

COLLINGHAM *Parish Council*

MINUTES OF THE COLLINGHAM PARISH COUNCIL MEETING held at 7:15pm on 22 FEBRUARY 2018 at the Youth & Community Centre, Low Street, Collingham

Present: Councillors: C Allen, J Barrie, J Davies, M Davies (Chair), R Hatton, J Guest,
T Musson, R Scott and V Wright
District and County Councillor Mrs Dobson

Clerk: C Ballantyne

In Attendance: 4 Members of the public

Action by:

19 **Public Forum**

Request for an update on the War Memorial and BT cabinet at Whitemoor Lane. The BT cabinet, will be moved in the future, BT have accepted that it has been sighted incorrectly and have now agreed a revised position with NCC highways. The War Memorial will have work done to tidy it up during the summer as permitted by the War Memorial Trust and NSDC planning (Grade II listed)

20 **To receive apologies for absence**

Apologies from Councillor Marshall accepted

21 **To receive any declarations of interest**

Cllr Guest declared an interest in item 29g as a member of the Skate Park steering group

22 **To receive and approve the Minutes:** of the Parish Council Meeting of 25 January 2018 and 8 February 2018, previously circulated to members. These were agreed unanimously as a true record and signed by the Chair.

23 **To receive reports from County and District Councillors**

Cllr Mrs Dobson

The legal documents for the weight limit on the A1133 have been done. The weight limit therefore ceases to be experimental and becomes permanent and enforceable on the 1st March. Enforcement activities will then commence. A letter will be going to all High Street residents shortly to advise of this. Traffic data will be requested as some residents have queried how effective this has been.

In the new financial year Low Street (outside North Church) will be resurfaced NCC have recently announced £20million to be spent on highways in the whole of the County over the next 4 years. It is unclear at the moment how much of this will come into this district.

Building work to start soon on the new housing which has received approval next to William Bailey House, Windsor Close and Snowdon Road, which will all be constructed at the same time to reduce the length of disruption. Construction traffic will come in after 9:30am and go out after 5pm, to avoid school times and associated potential access problems.

24 Finance

a) To Formally Note Items of Receipt for the Month:

Receipts			VAT	Total
Burial Ground	Cemetery Fees	£445.00	Nil	£445.00
CDLHS	Annual Rent for Jubilee Room	£1.00	Nil	£1.00

All income noted

b) To approve Items for Payment for the Month to be paid by BACS

Payments			VAT	Total
AEB Landscapes	Community Park Inspections	£140.00	Nil	£140.00
Robert Townsend	Electrical Work for Advent lights	£180.00	£36.00	£216.00

All expenditure approved unanimously

c) To formally note items paid since last meeting

Payments			VAT	Total
Longcliffe Quarries	Base stone for new Community Park Path	£684.00	£136.80	£820.80
Oakdale Turf & Supplies	Turf to reinstate around new Community Park Path	£137.50	£27.50	£165.00
Brauncewell Quarries	Top stone for new Community Park Path	£443.92	£88.79	£532.71

All capital expenditure noted – within approved budget agreed 28 September 2017, Agenda Item 17/164a

d) Bank Reconciliation for the year to date – signed by Cllrs Allen and Barrie and circulated previously, noted

e) Business Social Media for Beginners Workshop for Clerk – Resolved unanimously that this would be very useful and the Clerk should attend Clerk

f) Royal British Legion – Lamp Post Poppies. Resolved that £100 should be donated for the purchase of an additional 33 poppies Clerk

25 Planning

a) Applications for consideration

18/00200/FUL	Windsor Close, William Bailey House	Development of x5 disabled car parking spaces and x4 visitor spaces for William Bailey House. – SUPPORTED unanimously
18/00238/FUL	Lunn Lane (6)	Resubmission of 17/02005/FUL for demolition of existing garage, and erection of two storey extension with internal alterations to existing house. – NOT SUPPORTED unanimously, for the same reasons as previous applications
18/00307/LBC	Queen Street (4)	Repairs and renovations to the cottage and renovation of the stable to form a studio annexe – SUPPORTED unanimously, it would be a shame to lose the existing porch, which is the only proposed external alteration

