plans to outline options for minimising risk of such activities [rat running Vicarage & Bottle Lane] and risks to safety. They will be contacting you shortly to discuss these options.'

ACTION Discussion item for Parish Assembly.

For signature Janice Hughes

<b>iii Lengthsman tasks</b>		
ACTION	1. Lengthsman in contact with AW regarding Hazeley Heath bus stop areas. AW To organise works.	AW
	2. Lengthsman team cleared leaf debris with hand tools from Hound Green ditch along B3349 (20 hours on 28th March). It became apparent as work progressed that a digger is needed. The ditch along the B3349 isn't functioning and water backs up onto the Green.	
AGREED	Parish Council will pay for a day's digger hire at c£70. Labour will come from Lengthsman hours, cost of debris removal to be advised.	ST
ACTION	Clerk.	
	3. West End Footpaths 12 and 16 (see iv.2 below).	
<b>iv Rights of way</b>		
ACTION	1. FP 31 has been requested, and is in the process of being designated, as a bridleway. But horses churning up the path has led to complaints from walkers. JH commented that the bridleways across Hazeley Heath have been 'upgraded' for horses. BA is in contact with HCC.	ST
	2. Footpaths at West End Farm, FPs 12 and 16, to be strimmed early May and Aug / September. To be added to Lengthsman schedule (see iii.3 above). Clerk.	
<b>17.38</b>	<b>HOUND GREEN</b>	
<b>i</b>	<b>Ditches</b> See iii.2 above	
<b>ii</b>	<b>Moles</b> KA instructed Robert Mandry from Holdshott Farm to out mole control. To date 14 moles caught at £10 per mole.	
<b>iii</b>	<b>Harrowing.</b>	
AGREED	Groundsman Jason Ebury (PGGM) will go over with drag harrows. Guesstimate £140.00.	ST
ACTION	Clerk.	
<b>iv</b>	<b>Waste bins</b> John Elson, Head of Technical & Environmental Services, Hart, advised that Hart presently does not have the capacity (manpower) to empty additional bins, hoping will have in near future. Parish needs to provide an interim solution.	KA
ACTION	KA agreed to empty Hound Green bin for the meantime.	
<b>v</b>	<b>SSE</b> (Scottish Southern Electric) vehicle(s) have been on the Green by Lanterns entrance to replace the transformer box and churned up the ground causing deep ruts. To be raised with SSE.	
<b>17.39</b>	<b>PROJECTS</b>	
<b>i</b>	<b>Phone box</b>	
ACTION	1. Arrangements are in place to move the phone box. AW to oversee and provide costs, including for new base.	AW
	2. The volunteer team will need guidance when refurbishing as to the uses the phone box will be put to – eg requirements for shelving, lighting.	
ACTION:	3. Suggestions have been: - Library – need to keep aired and prevent books becoming damp/musty. - Defibrillator (said to improve heart attack survival rates by 80% – is locked in cabinet, requires ringing phone number for release, Anne Crampton confirmed no record in Hart of defibrillators being vandalised). - Need for electricity and lighting – five-year battery, LED light.	
	Proposal to be drawn up (subject for Parish Assembly discussion).	

**ii Glebe Wood** Location map at **APPENDIX I.**

1. BA reported for the *WW Benefice Magazine* that the Parish Council together with the Woodland Trust will formulate a plan to enhance the woodland, and improve public access to the wood.'
2. The Woodland Trust will remove their signage.
3. Project discussion deferred in the absence of KA.

KA

ACTION KA to draft proposal.

**iii Hazeley Bottom**

1. Parking: It was noted that land adjacent to the noticeboard etc at Hazeley Bottom is RSPB land and parking here is a matter for them.
2. Potential for restoring old Pot Kiln. The Hazeley Bottom Conservation Area appraisal (though the pot kiln is outside the CA) includes:  
'Brick and tile making was... important in Hazeley Bottom and there were extensive clay pits excavated to the south west of the conservation area. One of the early brick kilns can still be seen covered in ivy at the entrance to the timber works. This is opposite the property now called Brickmakers Cottage which still has a pub style sign in its front garden.'

Restoring the pot kiln would require the involvement of English Heritage etc and be a complex project.

