MINUTES OF MOULSFORD EVENTS COMMITTEE MEETING WEDNESDAY 25th SEPTEMBER 2019 7.30PM

| | | | Action by | |
|----|---|---|-----------|--|
| 1. | Present: | | | |
| | Dave (DR) (Chair) | Rob Longden (RL) | | |
| | Bernadette (BS) (Secretary) | Hilary Shaw (HS) | | |
| | Stephanie (SM) (Treasurer) | Sarah Elvy | | |
| | Twinks (TK) | Nigel (NB) | | |
| | Apologies: | | | |
| | John (JB) | Katja (KA) | | |
| | Debbie Gothard (DG) | Barbara Leslie (BL) | | |
| 2. | Minutes of the last meeting | | | |
| _ | Agreed no amendments required. | | | |
| 3. | Previous Actions not covered in the age | <u>nda</u> | | |
| | Reusable Glasses | | | |
| | Dave has found a price for reusable hard | plastic pint glasses @ 77p each which | | |
| | would include a logo/name on. | | | |
| | Agreed we should pursue this idea for next years socials. Need to agree format | | | |
| | of sale – idea to sell the glasses for £1 each and villagers bring it back each week, | | | |
| | otherwise pay again. Action : Try and source a supplier for similar for wine | | | |
| | glasses. | | | |
| | Wimbledon Screening | | | |
| | Noted that this event was not well attended and agreed it is proving difficult to | | | |
| | get interest in sporting events on the weekend therefore we will take a break | | | |
| | from organising such events next year. | | | |
| | Friday Night games ideas | | | |
| | Sarah shared a wooden skittle type game with the committee and agreed it could | | | |
| | be trialled on 27 th Sept. Action : Report back at next meeting. SE Table Tennis | | | |
| | | have liked due to difficulty cotting | | |
| | We have not used the table as we would have liked due to difficulty getting | | | |
| | access to it. Action : Via Chairs meeting, request keys to access the changing | | | |
| | rooms. We would like to try using it at the winter socials. Dates for 2020 meetings | | | |
| | Action: Looking ahead using six week cycle book the Pavilion for Events B | | | |
| | Committee meetings. | | | |
| 4. | Parish Council Update | | | |
| →. | | operated by a fob which the Events | | |
| | The driveway lighting is now operational Committee have one issued. Agreed we | | | |
| | _ | keeping it in the cash tin. Action : Install a | DR | |
| | hook to keep it on in the store cupboard | | DK | |
| | The responsible person would use the re | | | |
| | required and they will automatically turn | | | |
| | Action : Update the bar instructions to re | | BS/HS | |
| | Action. Opuate the par motifications to re | neet the lighting operation. | 23/113 | |
| | The PC have confirmed that the use of gl | ass in the Pavilion would not affect | | |
| | insurance claims providing glass has not | affected the use of the facility. That | | |
| | said, the events committee will not be er | ncouraging the use of glass at social | | |
| | events due to the number of children an | d dogs attending and the potential safety | | |
| | issues that could occur. | | | |
| 5. | <u>Finance</u> | | | |
| | Current Balance - £1359.85 which after of | current outstanding invoices are paid will | | |
| | be apx £1220. | | | |

| Noted that Moulsfest took £750 before expenses. There were some notably quiet evenings at the beginning of the summer where takings were less than £200, therefore occasionally running at a loss once hall hire and stock were accounted for. We will still look to transfer excess funds to the PC, keeping a float of around £1000 for the committee. 6. Review of Friday Night Socials The committee and feedback from villagers see us very happy with the food provided by Georges through the season. We want to agree in more detail the menu and costs for next year so will invite Georges to our meeting. Action: Invite Georges to events meeting on 25th Nov and ask him to provide food at winter socials. Agreed that we will accept that August socials will be low in numbers but we will continue to open, as closing in the summer will cause more harm to the attendance in July and September and will cause confusion. Bernie requested that the task of arranging the bar rota for next year is handed over to someone else. Post meeting Hilary agreed to take on this task. Action: Handower the rota process to Hilary. Hilary will then start to populate for next year. 7. Winter Socials Agreed we will sell bottled beer to reduce wastage on barrels. We will ask Georges to provide food, something he has already confirmed he would be willing to do. Action: Confirm dates with Georges. The Christmas Social will be on Sunday 22nd Dec at 6.30, following children's carols in church at 5.30. Action: Arrange visit from Father Christmas. Action: Purchase and wrap presents (40). 8. Race Night The race night is taking place on Fri 18th October, £7 per ticket, hosted by Dave and Rob. Action: Agree running format of the evening. A bar will be available, Bernie will open and run the bar. 9. The Big Quiz The Big Quiz is a nationwide quiz taking place in multiple venues across the country to raise funds for Tearfund. To be hosted by friends of the church, John and Jill, Action: Dave to assist as compare. Agreed we would use the electronic format |
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| 10. Waste Management |
| Rob is the MEC representative to form the tripartite between the three village |
| committees. Action : Raise at next PC meeting as to how this should progress. |
| 11. <u>Licencing update</u> |
| Confirmed from PMC that the licencing rules for the sale of alcohol at the |
| Pavilion does not require an events committee member to be present, the |
| responsibility of sale can be delegated to responsible persons. |
| The licencing hours are: |
| Mon to Thur 1200 - 2200 |
| Fri and Sat 1200 - 2245 |
| Sun 1200 - 2145 |
| 12. Look ahead for future events |
| Agreed that we will look to hold a Gala Night in December. Action : Check |
| available dates at Beetle and confirm costs. |

| | Agreed will include dinner and dancing, dress code black tie/suits. Action : Create poster and advertise on FB and in MN. Tickets to be obtained direct from the Beetle and Wedge. Post meeting note: Agreed the date for this event will be Sat 7 th Dec, 7.30pm, £35 per person to include 3 course meal and dancing. Suggest a secret raffle to raise village funds. | |
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| | Action: Everyone to think about future 2020 events and bring ideas to the next meeting. | ALL |
| 13. | AOB We wish to look into how much we are spending on hire fees. Action: Provide | SM |
| | figures to Dave of how much has been paid to PMC over last three years. | Sivi |
| | Action : Dave to then put forward via Chairs meeting a proposal that the MEC may pay a set annual fee for hire but it to include use during 'dead' time for extra events when required. | |
| | Action: Book Pavilion for next year's Friday socials. | BS |
| | Boxing Day Walk – will be going ahead organised by Rob. Action : Rob to provide a Moulsford News advert. | RL |
| | Sarah reconfirmed that our village schools are keen to be more involved in the | |
| | village and we should bear this in mind when planning events. | |
| 14. | Date of next meeting | |
| | Weds 6 th November 7:30pm | |
| | Weds 18 th December 7:30pm | |