17/01859/FUL	Fosse Road, Glebe Farm	Siting of two static caravans for use as residential accommodation for a seasonal agricultural worker in connection with Glebe Farm – NOT SUPPORTED unanimously for the following reasons: this appears not to be temporary as fenced round, health of seasonal workers, design and visual impact. Local resident have advised that this is being used permanently
--------------	---------------------------	--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------

b) **Applications Determined**

17/02279/FUL	Brough Lane, Coltons Farmhouse	Permitted
17/02280/LBC	Brough Lane, Coltons Farmhouse	Permitted
18/00088/ELE	Land Adjoining Braemar Farm Station Road	Permitted Development
18/00206/TWCA	South End, St John the Baptist Church	Planning not required

All decisions noted

c) **Eastern Extension, Besthorpe Quarry – Environmental Impact Assessment Clerk Consultation on Scoping Request** No further comments to make

26 Library

To consider latest version of the agreement with NCC for the Community Partnership Library.
All suggestions made by the Parish to Inspire have been accepted and will be incorporated into the agreement. It was proposed that this document is now reviewed by the Parish Council solicitors. Mr Higton had suggested this at the last meeting with NCC and the Parish, Resolved unanimously that this was done. Fees to be split 50/50 with Inspire

Clerk
and
Cllr
Scott

27 Network Rail Proposals for Level Crossing Closures and potential new road

Update from Network Rail on the proposed level crossing closures and the provision of an alternative for Cross Lane, when closed. There were about 30/40 people attended the public consultation and additional responses have been received on the consultation. NCC highways team are looking at these suggestions and the Network Rail planning team will be lodging a planning application soon. This is all part of the process.
The footpath level crossings closures were also included in the consultation and there was good feedback. There will be a review of everything, at which point all the information will be passed to the Parish Council so that this can be shared with the community.
The planning application will allow the opportunity to have a public consultation on the proposal for Cross Lane and this will involve a letter drop to the whole village to share all the information.

28 Grant Applications to be considered

- a) Trent Valley Trail application for Section 137 grant towards scoping report – Resolved unanimously that the grant requested of £1000 is awarded
- b) Nottinghamshire Wildlife Trust application for Community Facilities grant for “Encountering Nature – Naturally Better” – Resolved unanimously that the grant request of £100 is awarded along with a letter of support.

Clerk

Clerk

29 Assets

- a) To consider remainder of Tree Survey undertaken by Councillors and consider any actions required – still awaiting Cllr Barrie and Marshall to undertake surveys
- b) To consider responses with regard to future use of the Phone Box at South End – Resolved unanimously the phone box would be repainted and tidied up, but no consensus on the use could be made and would therefore remain as it is. Clerk to liaise with residents to undertake the necessary work and obtain the required paint for this purpose Clerk
- c) To consider provision of pin board material to locked noticeboards – Resolved unanimously that Malcolm Lane be asked to supply the necessary material for all the locked notice boards Clerk
- d) To consider Parishioner proposal for “Collingham War Memorial” in the village centre, to be maintained by the Parish Council – Resolved unanimously that if the Parishioner wishes to progress this, they will need to form a small committee as was done for the original memorials to raise the funds required. Funding should include a suitable endowment for future maintenance. The Parish Council resolved that a memorial could be placed at the village centre, subject to the conditions being met Clerk
- e) To consider poster campaign for some dog owners, to tackle issue of dog mess. Resolved unanimously that 10 of sign 3 are ordered as soon as possible. Location of the signs can be changed to enable particular problem areas to be targeted. Request to be sent to Cllr Mrs Dobson for the funding of this in the next financial year. Clerk
- f) To consider licences for private access created into the Community Orchard – Resolved unanimously that this is progressed Clerk
- g) To receive update on Skatepark, with regard to funding and grant applications – A resident has been in touch as she has a professional relationship with Wren and may be able to secure more funding from them and, if successful, all the funding from the Parish Council would not be required. There are additional items, seating, bins etc that will be required so this would be helpful