DS

ACTION DS to contact owners.

3. Passing places. From Hazeley Bottom to Mattingley the road is very narrow and without a formal passing place. This is an issue for Highway (see 17.34 Public Session ii.1).

**iv War Memorial**

It was noted that the bus shelter war memorial is shown on the Mattingley Green Conservation Area Map as a Listed Building.

**17.40 HAZELEY HEATH**

Letter received from Leigh Wallace, Assistant Senior Countryside Ranger, Hart District Council, seeking approval from MPC for future grazing proposals:

'In order to install the infrastructure required to facilitate grazing, Hart District Council and the RSPB need to produce an application for approval to the Planning Inspectorate. This is because the Heath is Common land, wherein major management proposals need to provide evidence of thorough consultation with stakeholders, such as local residents and national groups. Until this point, we have had an overwhelmingly positive response, including unanimous approval from representatives at our recent Consultative Group meeting.

'With Mattingley Parish Council being involved in the process thus far, we are hopeful that you can provide us with formal support for the application proposals.'

AGREED To give formal support to the application proposals.

ST

ACTION: Clerk to confirm decision to Leigh Wallace.

For signature *Janice Hughes*

**17/41 PLANNING****i Parish Planning Applications****1. New / Pending Applications**

16/03026/CON (10 Mar 2017) Hazeley Hatch, Hazeley Heath. Discharge of condition 3 (details of samples of external surfaces) and 4 (large scale drawings of doors) pursuant to 16/03026/HOU (approved Jan 17) Demolition of existing garage and construction of a new detached garage and stores.

*No comment required – discharge of conditions only.*

17/00522/CA (03 Mar 2017) Fosters, Reading Road Mattingley.

(T1) English Oak; Quercus Robur - crown reduce, reduce in height by approx. 2-3 meters to suitable growth points, reduce lateral spread by approx. 2-3 meters to suitable growth points to balance and shape, crown thin by up to 10% remove any major deadwood over 20mm in diameter. To allow more natural light into garden, to form a overall balanced crown. (T2) English Oak; Quercus Robur - Crown raise, prune two lowest lateral limbs to stem base, remove any major deadwood over 20mm in diameter. To allow more natural light to penetrate the garden- particularly lawn area, to form a overall balanced crown. .

*No objection from Parish Council*

17/00490/PREAPP (02 Mar 2017) Land Adjacent To Reading Road, Mattingley.

Proposed new dwelling. Case Officer Kirsty Nicholls.

*Pre-application request only.*

17/00226/HOU & 17/00227/LBC (21 Feb 2017) Old School House, Hound Green.

Front Roof to be repaired due to age, leaks, lack of insulation and provide additional light to hallway; To remove existing tiles and ridges from roof area shown on the plan/sketch attached. To fix new breathable membrane and tile battens to rafters. Re-use existing tiles and ridges in good condition. Short fall replace with tiles to match existing. Fit three new roof windows to provide necessary light. (Revised drawings supplied 10th March).

*No objection from Parish Council*

**2. Applications Granted**

17/00353/NMMA (10th March, reg 13 Feb 2017) Acorns, Hound Green, Mattingley.

Amendment to remove one of the windows on gable end pursuant to 16/00589/HOU Loft Conversion.

**ii Bramshill House.**

Meeting 10th March organised by Glynis Spencer, Bramshill Clerk, attended by David Sexton. DS reported that of the 10 planning applications submitted to Hart, nine have been rejected and one subject to enquiry. **See Appendix II.**

English Heritage has a particular interest with regards to the ceilings in the house.

Note: A formal request has gone to the Secretary of State to call in all planning applications relating to Bramshill House.

**17/42 FURTHER REPORTS**

**i Police Update** No reported crime in Parish from last meeting to 13th March.

**ii Hound Green Tree reports** The Hound Green tree report was conducted by Stephan Rose of Arborsphere Ltd, Shirley, Southampton. A re-assessment is due thought it would be preferable to first have the tree works completed by SSE.

