

BRANDON TOWN COUNCIL

Minutes of the Full Brandon Town Council Meeting
Held on Monday 7 October 2013

In the Council Chamber, The Old School House, Market Hill, Brandon at 7.00pm.

Present: Cllr. S Edwards (Chairman), Cllr. N Vant, Cllr. P Ridgwell, Cllr. I Horner, Cllr. T Simmons, Cllr. Mrs L Challiss, Cllr. M Skinner, Cllr. D Bimson, Cllr. K Butcher, Cllr. G Hughes, Cllr. L Jacobs.

Also present: Mrs C Mason (Town Clerk), Cllr. B Bishop and ten members of the public.

The meeting commenced at 7.00pm.

PRESENTATION FROM LEIGH DRIVER FOLLOWING THE OPENING OF THE BRANDON CENTRE

A successful opening ceremony and positive feedback from members of the community. One issue to be monitored is the response from the public regarding the unisex toilets. Questions were invited.

1. APOLOGIES

Cllr. R Silvester, Cllr. P MacLoughlin, Cllr. R Crowther.

2. DECLARATIONS OF INTEREST and additions to Members Register of Interests.
None.

3. TO RECEIVE, CONFIRM AND SIGN MINUTES

Of the Brandon Town Council Meeting of Monday 2 September 2013.

Resolution Record No. **BTC/38/07/Oct/13**

Proposed by Cllr. T Simmons and seconded by Cllr. N Vant

CARRIED: Unanimous.

THAT THE MINUTES OF THE BRANDON TOWN COUNCIL MEETING OF MONDAY 2 SEPTEMBER 2013 BE ACCEPTED AS A TRUE RECORD.

4. MATTERS ARISING for information exchange only

Of the Brandon Town Council Meeting of Monday 2 September 2013.

There were no matters arising.

5. PUBLIC FORUM – Monthly event limited to 3 minutes duration maximum per resident relating to public agenda items.

Resolution Record No. **BTC/39/7/Oct/13**

Proposed by Cllr. I Horner and seconded by Cllr. D Bimson.

CARRIED: Unanimous.

THAT THE MEETING BE ADJOURNED FOR THE PUBLIC FORUM.

Items raised included a request to revise Standing Orders; additional future parking for Brandon; cemetery archaeological dig; anti-social behaviour in The Orchard; closure of The White Horse Public House in Crown Street; Police Commissioner meeting at Newmarket 14 October; car park street light at Manor House Close; allotment fencing (Environment Agency to be chased); overgrown vegetation in Coulson Lane; proposed development in Weeting; provision of cover for County Councillor R Silvester; intelligent street lighting; cars parked on clearway near to RAF Lakenheath whilst plane spotting.

6. TO RECEIVE A REPORT FROM THE POLICE/ RAF LAKENHEATH

Crime figures 1st September until 1st October 2013 were circulated at the meeting. There were 43 recorded crimes within this time period. The same time period last year saw 56 crimes recorded. This is a decrease of 25.9%. Questions raised will be forwarded to Sgt. Chisnall.

Squadron Leader Neilds said there has been a lull in flying activities recently. With nothing else to report questions were invited.

7. TO RECEIVE REPORTS (if any) from County and /or District Councillors.

Cllr. B Bishop's report contained matters relating to the proposed purchase of new lime trees for Victoria Avenue; the Brandon Centre opening; the effect on Brandon during the weekend closure of the A11; a request from residents of the Riverside area to have the street lights re-instated (crime figures for that area to be obtained).

The meeting was reconvened.

8. URGENT BUSINESS – any items the Chairman considers a matter of urgent business. There were no matters of urgent business.

9. ACCOUNTS

9.1 Resolution Record No. **BTC/40/07/Oct/13**

Proposed by Cllr. D Bimson and seconded by Cllr. K Butcher.

CARRIED: Unanimous.

THAT BRANDON TOWN COUNCIL APPROVES THE SEPTEMBER 2013 ACCOUNTS FOR PAYMENT.

