# Responsible Financial Officer Report
# Period Ending 31st July 2026
# Issue 1

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Produced by Terry Heath
RFO

4th August 2026

# Bank Reconciliation Statement

| BANK RECONCILIATION | | |
|---|---|---|
| | | |
| **for the period ending 31st July 2026** | | |
| | | |
| Prepared by Terry Heath | | |
| 1st August 2026 | | |
| | | |
| Approved by …… | | |
| Date …….. | | |
| Minute reference | | |
| | | |
| **Balance per bank statements as at 31st July 2026** | | |
| Lloyds Bank Current Account | | £5,870.28 |
| Lloyds Business Reserve | | £35,525.98 |
| Cambridege Building Society | | £90,191.63 |
| Hinkley and Rugby Building Society | | £70,016.11 |
| **Cash at bank per bank statements** | | **£201,604.00** |
| | | |
| **Unpresented Cheques/BACs transactions - approved by Council** | | |
| Total unpresented cheques | | £0.00 |
| **Balance less unpresented cheques as at 31st July 2026** | | **£201,604.00** |
| | | |
| **The net balances reconcile to the Cash Book for the year, as follows** | | |
| **CASH BOOK** | | |
| Opening Balance | | £176,374.23 |
| Add: Receipts up until 31/07/26 | | £52,684.44 |
| Less: Payments up until 31/07/26 | | £27,454.67 |
| **Total Balance as at 31st July 2026** | | **£201,604.00** |
| | | |
| **Difference** | | **£0.00** |

# Budget V Receipt/Payment Report

**As of 31st July 2026**

| Receipts | | | |
|---|---|---|---|
| **Description** | **Budget £** | **Receipts £** | **% of receipts V budget** |
| Interest | 3000.00 | 50.00 | 2 |
| VAT | 2500.00 | 0.00 | 0 |
| Donations | 1500.00 | 500.00 | 33 |
| Other Income | 2400.00 | 2471.94 | 103 |
| Precept | 99325.00 | 49662.50 | 50 |
| **Total** | **108725.00** | **52684.44** | **48** |

| Payments | | | | |
|---|---|---|---|---|
| | Description | Budget £ | Payments £ | % of payments V budget |
| | Salary | 12480.00 | 4202.40 | 34 |
| | PAYE | 1500.00 | 603.20 | 40 |
| CC1 | National Insurance | 600.00 | 290.61 | 48 |
| | Chairmans Allowance | 100.00 | 0.00 | 0 |
| | **Salary and Allowances Total** | **14680.00** | **5096.21** | **35** |
| | Training | 750.00 | 40.00 | 5 |
| | Travel Expenses | 100.00 | 0.00 | 0 |
| | Audits | 850.00 | 295.00 | 35 |
| | Data Protection License | 75.00 | 0.00 | 0 |
| CC2 | Stationary | 150.00 | 63.72 | 42 |
| | Cloudy IT Office 365 License & email accounts | 1250.00 | 422.36 | 34 |
| | Domain Hosting (IONOS) | 329.00 | 98.40 | 30 |
| | Website Hosting (HUGOFOX) | 300.00 | 0.00 | 0 |
| | Affiliation Fees | 956.00 | 918.98 | 96 |
| | **Administration Total** | **4760.00** | **1838.46** | **39** |
| | Account Fees | 120.00 | 17.50 | 15 |
| CC3 | Public Works Loan | 9550.00 | 4774.85 | 50 |
| | **Banking Charges & Loans Total** | **9670.00** | **4792.35** | **50** |
| CC4 | Asset and Liability Cover | 5761.00 | 5000.61 | 87 |
| | **Insurance Total** | **5761.00** | **5000.61** | **87** |
| | Utilities | 2500.00 | 334.49 | 13 |
| | Council Office Rental Charges | 400.00 | 0.00 | 0 |
| CC5 | Equipment | 3400.00 | 0.00 | 0 |
| | Office Cleaning | 384.00 | 128.00 | 33 |
| | Other Costs | 650.00 | 17.55 | 3 |
| | **Parish Council Office Total** | **7334.00** | **480.04** | **7** |
| CC6 | Newsletter | 2646.00 | 840.00 | 32 |
| | **Printing Total** | **2646.00** | **840.00** | **32** |
| CC7 | Community Grants | 10000.00 | 1400.00 | 14 |
| | **Community Grants** | **10000.00** | **1400.00** | **14** |
| CC8 | S137 | 2000.00 | 100.00 | 5 |
| | **S137** | **2000.00** | **100.00** | **5** |
| | Sports and Rec Trust Grounds Maintenance | 4000.00 | 4000.00 | 100 |
| | Village Contracted Grounds Maintenance | 7700.00 | 1200.00 | 16 |
| | Ranger Services | 10200.00 | 1400.00 | 14 |
| CC9 | Village Bin Purchase and instillation | 500.00 | 0.00 | 0 |
| | Village Bin emptying | 2117.00 | 0.00 | 0 |
| | Drains and Gullies | 2700.00 | 0.00 | 0 |
| | **Village Maintenenace Total** | **27217.00** | **6600.00** | **24** |
| | Maintenance | 1000.00 | 0.00 | 0 |
| CC10 | Allotment Ground Rental Charge | 360.00 | 0.00 | 0 |
| | **Allotments Total** | **1360.00** | **0.00** | **0** |
| | Defibrillator Batteries/Pads | 500.00 | 0.00 | 0 |
| | Play Equipment Inspection Fees | 250.00 | 0.00 | 0 |
| | Play Equipment Maintenance and Repair | 3000.00 | 0.00 | 0 |
| CC11 | Other Asset Maintenance (inc refill of grit bins) | 2500.00 | 0.00 | 0 |
| | HYFC External Maintenance Costs | 1000.00 | 0.00 | 0 |
| | HYFC Full Structural Survey | 2500.00 | 0.00 | 0 |
| | **Village Assets Total** | **9750.00** | **0.00** | **0** |
| | Community Projects | 2000.00 | 907.00 | 45 |
| | Christmas Lights | 1500.00 | 0.00 | 0 |
| | Speedwatch | 5000.00 | 0.00 | 0 |
| CC12 | Monument Refurbishment | 10000.00 | 0.00 | 0 |
| | Hamstone Village Signs | 5000.00 | 0.00 | 0 |
| | Environmantal Project (Grant received) | 200.00 | 0.00 | 0 |
| | **Community Preojects Total** | **23700.00** | **907.00** | **4** |
| | Youth Club | 12000.00 | 0.00 | 0 |
| CC13 | Youth Outreach Sessions | 1400.00 | 400.00 | 29 |
| | **Youth Provision Total** | **13400.00** | **400.00** | **3** |
| | **TOTAL** | **132278.00** | **27454.67** | **21** |