**ACTION:** Clerk to contact Arborsphere regarding re-assessment of the Hound Green trees.

ST

**17.43 FINANCE****i Cheques for signature**

343 Village Hall hire Feb/March 2017	£66.00
344 PGGM contract Feb 2017	£424.00
345 Clerk's salary & allowance March 2017	£315.62
346 Simon Wells mapboard staining	£220.00
347 Robert Mandry – mole control	£140.00

**ii Bank reconciliation** Signed by Chairman & Clerk. **SEE APPENDIX III.****iii Compensation claim** Hound Green electricity poles.

ACTION: Clerk to follow up with Thomson Broadbent.

**iv Highways S106 claim** (Countryside access: to date – gates / bridge / mapboards – project ongoing to 2019.)

ACTION: BA to email AW with grant claim figures for budget.

ACTION: Clerk to invoice HCC for works to date.

**v Budget update**

ACTION: AW.

**vi Phone Box Insurance** Phone box added to list of items insured at £2,000. No additional premium up to 1st June renewal date.

ACTION: List of items insured needs to be reviewed for AGM.

**17/44 MATTERS ARISING** not otherwise on the Agenda**i Mapboards**

1. Simon Wells completed staining (see 17.43.i above).
2. Drainage holes Hound Green board, and position of some 'you are here' arrows. Issues resolved – with thanks to DS.

**ii WW Magazine** BA submitted article for April issue.

Featured Hound Green, Glebe Wood, Phone Box, Mapboards, Replacing old styles with self-closing gates, Lengthsman, Bramshill House, Parish Assembly, Precept:

**SEE APPENDIX IV****iii Hants Police & Crime Panel**

Response submitted by deadline 3rd March to the 'Hampshire Police and Crime Panel – Rural Crime 2017 – Proactive Scrutiny'. **SEE APPENDIX V**

**17/45 APRIL PARISH ASSEMBLY**

24th April, 7.30pm Meeting Room.

ACTION: Format of meeting to be decided.

Meeting closed 9.20pm

Next meeting: Parish Assembly 24th April; AGM 15th May.

ST

BA

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## APPENDIX I – GLEBE WOOD LOCATION



## APPENDIX II – BRAMSHILL PLANNING APPLICATIONS

### Pending

16/01290/FUL (09 June 2016) Land at Bramshill House. Change of use of land to provide a Suitable Alternative Natural Greenspace (SANG) and associated works.

### Refused 10th March 2017

16/00728/FUL (05 Jun 2016) Bramshill House, Bramshill Park RG27 0JW. Construction of **9 residential units** with associated parking, access and landscaping within an area known as Pinewood. Provision of a new 14.4ha SANG. Bramshill House, Bramshill Park.

16/00727/FUL (05 Jun 2016) Bramshill House. Construction of **14 residential units** with associated parking, access and landscaping within areas known as Maze Hill and Sandpit Close. The provision of a new 14.4ha SANG.

16/00720/FUL (05 Jun 2016) & 16/00721/LBC (05 May 2016) Conversion of Bramshill House, the Stable Block and the existing Nuffield Hall, to provide a total of **25 residential units** and associated parking. Use of the principal rooms of Bramshill House as a publicly accessible museum space. Demolition of curtilage listed buildings and maintenance and restoration works to Bramshill House and Gardens. The provision of a new 14.4ha SANG.

16/00726/FUL (13 Jun 2016) Construction of **235 residential units** and associated parking, access and landscaping in the area known as The Core which includes; the Quad, Lakeside, Central Area, Walnut Close, Maze Hill and Sandpit Close. Demolition of non-listed buildings. Construction of a replacement cricket pavilion. The provision of a new 14.4ha SANG.

16/00722/FUL & 16/00723/LBC (05 May 2016) Conversion of Bramshill House, the Stable Block and the existing Nuffield Hall for use **as a single dwelling** and associated parking. Demolition of curtilage listed buildings and maintenance and restoration works to Bramshill House and Gardens. The provision of a new 14.4ha SANG.

16/00724/FUL & 16/00725/LBC (05 May 2016) Conversion of Bramshill House, the Stable Block and the existing Nuffield Hall **for use as offices**, providing 5,196m<sup>2</sup> of commercial (B1(a)) space and parking for 175 vehicles. Demolition of curtilage listed buildings and maintenance and restoration works to Bramshill House and Gardens.

