Malmesbury Bowls & Social Club

APPLICATION FOR CLUBHOUSE BOOKING

Please PRINT all details below

Title: MR/MRS/MS   Surname...................................First Name...

Full Address: ....

....Post Code: ....

Home Telephone: ....Mobile: ....

E-mail:..

Date Required.................................Start Time......................... Finish...............................

Reason for event ....

Anticipated number of guests........................

Do you require a late bar licence (after 11pm Monday to Saturday, after 10.30pm Sunday)?   YES/NO
If yes, we will apply on your behalf and charge you the fee in advance, which is currently £21 payable to Wiltshire Council

Are you or any of your guests in a wheelchair?   YES/NO. If yes, we can offer help with access

Please tick that you understand and agree to the following conditions:

1. We are a private members club and our members are entitled to visit the club during all opening times. We can advise them of your event but cannot require that they stay away

2. We make a charge of £15 per hour when we open the bar especially for you. The charge contributes towards our additional overheads.

3. Where non members are invited, an attendee list is requested at least 7 days before your event. The list will be pinned up on the notice board so that your guests will be deemed as having temporary membership to comply with insurance and licensing regulations.

4. Fees start from £50. The actual fee charged for the booking will be made at the discretion of the committee. It will be notified at the time of confirmation and must be paid in advance

5. A £50 bankable deposit is required at the time of booking. This will be returned following the event less any bar charges as described above and subject to the satisfaction of the Club Steward that no damage has occurred or additional cleaning is required. If this is so, these costs will be deducted from your deposit.

6. It is your responsibility to leave the club as you find it. This includes washing any dishes used and vacuuming/washing the floor if necessary

7. Children under 16 must be supervised at all times. They are not allowed to go on the green or surrounding area

Signature: Date