# Financial Statement

## as of 31st July 2026

| | Accounting Statement as at 30th June 2026 | £ |
|---|---|---|
| 1 | Lloyds Current Account | 5,870.28 |
| 2 | Lloyds Reserve Account | 35,525.98 |
| 3 | The Cambridge Building Society | 90,191.63 |
| 4 | Hinkley and Rugby Building Society | 70,016.11 |
| 5 | **Sub Total** | **201,604.00** |
| | | |
| 6 | Outstanding Payments | |
| 7 | **Total as Cashbook** | 0.00 |
| | | **201,604.00** |
| 8 | Less Ringfenced Lines) | |
| 9 | General Reserve | 36,371.23 |
| 10 | Village Assets Reserve | 33,440.00 |
| 11 | Pavillion Reserve | 41,360.00 |
| 12 | Village Projects | 12,650.00 |
| 13 | SCC Devolution of Services | 3,000.00 |
| 14 | Legal/Election Costs | 6,000.00 |
| 15 | New  Facility Provision | 20,000.00 |
| 16 | CIL | 1,046.94 |
| 17 | **Sub Total** | **152,821.23** |
| | | |
| 18 | **Current Working Capital** | **48,782.77** |
| | | |
| 19 | 2026/2027 Expenditure Budget | 132,278.00 |
| 20 | 2026/2027 Expenditure | 27,454.67 |
| 21 | **Remaining 2025/2026 Budget** | **104,823.33** |
| | | |
| 22 | 2026/2027 Receipt Budget | 108,725.00 |
| 23 | 2026/2027 Receipts | 52,684.44 |
| 24 | **Remainng 2025/2026 Receipts Forecast** | **56,040.56** |
| | | |
| 25 | **Unallocated Funds** | **0.00** |

## Payments made during July 2026

| | | |
|---|---|---|
| PCC Middle Chinnock | Grant | £1400.00 |
| Lucy Adams | Office Cleaning | £32.00 |
| HP Ink | Printer | £10.98 |
| Stable Print | Printing of newsletter | £210.00 |
| Mr T M Heath | RFO Duties | £297.83 |
| Mrs G Lowe | Democratic Services | £752.87 |
| Ionos | Web Mail | £24.60 |
| Cloudy IT | IT Support | £105.59 |
| Mrs G Lowe | Expenses | £19.80 |
| Lloyds Bank | Service Charge | £4.25 |
| HMRC | PAYE | £375.76 |

## Payments requiring approval at the August 2026 meeting

(invoices received)

**To be paid by Bank Transfer**

| | | |
|---|---|---|
| Mr T M Heath | RFO Duties (August 26) | £297.83 |
| Mrs G Lowe | Democratic Services (August 26) | £752.67 |
| Stable Design[2] | History Boards | £600.00 |
| EVIS | Grounds Contract (June) | £600.00 |
| EVIS | Grounds Contract (July) | £600.00 |
| EVIS | Ranger Duties (June) | £1100.00 |
| EVIS | Ranger Duties (July) | £950.00 |
| Cloudy IT | IT Support | £105.59 |

**[2] Invoice content differs from resolution on approved scope**

**To be paid by Direct Debit/Standing Order**

| | | |
|---|---|---|
| Lloyds | Bank Charges | £4.25 |
| Stable Print | Printing of newsletter | £210.00 |
| HP Ink[1] | Printer (July) | £10.98 |
| HP Ink | Printer (August) | £10.98 |
| Ionos | Web Mail | £24.60 |

***[1] Payments made ahead of the August 2026 meeting***

No invoices received yet from the following suppliers. Can the Council provide authority to pay when invoices are received.

| | | |
|---|---|---|
| Lucy Adams | Office Cleaning | £32.00 |
| EDF Energy | Electricity (via DD) | £TBC |
| Green Energy | Gas (via DD) | £TBC |

## July 2026 receipts list for noting at the August 2026 meeting

| | | | |
|---|---|---|---|
| Sports and Rec Trust | Donation | | £50.00 |
| PCC Middle Chinnock | Donation | | £75.00 |
| Lloyds Bank | Interest | | £14.59 |
| | | **Total** | **£139.59** |

## Notes

- Ongoing issue with the Smart meters
- Awaiting to hear from the external auditor regarding the AGAR
- Second precept payment expected early September 2026
- Gas contract up for renewal, to be discussed at August meeting