From Officer's report to 16/00720/FUL and 16/00721/LBC

- '1 The proposed development is a significant major residential development in the countryside in an unsustainable location which is remote from nearby settlements with services and facilities. The quantum and scale of development proposed is unjustified in this rural landscape contrary to the provisions of policies GEN3 and RUR 1 - 3 of the HDLPR and the Core Principles of the NPPF.
- '2 The proposed development will cause harm to the significance and defined special interest of the Grade 1 listed heritage asset. The planning or heritage benefits proposed do not outweigh the harm. The proposal is therefore contrary to the provisions of GEN2 CON12 CON17 CON 18 of the HDLPR and conflicts with the provisions of S12 (paragraphs 131, 132 and 134 of the NPPF and conflicts with Sections 16(2) and 66(1) of the (LBs and CAs) Act 1990.
- '3 The proposed development has not demonstrated that the quantum and scale of development is necessary, viable or justified to secure the long term future of the heritage assets at the site. The proposal conflicts with the provisions of GEN2 CON12 CON17 CON 18 of the HDLPR and conflicts with the provisions of S12 (paragraphs 131, 132 and 134 of the NPPF and conflicts with Sections 16(2) and 66(1) of the (LBs and CAs) Act 1990.'

**APPENDIX III ACCOUNTS TO DATE – BANK RECONCILIATION****Mattingley Parish Council****2016 - 2017 Bank Reconciliation – 20th Mar 2017**

Receipts and payments summary			
1	Balance Brought Forward from 1st April 2016	£5,677.39	
2	Plus Income 2016/17 to date	£53,875.21	
3	Less Expenditure 2016/17 to date	£29,263.98	
4	Balance update 2016/17 to date	£30,288.62	
Reconciliation			
6	Treasurers Account <i>at 30th January 2017</i>	£32,319.71	
7	Bus 30-day notice <i>at 9th November 2016</i>	£101.18	
8	TOTAL BANK ACCOUNTS	£32,420.89	
9	Plus Income outstanding		
10	Less cheques to clear	£2,132.27	
11	Balance update 2016/17 to date	£30,288.62	
Notes			
12	Income outstanding at box 9 includes		
13	Cheques to clear at Box 10 =		
	335 R. Darley	£42.53	
	337 R. Darley	£254.70	
	338 HMRC	£63.80	
	340 Heckfield Village Hall Jan 2017	£33.00	
	341 PGGM Jan 2017	£212.00	
	342 Susan Turner - clerk salary Feb 2017	£315.62	
	(Cheques to sign at meeting)		
	343 Herckfield Village Hall Feb/Mar	£66.00	
	344 PGGM Hound Green maintenance Feb 2017	£424.00	
	345 Susan Turner - clerk salary Mar 2017	£315.62	
	346 Robert Mandry Moles - 14 moles at £10 per mole	£140.00	
	347 Simon Wells - mapboard staining	£220.00	
	WW Benefice Mag	£45.00	
		£2,132.27	

Signed:

*Janice Hughes*

Chairman .....

Date

*20th March 2017*

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Susan Turner, RFO *SJ Turner* .....*20th March 2017*

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**APPENDIX IV: ARTICLE FOR APRIL EDITION WHITEWATER BENEFICE MAGAZINE**

We are pleased to welcome our new parish clerk, Susan Turner, who has taken over from Ron Darley, who has relocated to the pastures of Yorkshire, where we wish he and his wife a long and fruitful retirement. Susan is an experienced clerk, who is also clerk to Newham and Mapledurwell & Up Nately parish councils, and can be contacted by email (clerk.mattingley@parish.hants.gov.uk), or telephone 07515 777060.

In our last article we made mentions of projects being planned, and we update as follows. On Hound Green, picnic tables and seating have been installed, together with a litter bin, and a bench on both sides of the football pitch. A number of bird and bat boxes have also been positioned in surrounding trees. The council has agreed with Hart D.C. the extent of the SINC (Sites of Importance for Nature Conservation) on the green. This restricted area has been clarified as involving the edge of the green alongside the B3349 and the corner of Vicarage Lane with Hound Green Close. These areas are the habitat of wild flowers and resulting fauna. This greater understanding of the environmental requirements will enable the council to manage the whole green more positively, especially with respect to more frequent grass cutting when required.