Date	Amount	Supplier	Net Total	VAT
Sep-13	28.00	J & D Green	28.00	
Sep-13	22.80	Multisigns Limited	19.00	3.80
Sep-13	96.00	Graham Smith & Sons	80.00	16.00
Sep-13	173.21	Finevale Service Station	144.35	28.86
Sep-13	39.98	Thetford Garden Centre	33.32	6.66
Sep-13	42.06	Ian Smith Office Supplies Limited	35.05	7.01
Sep-13	7,680.00	Oxford Archaeology East	6,400.00	1,280.00
Sep-13	960.00	BDO LLP	800.00	160.00
Sep-13	32.04	Chase Timber Products Ltd	26.70	5.34
Sep-13	25.16	Fengate Fasteners Limited	20.97	4.19
Sep-13	33.98	Travis Perkins	28.32	5.66
Sep-13	119.56	Stannah Lift Services Limited	99.63	19.93
Sep-13	5,613.18	SCC - S/L	4,677.65	935.53
TOTAL:	14,865.97		12,392.99	2,472.98

9.2 Resolution Record No. **BTC/41/07/Oct/13**

Proposed by Cllr. K Butcher and seconded by Cllr. I Horner.

CARRIED: Unanimous.

THAT BRANDON TOWN COUNCIL APPROVES THE ANNUAL RETURN FOR THE FINANCIAL YEAR ENDING 31 MARCH 2013.

10. WEBSITE PROPOSAL

Resolution Record No. **BTC/42/07/Oct/13**

Proposed by Cllr. D Bimson and seconded by Cllr. G Hughes.

CARRIED: Unanimous.

THAT BRANDON TOWN COUNCIL LOOKS AT OTHER COUNCIL WEBSITES FOR DESIGN INSPIRATIONS.

An agenda item for the November town council meeting. Cllr. I Horner to lead.

11. REMEMBRANCE DAY PARADE

This will take place on Sunday 10th November 2013. Parade assembles at Brandon Leisure Centre at 2.15pm with the march commencing at 2.30pm. Following the Wreath Laying at the memorial, there is a service in St Peter's Church. Refreshments will be available at the Royal British Legion Club at approximately 4.30pm.

Monday 11th November 2013 will again see a Parade on Market Hill at 10.50am followed by an Act of Remembrance at 11.00am. Everyone is welcome to attend.

12. CEMETERY WALL

Heard in the exempt part of the meeting.

13. POST OFFICE

Resolution Record No. **BTC/43/07/Oct/13**

Proposed by Cllr. G Hughes and seconded by Cllr. N Vant.

CARRIED: Unanimous.

THAT BRANDON TOWN COUNCIL AGREES TO ONCE AGAIN WRITE TO MATTHEW HANCOCK MP, AND ROYAL MAIL EXPRESSING PROFOUND CONCERNS OVER THE IMMINENT CLOSURE OF THE IPSWICH MAIL CENTRE.

14. RESOLUTION TO EXCLUDE THE PUBLIC AND PRESS

Resolution Record No. **BTC/44/07/Oct/13**

Proposed by Cllr. K Butcher and seconded by Cllr. T Simmons.

CARRIED: Unanimous.

That pursuant to the Public Bodies (Admission to Meetings) Act 1960, the Public and Press be excluded from the Meeting temporarily due to the confidential nature of the business to be discussed concerning QUOTES: LAND: STAFF: CONTRACT.

BRANDON TOWN COUNCIL

Confidential Minutes

Of the Full Brandon Town Council Meeting

Held at 7.00pm on Monday 7 October 2013

In the Council Chamber, Old School House, Market Hill, Brandon.

THIS PAGE IS CONFIDENTIAL
ONLY THE RESOLUTIONS MAY BE DISPLAYED
AS A MATTER OF PUBLIC RECORD

15. TO RECEIVE, CONFIRM AND SIGN THE CONFIDENTIAL MINUTES

Of the Brandon Town Council Meeting of Monday 7 October 2013.

Resolution Record No. **BTC/45/07/Oct/13**

CARRIED:

THAT THE CONFIDENTIAL MINUTES OF THE BRANDON TOWN MEETING OF MONDAY 7 OCTOBER 2013 BE ACCEPTED AS A TRUE RECORD.

16. MATTERS ARISING from the confidential minutes of the Brandon Town Council Meeting of Monday 7 October 2013.

There were no matters arising.

Agenda item 12 was now heard.

12. CEMETERY WALL

Resolution Record No. **BTC/46/07/Oct/13**

CARRIED:

THAT BRANDON TOWN COUNCIL ACCEPTS THE TO CARRY OUT THE REQUISITE REPAIRS TO THE WESTERLY WALL OF THE CLOSED CHURCHYARD.

17. NEW CEMETERY

Confidential

18. GRAVEL HILL

Confidential

With no further business the meeting closed at 9.00pm.