

SUTTON UPON TERN PARISH COUNCIL

Minutes of the Sutton upon Tern Parish Council Meetings held at 7.30pm on Wednesday the 28th September 2022, at the Festival Drayton Centre.

Present: Cllr Michael Dams (Vice Chairman in the Chair), Cllr James Danks, Cllr Esta Jane Middling, Cllr Lauren Carey, Cllr Catherine Morgan and Cllr Terence Hodge.

Clerk: Graham Bould.

In attendance: Warrant Officer Kevin Morley, RAF Shawbury

One Parishioner

53/2. Welcome, Public and Partner Session.

The Chairman welcomed everyone to the to the Parish Council meeting and invited Warrant Officer Kevin Morley, RAF Shawbury to give an updated from the station. The report would be emailed to members including the link to the Aries magazine in due course and covered areas of night flying from the 17/10/22 till the 2/12/22. The horse riding safety kits that are available for horse riders from the station and the drone policy available on the stations web site. There being no other discussions or items raised the Chairman moved to the next item of business.

54/22. Apologies.

Cllr Allison Jackson (work commitments), members agreed a two months leave of absence to be reviewed at the next meeting, Shropshire Councillor Rob Gittins (illness), PC Alan Ambrose, West Mercia Police (shift patterns) and Cllr John Tomkinson (holidays). Cllr Sadie Booth and Cllr Scott Cant have formally resigned from the Parish Council due to work commitments, two casually vacancies will now be declared to Shropshire Council.

55/22. Declaration of Disclosable Pecuniary or any other Interests and Dispensations: None declared.

56/22. Approval of the minutes of the meeting held on the Wednesday 27th July 2022.

Cllr J Danks proposed and Cllr L Carey seconded the minutes of the 27th July 2022 as a true and accurate record of the meeting. Members agreed the minutes unanimously and the Chair signed the minutes in the presents of Councillors.

57/22. Clerks Report.

Members were referred to the report circulated and a number of actions were agreed.

All 'other actions' have been resolved. All signatures signed at the meeting for the new bank account with Lloyd's Bank. Members agreed as part of the Clerks site visits with the lengthsman later in the year that consideration again be given to the cutting back of grass on the footpath on the A529 and that the gullies from Turley Road to the Parish boundary on the A529 be reported via fix my street for a 'deep clean'. Progress on the claimed route at Hollins Lane is awaiting an update on from the Parish Clerk at Loggerheads to be progressed. The Community led Housing group has been delayed till November due to illness and holidays.

58/22. Proposed locations for dog/waste bins.

Members agreed 3 locations for bins, Turley locks, footpath around the Sutton/Colehurst junction and the bus stop at Woodseaves for the application for grant aid to Evirogrant. These sites to be monitored for usage once installed and the emptying costed into the budget setting and grant applications for 23/24 and 22/23 respectively.

59/22. Place Plan review.

The Place Plan from 2020 previously circulated to members was agreed for 2022/23 with the inclusion of giant hog weed and Himalayan balsam within the section on invasive species. Member felt that these are particularly evident on water courses and therefore a conversation is needed with both the Canal & River Trust and the Environment Agency.

60/22. Rights of Way Group report back.

Work progresses both on the sites and during the working group meetings to enhance the network of rights of ways across the parish. Cllr M Dams and Cllr T Hodge agreed to meet on site with the Canal & Rivers Trust to discuss the inter-connection and improvements between rights of way and the canal towpath. Cllr T Hodge also indicated that the Prison at Stoke Heath may well be able to help out with projects and would be asking his contact within the service about that type of partnership. A working party/training event has been organised with Shropshire Council for the 28/9/22 starting at 9.30am and meeting on the Four Aills car park. An area will shortly be cleared within the Four Aills garage for the storage of tools and materials along with new locks for better security and access. Members will therefore need to consider the

spending of up to £500 worth of grant aid on tools and materials before the end of March 2023. The Nursery holding the credit note for £211 worth of bulbs has agreed that this can be converted into wild flower meadow seeds purchases. Members further agreed that two potential verge 'pilot' sites at Colehurst and Crickmerry be put forward by Cllr M Dams to Janet Cobb for consideration in due course as projects to develop within the working groups remit.

61/22. Web site/social media updates.

Cllr L Carey updated members on the web site and social media initiatives. Links have been created in terms of Hollins Lane to help with the campaign around the claimed route. Twitter and the email address have been resolved linked to the web site. Members were also asked to provide some short text about themselves along with a picture for uploading onto the site.

62/22. Planning Applications for note since the product of the agenda.

1. 22/03932/FUL: 6 Ottley Way, Buntingsdale, two storey extension. **No Objections.**
2. 22/03374/FUL: Hazeldine, Garden City, Tern Hill, single extension. **No Objections.**

63/22. Street Lights/Maintenance/repairs; opportunity to report any items requiring attention: None to report

64/22. Outside bodies and any courses attended.

Cllr C Morgan and Cllr T Hodge have recently attend SALC training sessions and reported back on there usefulness

65/22. Finance and Audit Matters including the asset register and risk assessment.

1. Asset Register and Risk Assessment.

Members agreed the two documents be signed by the Chairman and Clerk for 22/23.

2. The following payments were agreed and cheques signed for the following Parish Council commitments.

Number	Name	Amount
100428	DM Payroll Services Ltd (payroll)	£40.00
100429	Festival Drayton Centre Trading Ltd (room hire)	£22.50
100430	HMRC (PAYE)	£67.80
100431	Clerks Q2 Salary (salary)	£1,159.32
100432	Clerks expenses (expenses)	£50.44
DD	SWALEC (July)	£48.27
DD	SWALEC (August)	£48.27

66/22. Highways & Footpaths.

1. update on the A41 campaign – a new date of the 17/10/22, at Stoke on Tern PH for the next meeting, Shropshire Council has also been invited to bid for resources for cameras to the Police and Crime Commissioner.
2. update on Colehurst – to be raise with Shropshire Councillor Rob Gittins.

Items for inclusion on future agendas.

1. An Elizabethan bench location.
2. Green/Natural burial, policy and potential sites with the Tern Hill Strategic Development site.
3. Environmental maintenance Buntingsdale – MOD to be contacted to attend a future meeting

The meeting then closed at 20.30pm

Signed:

Chairman.

Date: 30th November 2022