The council is in the final stages of taking over the management of Glebe Wood (formerly known as Millennium Wood), adjacent to Hound Green from the Woodland Trust. Once the legalities have been completed, the council, together with the Woodland Trust will formulate a plan to enhance the woodland, and improve public access to the wood.

It has long been the aim of the council to remove, renovate and relocate the old BT telephone box from the lay-by on the B3349 to more central position on Hound Green. With the help of some local volunteers, we aim to complete this relocation within the next few months.

Regular walkers will have noticed a number of map boards which have been erected around the parish at strategic points — adjacent to road and footpath intersections. These map boards highlight the numerous footpaths which criss-cross the parish, and along, with the ongoing works to upgrade old stiles with self-closing gates, aims to improve both knowledge and accessibility into the countryside for residents and visitors alike.

The council is a member of the "lengthsman's scheme", for which we receive limited funding from the County. The lengthsman in medieval times was a person employed by the parish to walk the length of the parish and clear drains and vegetation to keep access routes open. In the modern era, the lengthsman is not a full time position, but a person/company shared among a number of parishes for a few days each year. Should any resident have an issue, particularly with ditches, but also overgrowth obstructing lanes or road signs, could they please contact our clerk, Susan, whose contact details were mentioned earlier in this article. Susan will then co-ordinate the completion of these works. We would stress that the lengthsman is not allowed to work directly on the highway (for example fixing potholes), and these works must be carried out by the appropriate highway agency.

Most residents will be aware of the plans of a property developer to develop Bramshill House (the old police college) and its grounds. This a highly complex issue involving a grade 1 listed building, (a Jacobean mansion house, and only one of two in the country). Although the house is within Bramshill parish, one of the accesses to the property, and the entrance lodge are within Mattingley. The council has agreed to support Bramshill parish council in their detailed review and response to this development.

All parish council meetings are open to the public and are held generally on the third Monday of each month at 7.30pm in the Memorial Hall at Heckfield. Our April meeting, the annual assembly, will be held on the 24 April at the same location, delayed a week due to Easter.

Lastly, the council has decided to maintain its precept (the amount the parish raises through council tax) at the same sum as last year, so residents should see no or little change to the parish element of their council tax bill for the coming year.

**APPENDIX V: MPC RESPONSE HAMPSHIRE POLICE AND CRIME PANEL****'Rural Crime 2017' Proactive Scrutiny: 7 April 2017 – Request for Written Evidence**

'The rural police officer is vital as a point of contact within his area - for residents and all organisations - to co-ordinate local knowledge and information for the purposes of deterring, preventing and enabling a speedy response to combating crime. This local engagement and effectiveness greatly improves relationships between the police and local communities and as such their satisfaction with the policing service they receive. Extending the areas of rural policing teams so their presence and effectiveness is diluted and their travelling time greatly increased is not efficient or cost effective. Increases in rural crime will lead to costs spiralling upwards and these costs are also borne by the victims of crime.

'Take the case for Mattingley Parish which includes several rural villages and hamlets. Restructuring of our Local Rural Policing has created 'Hart Rural North' from the merger of Hartley Wintney, Eversley and Hook Wards – comprising Hook, Hartley Wintney, Mattingley, Heckfield, Bramshill, Hazeley and Eversley. The Police Community Support officers schedule their attendance at the various Parish Council meetings in rotation. But even if meetings can't be attended, regular contact is needed to maintain the flow of information between Parish Council, Police and Community.

'At the February Parish Council meeting, PCSOs advised of recent "spikes" in dwelling and particularly non-dwelling burglaries targeting farm and garden equipment. Quad bikes are frequent targets, it is thought in some instances to facilitate the burglaries. Criminal damage is also linked, gate padlocks being cut to allow access and getaway across fields.

""The burglaries are being treated as priority and the chief inspector has allocated funding. Overnight operations 27th - 29th January failed to catch the perpetrators but appear at the moment to have halted the burglaries. Another quad bike was stolen last night (Sunday 19th) and the operation remains on standby."

'This would seem commendable but it could be questioned if this of firefighting response is the most effective and cost effective?'

Susan Turner. Clerk to Mattingley Parish Council