

Minutes of the Charlton Village Community Association Annual General Meeting held on 10 Oct 23 in the Foxcotte Room, St Thomas' Church at 745 pm

Present: Clive Ward (CW) Jacqueline Smith (JS) Mike Lower (ML) Sonia Lower (SL) Su Macnamara (SM) Mark Burton (MB) Jemma Lawrence (JL) Patsy Josling (PJ) Daniel Rawlingson (DR) Phil Wylde PW) Carol Tedridge (CT) Sue Watson (SW) Andrew Watson (AW)	Apologies Elsa Redpath (ER) Ian Smale (IS) Ian Carr (IC) Terry Milne (TM) Steve Bushell (SB) Norman Woods (NW) Nigel Josling NJ) Leslie Ward (LW) Alan Evans (AE) Keith Silcox (KS)
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- Welcome and Introduction.** CW thanked everyone for turning up. He confirmed the AGM was quorate. He outlined the background to the formation of the Charlton Village Community Association and its relationship with the Parish Council. Parish Councillors were not barred from being Committee members but it would be healthy to have a broad spread of members as part of the Committee.
- Constitution.** The constitution had been circulated previously. CW provided an overview and asked for this version to be agreed. For the avoidance of doubt, DR suggested the document was clarified to show the location was Charlton in Hampshire. Afternote: The Constitution has been amended. A copy is available on the Parish Council website. [Constitution](#)
- Election of Committee Members.** The Constitution allows for up to 9 committee members. At least 3 appointments should be agreed at the AGM to allow appropriate governance: Chair, Secretary and Treasurer.
 - Chair. It was proposed that Clive Ward should take the Chair. All agreed.
 - Treasurer. It was proposed that Jacqueline Smith should be Treasurer. All agreed.
 - Secretary. There were no volunteers for the post of Secretary. The Chair would act as Secretary, Pro Temp.

Afternote: There were other members who had volunteered to be Committee members:

- Alan Evans
- Terry Milne
- Elsa Redpath
- Ian Smale
- Patsy Josling
- Nigel Josling

These members will be approached for confirmation and added in as Committee members giving a membership of 8. If members have objections to these nominees or if there are others who wish to be considered they should inform the Chair.

- Presentation and Approval of the Accounts.** JS explained the banking arrangement with Lloyds Bank and gave an overview of the accounts. It was confirmed that income would come from grants

(eg HCC, TVBC and Parish Council for the Charlton Village Community Day) and from any revenue generated by events. A spreadsheet showing the current income and expenditure and financial position is **attached**.

5. Forecast of Events. CW spoke to a draft Forecast of Events (FoE) and explained that this was a work in progress. The aim was to include a best version in the Christmas Charlton News. The Editor (JL) reminded members that the deadline for items for Charlton News is 14 Nov. CW asked that members check detail and propose new items for the FoE and inform him by 7 Nov at the latest.
 - Commemoration of D Day 80 on 6 Jun 24. There was some discussion about the form of Commemoration. CW reported that the outline of the National Celebration to Commemorate D Day 80 had been released. [D Day 80](#) TVBC had been approached to see if they wanted to collaborate using the Charlton Beacon as a focal point.
 - Community Day 6 July 23. This is likely to be similar in nature to previous Community Days
 - If members have 'ideas' for events this year please pass them to the Committee through the Secretary so they can be assessed.
6. AOB. No AOB was raised at the meeting. However, for the record:
The Secretary would construct a Members Distribution List for correspondence and would use Blind Copy for GDPR reasons.
There is a page on the Parish Council Website for CVCA and relevant documents will be lodged there. [CVCA Site](#)

Clive Ward

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