30 Commemoration in November 2018 to mark end of World War 1

- a) To consider grant application to Heritage Lottery – There are currently 11 war memorials in the village. Cllr Musson suggested that each have a QR code – Cllr Hatton to arrange this. It is proposed to submit a grant application (in the name of the Parish Council) for some of the commemoration events. Resolved unanimously to support this proposal. A memorial wall will be included on the website. Cllr Scott
Cllr Hatton
- b) To consider provisional Memorial Hall booking for after 2018 remembrance service – resolved unanimously that this is booked as soon as possible Cllr Scott

31 Neighbourhood Plan

To consider verbal report from Parish Council Chair on progress to date and actions arising. It is proving difficult to get together a sufficiently large group of people to progress this. The note taker is not available for the next meeting, which will cause a difficulty. The grant period is going to end in 2019 so this needs to be progressed now, if at all. The next planned meeting for the beginning of March has had to be cancelled due to lack of attendees.

32 Succession Planning

To determine a succession plan for the position of Chair. Cllr Davies stated that he would be happy to do a further year if no one else felt able to take on the role at this time. This proposal was supported unanimously

33 Correspondence

- a) Nottinghamshire County Council Public Rights of Way Consultation. Cllr Scott Cllr has a number of comments – Resolved that these are submitted on behalf of the Scott Parish Council. This an excellent document and will be useful for extracting information for landowners, before reporting issues to NCC
- b) Nottingham City Council WW1 Centenary Roll of Honour Project – Resolved that Clerk they are invited to a future Parish Council meeting. Residents working with Cllr Scott to be invited to the same meeting.

34 Fleet article for April – Cllr Allen to write this, several topics were suggested**35 Clerks Report – to be included in minutes****Agenda Item**

- Public Space Protection Orders for Dog Control for Cemeteries and Pitomy Farm Play area (once adopted) – still to be progressed **17/167f**
- South End Phone Box – consultation letter sent, see agenda for responses received **17/205c**
- Permissive rights of way – contacted NCC to ascertain way forward, awaiting response **17/207 a&b**
- NS&I interest has been transferred to the current account **18/6a**
- East Midlands Train “Adopt a Station” application, completed and sent off **18/8**
- Skate Park letter of support sent **18/9b**
- Taylors Trees awarded the tree work, currently awaiting NSDC decision on the TWCA application, before work commences **10b**
- New Ground Maintenance Contract awarded to AEB Landscapes **10c**
- Precept request sent to NSDC **11**
- Citizens Advice, advised that this request for funding was not supported **12f**

Other items

- All planning consultations responded to
- Several issues raised with NCC PRoW officer – NC13 Swinderby Road to Station Road puddling, NC9 Moor Road to Woodhill Road puddling and SC6a gate. Hopefully work on all these areas will be carried out before the end of the financial year to address the issues.

Reports to NCC

FS67301789	Pothole	Swinderby Road/Drummond Grove
FS67301900	Street Lighting	Low Street - no 4
FS67600035	Highways	Highway Boundary enquiry
FS68068683	Pothole	High Street/Bell Lane

Reports to NSDC

ESB424717	Fly tipping	Cross Lane (Swinderby Road to Station Road)
ESB 425753	Litterbin	Turn bin on High Street LC17

C Allen

191c – Condition assessment of the War Memorial – weather currently unsuitable, will be undertaken as soon as weather improves

The meeting closed at 21:15pm

Abbreviations:

NCC – Nottinghamshire County Council/Councillor

NSDC – Newark & Sherwood District Council/Councillor

LCS – Lincolnshire Cooperative Society

PRoW – Public Right of Way

Y&CC – Youth & Community Centre

CDLHS – Collingham & District History Society

PPG – Patient Participation Group