



**Responsible Financial Officer  
Report  
Period Ending 30<sup>th</sup> September 2025**

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Produced by Terry Heath  
RFO  
30<sup>th</sup> September 2025

## Bank Reconciliation Statement

STOKE SUB HAMDON PARISH COUNCIL		
BANK RECONCILIATION		
<b>for the period ending 30th September 2025</b>		
Prepared by Terry Heath		
Date : 30th September 2025		
Approved by .....		
Date .....		
Minute reference		
Balance per bank statements as at 30th September 2025		
Lloyds Bank Current Account		£9,986.61
Lloyds Business Reserve		£55,355.66
Cambridge Building Society		£83,713.69
Hinkley and Rugby Building Society		£68,936.76
<b>Cash at bank per bank statements</b>		<b>£217,992.72</b>
Unpresented Cheques/BACs transactions - approved by Council		
Total unpresented cheques		£0.00
<b>Balance less unpresented cheques as at 30th September 2025</b>		<b>£217,992.72</b>
<b>The net balances reconcile to the Cash Book for the year, as follows</b>		
CASH BOOK		
Opening Balance		£160,009.23
Add: Receipts up until 30/09/25		£99,751.33
Less: Payments up until 30/09/25		£41,767.84
<b>Total Balance as at 30/09/25</b>		<b>£217,992.72</b>
<b>Difference</b>		<b>£0.00</b>

## Budget V Receipt/Expenditure Report

Receipts			
Description	Budget £	Receipts £	% of receipts V budget
General Precept	97281.00	97281.00	100
Div & Interest	2000.00	532.83	27
Vat Repayment	3000.00	0.00	0
Donations	1000.00	375.00	38
Other Income	0.00	1562.50	N/A
<b>Total</b>	<b>103281.00</b>	<b>99751.33</b>	<b>97</b>

Payments					
	Description	Budget £	Payments £	% of payments V budget	
CC1	Salary	10726.00	6402.34	60	
	PAYE	2681.00	1056.80	39	
	National Insurance	558.00	158.95	28	
	Chairmans Allowance	100.00	0.00	0	
	<b>Salary and Allowances Total</b>	<b>14065.00</b>	<b>7618.09</b>	<b>54</b>	
CC2	Training	1000.00	260.00	26	
	Travel Expenses	100.00	0.00	0	
	Audits	800.00	295.00	37	
	Data Protection License	45.00	0.00	0	
	Advertising	260.00	0.00	0	
	Clerks Telephone	100.00	47.88	48	
	Stationary	100.00	20.25	20	
	Cloudy IT Office 365 License & email accounts	1126.00	593.09	53	
	Domain Hosting (IONOS)	310.80	160.79	52	
	Website Hosting (HUGOFOX)	257.25	0.00	0	
	SALC/NALC & SW Councils	1271.00	910.76	72	
	<b>Administration Total</b>	<b>5370.05</b>	<b>2287.77</b>	<b>43</b>	
	CC3	Account Fees	120.00	54.85	46
		Public Works Loan	9550.00	4774.85	50
<b>Banking Charges &amp; Loans Total</b>		<b>9670.00</b>	<b>4829.70</b>	<b>50</b>	
CC4	Asset and Liability Cover	7024.00	4800.97	68	
	<b>Insurance Total</b>	<b>7024.00</b>	<b>4800.97</b>	<b>68</b>	
CC5	Utilities	2019.00	1837.75	91	
	Council Office Rental Charges	2400.00	300.00	13	
	Equipment	400.00	89.99	22	
	Other Costs	500.00	449.58	90	
	<b>Parish Council Office Total</b>	<b>5319.00</b>	<b>2677.32</b>	<b>50</b>	
CC6	Newsletter	2646.00	1260.00	48	
	<b>Printing Total</b>	<b>2646.00</b>	<b>1260.00</b>	<b>48</b>	
CC7	Grants	12000.00	1900.00	16	
	<b>Community Grants</b>	<b>12000.00</b>	<b>1900.00</b>	<b>16</b>	
CC8	S137	4676.00	0.00	0	
	<b>S137</b>	<b>4676.00</b>	<b>0.00</b>	<b>0</b>	
CC9	Sports and Rec Trust Grounds Maintenance	4000.00	4116.40	103	
	Village Contracted Grounds Maintenance	9000.00	4500.00	50	
	Ranger Services	7200.00	4300.00	60	
	<b>Village Maintenance Total</b>	<b>20200.00</b>	<b>12916.40</b>	<b>64</b>	
	Maintenance	2500.00	1407.34	56	
CC10	Return of Deposits	200.00	0.00	0	
	Allotment Ground Rental Charge	792.00	180.00	23	
	<b>Allotments Total</b>	<b>3492.00</b>	<b>1587.34</b>	<b>45</b>	
CC11	Defibrillator Batteries/Pads	525.00	0.00	0	
	Play Equipment Inspection Fees	500.00	192.00	38	
	Play Equipment Maintenance and Repair	2000.00	537.60	27	
	Other Asset Maintenance	5000.00	106.70	2	
	HYFC External Maintenance Costs	10000.00	0.00	0	
	HYFC Full Structural Survey	2000.00	174.00	9	
	Monument Full Structural Survey	2000.00	0.00	0	
	Recreation Ground Rental Charge	1440.00	0.00	0	
	<b>Village Assets Total</b>	<b>23465.00</b>	<b>1010.30</b>	<b>4</b>	
	Community Projects	3000.00	699.95	23	
<b>Community Preobjects Total</b>	<b>3000.00</b>	<b>699.95</b>	<b>23</b>		
CC13	Youth Services	8000.00	180.00	2	
	<b>Youth Provision Total</b>	<b>8000.00</b>	<b>180.00</b>	<b>2</b>	
<b>TOTAL</b>		<b>118927.05</b>	<b>41767.84</b>	<b>35</b>	

