

SUTTON UPON TERN PARISH COUNCIL

Minutes of the Sutton upon Tern Annual Parish Meeting and the Annual Parish Council Meeting held at The Festival Centre, Market Drayton on Wednesday the 31st May 2017.

Present:

Cllr M Dams (Vice Chairman)

Cllr B Maddox, Cllr R Gittins and Cllr C Swaithe.

Cllr A Jackson & Cllr K Kearns formally joined the meeting post co-options (minute 27/17.2).

Clerk: Graham Bould

RAF Shawbury: Warrant Officer (WO) Kevin Morley.

Shropshire Council: Nicola Fisher

1 member of the public present

27/17. Annual Parish Meeting

1. Cllr M Dams the Vice Chairman Chaired the Annual Parish Meeting.
2. Cllr B Maddox moved and Cllr R Gittins seconded that Allison Jackson, Kayley Kearns and Ben Hill are co-opted onto the Parish Council. The Parish Council unanimously agreed.
3. The Chair welcomed everyone to the meeting and enquired of any matters Parishioners or Partners wished to raise. WO Kevin Morley informed all present that Shawbury indicated that Group Captain Norris was new to the base, the new aircraft had arrived and that Wing Commander Kennedy was keen to visit the Parish Council. RAF trainees are still available for community projects across the Parish for up to 2 days. Members felt that time spend at the school; amenity land improvements and bus shelter up keep would best benefit the Parish. The Warrant Officer also indicated that for a short period there would be an increase in flying as the Middle Wallop unit moved to Shawbury and that the MOD family accommodation at Tern Hill was managed by Defence Infrastructure Organisation and would only be taken up by the RAF if their 'footprint' increased at Shawbury. The discussion at the meeting then turned to the problems related to Wilson's in terms of the HGV operation, the large sheds that have been constructed and the smells emanating from the activity. Cllr R Gittins agreed to follow up the concerns directly. Nicola Fisher from Shropshire Council also agreed to undertake a mapping exercise in terms of the Parish for potential environmental projects.
4. Cllr A Jackson the Parish Council's Chair for 16/17 updated the meeting on the past year. The report focused upon thanking everyone for their contribution and the benefits this brings to the community, with reference to the amount of planning applications the Parish Council is now commenting on. A particular thanks was also extended to the RAF for attending and the potential for the development of community projects across the Parish area; congratulations to Cllr R Gittins after being elected to Shropshire Council for the Division in the recent elections; and a thank you the Clerk for always being a good source of advice to go to.
5. Cllr R Gittins thanked everyone for voting in the recent local elections and explained the causes he would be looking into during his tenure within the role. These would be superfast broadband, fly tipping and mobile phone coverage, to which the member encouraged Parishioners to contact the local MP Owen Paterson about the issue. Cllr R Gittins highlighted the meeting already attended at Shirehall and the developments of 'Sector Champions' of which he'd been given the brief for IT & IT strategy. Cllr C Swaithe raised the issue of bollards and temporary traffic lights sighting several examples of them just appearing without warning, Cllr R Gittins agreed to take the subject up within Shropshire.

There being no other items raised the Chair closed the Annual Parish Meeting at 20.11. and moved to the AGM

28/17. Election of Chairperson: Cllr M Dams moved and Cllr C Swaithe seconded that Cllr A Jackson be elected as Chairperson for 17/18, unanimously agreed

29/17. Election of Vice Chairperson: Cllr A Jackson moved and Cllr B Maddox seconded that Cllr M Dams be elected as Vice Chairperson for 17/18, unanimously agreed

30/17. Election of other officers as representatives to external bodies: i) LJC: Cllr M Dams, Helicopter Liaison Group: Cllr C Swaithe, Emergency Planning: Cllr C Swaithe, SALC/NSAC: Cllr R Gittins, (deputy-Cllr M Dams), Planning sub-committee: Cllr A Jackson, Cllr A Jackson & Cllr K Kearns (sub- Cllr M Dams).

31/17. Welcome: The Chair formally welcomed all to the ordinary business of the Parish Council.

32/17. Apologies: Cllr B Hill (work).

33/17. Declaration of Disclosable Pecuniary or any other Interests and Dispensations: None.

34/17. Approval of the minutes of the meeting held on 15th March 2017.

Cllr M Dams proposed and Cllr A Jackson seconded that these minutes were a true and accurate record, subject to an alteration at minute 14/17 to read that the Air Cadet School had ceased to use motorised gliders, the Chair then signed the minutes in the presents of Councillors.

35/17. Matters arising from the minutes not on the agenda: Some problems were raised with reference to notice boards in terms of repairs, potential re-sitting and information not being properly displayed.

36/17. Street Lights/Maintenance/repairs; opportunity to report any items requiring attention: None.

37/17. Correspondence: Concerns have been raised about dog fouling within public areas of the Parish. Members agreed to a campaign of awareness raising via the web site and posters before considering additional waste bins.

38/17. Courses/Meeting: Cllr C Swaithe updated members on the work of the Helicopter Liaison group.

39/17. Finance.

1. The Parish Council agreed the items of expenditure listed below.
2. Members agreed the year end accounts and the report from the internal auditor which recommends the assessment of risks of the Council are reviewed. The Clerk will bring forward reports that address these issues during the course of the municipal year. The Chair and Clerk then signed off on the Annual Governance Statement and Accounting Statement for 2016/17.

Number	Name	Amount
100243	D.H.A. Moore (internal audit 16/17)	£ 85.00
100244	SALC (affiliation fee 17/18)	£392.66
100245	Zurich Municipal (insurance)	£319.27
100246	Chris Swaithe (travel costs)	£ 10.80
100247	Post Office Ltd (PAYE)	£114.80
100248	Graham Bould (Q1 Clerk's payments)	£512.01
100249	David Grestry (notice board repairs)	£ 43.00
100250	Festival Drayton (room hire)	£ 30.00
100251	Mrs Joan E Holding (prize draw winner)	£ 50.00

40/17. Planning Applications.

1. **17/01647/FUL Brookhouse Farm, replacement agricultural building:** no objections

41/17. Highways & Footpaths: None.

42/17. Any Other Parish Matters/Items for inclusion on next Agenda.

1. **Bus Shelters:** agreed for Cllr C Swaithe to arrange for the cleaning of Hedley Way Bus Shelter.

There being no other business the meeting closed at 20.45pm

Signed

Date 26th July 2017