**Payments requiring approval at the October meeting**  
paid by bank transfer

Evis	Ranger Duties (September 25)	£650.00	CC9
Mr T M Heath	RFO Duties (September 25)	£292.97	CC1
Mrs Gilly Lowe	Democratic Services (September 25)	£729.93	CC1
CloudyIT	IT Support	£101.40	CC2
HYFC	Rental (August)	£90.00	CC13
HYFC	Rental Agreement (September)	£112.50	CC13
Memorial Hall	Room Hire	£13.50	CC12
	<b>Total</b>	<b>£1,990.30</b>	

**paid by Debit Card**

Currys online <sup>1</sup>	Printer	£89.99	CC5
Barriers Direct <sup>1</sup>	Hi Viz Poles	£116.40	CC9
	<b>Total</b>	<b>£206.39</b>	

**paid by Direct Debit/Standing Order**

Evis	Grounds Maintenance	£750.00	CC9
Lloyds <sup>1</sup>	Bank Charges	£8.50	CC3
Stable Print	Printing of newsletter	£210.00	CC6
Tesco	Clerks Phone	£7.98	CC2
EDF Energy <sup>1</sup>	Electricity	£65.04	CC5
Ionos <sup>1</sup>	IT Domain	£52.19	CC2
Ionos	IT Domain	£22.20	CC2
	<b>Total</b>	<b>£1,115.91</b>	

<sup>1</sup> Payments made ahead of the October meeting

## Receipts list for noting at October meeting

Lloyds Bank	Interest	£33.38
S&RT	Donation	£50.00
Benefice	Donation	£75.00
<b>Total</b>		<b>£158.38</b>

## Financial Statement as of 30<sup>th</sup> September 2025

		£
1	Lloyds Current Account	9,986.61
2	Lloyds Reserve Account	55,355.66
3	The Cambridge Building Society	83,713.69
4	Hinkley and Rugby Building Society	68,936.76
5	<b>Sub Total</b>	<b>217,992.72</b>
6	Outstanding Payments	0.00
7	<b>Total as Cashbook</b>	<b>217,992.72</b>
8	Less Ringfenced Lines)	
9	General Reserve	41,913.23
10	Village Asset Reserve	33,440.00
11	Village Projects	12,650.00
12	Somerset Council Contingency	10,000.00
13	Pavillion Reserve	41,360.00
14	Legal Costs	5,000.00
15	<b>Sub Total</b>	<b>144,363.23</b>
16	<b>Current Working Capital</b>	<b>73,629.49</b>
17	2025/2026 Expenditure Budget	118,927.00
18	2025/2026 Expenditure	41,767.84
19	<b>Remaining 2025/2026 Budget</b>	<b>77,159.16</b>
20	2025/2026 Receipt Budget	103,281.00
21	2025/2026 Receipts	99,751.33
22	Remainng 2025/2026 Receipts Forecast	<b>3,529.67</b>
23	<b>Unallocated Funds</b>	<b>0.00</b>