

GREWELTHORPE PARISH COUNCIL

Minutes of Meeting 9th January 2019

1. **Present**
Cllr Dawson (Chair), Cllr Kerr (Vice Chair), Cllr Rhodes, Cllr Exelby, Cllr Lofthouse,
Parish Clerk
Cllr Simms (HBC)
Cllr Atkinson (NYCC) - joined at 8.30 pm
One member of the public
2. **Apologies**
None
3. **Declaration of Interest**
None
4. **Minutes** of meeting held on 14th November 2018 were approved and signed as a correct record
5. **Matters arising from the last meeting**
 - 5.3 **Playing Field Lease** – This now all completed and in operation
 - 5.4 **Commuted sums and Pond work** – Three suppliers approached for quotations, one withdrew. The other two quotes were reviewed by Council and the lower quote of £3300 inc vat was accepted, from B J Bain.
The Clerk confirmed that there was likely to be a sum of £1418 available for this project from HBC via Commuted Sums
Resolved: The Clerk was asked to respond to all suppliers and to confirm acceptance to B J Bain, whilst checking that there was contingency in place should additional stone be required. Clerk was also asked to action the Commuted Sums claim.
 - 5.5 **GSSA request for contribution towards bunting purchase** – the Council was advised that the support grants from HBC for the 2018 Tour de Yorkshire had been closed off at end June 2018. There was no additional support available and on this occasion, the Council was not in a position to contribute. Council is supportive of funding proposals in advance of future such events .
Resolved : Clerk to advise GSSA of the position
 - 5.6 **Tour de Yorkshire Decorated Wheels** – these have now been removed.
 - 5.7 **Wapping End signage** – it was agreed that the rusty and broken “brown signs” for the cycle byway should be removed from the signpost at Wapping End
Resolved: Cllrs Rhodes and Lofthouse to arrange removal
 - 5.8 **Dog Signs for Playground** - dog fouling penalty signs had been sourced from the Dog Warden and are in place around the Playground. The Council asked that signs be added to advise “No dogs allowed on the Play Area”
Resolved: Clerk to approach Dog Warden for any available signs.
- 6.0 **Finance**
 - 6.1 **Balance of Accounts**
The Clerk produced a financial pack providing a summary of receipts and payments.
The financial position as outlined below was reported as at 1st October 2018.

Business Account statement £3390.47
Cash Management Account £3069.45

Resolved: That the position be noted.

- 6.2 Budget statement** - The Parish Clerk issued a budget statement to the Council , providing a budget projection to year end
Resolved : That the position be noted.

- 6.3 Monies Received** - The Council noted the receipt of the following monies:
GSSA contribution of £62.50 to Playing Field annual rental charge

- 6.4 Authorisation of expenditure** – There was no additional expenditure to be approved

- 6.5 Payments to be recorded** - The Council recorded the following payments:
- i) Clerks salary and allowance (October) £156.68
 - ii) HBC Annual Play Area Safety Inspection - £66.00 inc vat
 - iii) NYCC Playing Field Lease fees - £250.00
 - iv) NYCC Playing Field Lease annual rent - £130.00
 - v) GVVHCC Room Hire (July – Dec 2018) - £45.50
 - vi) Eura Audit quarterly PAYE/NIC payment - £110.00
 - vii) Eura Audit payroll charge (July/Aug/Sept) - £24.00 inc vat
 - viii) Clerks salary and allowance (November) - £198.46

7.0 Correspondence

- 7.1 NALC 2019 pay scales** - the Council was advised of the revised NALC pay scales for 2019 and authorised the updated pay scales.

Resolved: Clerk to order Eura Audit to implement from April 2019

- 7.2 Playing Field Lease Documentation** – this had been received and actioned.

- 7.3 YLCA GDPR Security Incident Policy** – Council was advised of the requirement to have a process for managing a breach of data security under GDPR

Resolved: Cllr Kerr agreed to draft a policy to comply.

8.0 Decision on planning applications, appeals, enforcement investigations received (for info – all prior circulated)

- 8.1 Application 6.18.71.G.FUL 18/04230/FUL** – Virginia House application approved.
- 8.2 Investigation 02/03063/FUL** – Hackfall Mount Cottage investigation found no breach of planning controls
- 8.3 Application 6.18.6.E.FUL 18/04826 FUL** - application to build behind White House
- 8.4 Application 6.18.96.I.FUL 18/04781/FUL** – application to build garage and stables at Bush farm conditionally approved

9.0 Quarry Field allocation process for 2019

The Quarry Field is due to become available for grass cutting and grazing on a lease basis from 1st May – 31st October and the Council meeting of 16th May 2018 had proposed a Field Gate Auction to allocate the lease.

Cllr Kerr reported that a member of the village Gardening Club had asked if the field could be made available for allotments, run by the Club. Council agreed that this should be pursued.

Resolved: Cllr Kerr to approach the Gardening Club and request a proposal from the Club, outlining how the allotment project would work. Proposal to be submitted by end February – for review at the next Parish Council meeting on 6th March.
Should the Gardening Club not wish to pursue this, then the Council would revert to a Field Gate Auction during March.

10.0 Councillors reports

10.1 Ilton Lane parking/speed signage – Cllr Kerr

Cllr Kerr reported on feedback from members of the public regarding parking on the Village Green triangle at the bottom of Ilton Lane, plus a request to review the road signage at the junction with the back lane.

Resolved: Following discussion, the Council resolved not to propose any amendments to the road signage and took the view that there was sufficient parking available on the roadside. The triangle itself forms part of the designated Village Green area and parking is not allowed on the Village Green.

10.2 Duck population – Cllr Rhodes

Despite c.40 ducks being relocated during 2018, the duck population has continued to grow. Christine Stelling was asked to relocate a further batch in the Spring.

Resolved: Cllr Rhodes and Christine Stelling to organise.

10.3 Bus Shelter Noticeboard – (Clerk)

A volunteer had come forward to repair the handle and the glass on this noticeboard.

Resolved: The Council agreed to proceed on the basis of providing for costs/expenses.

10.4 Salt Bin request – Cllr Exelby

A request had been received for a roadside salt bin for Holmfield.

Resolved; Council agreed to relocate an existing bin to Holmfield. Cllrs Rhodes and Lofthouse to action.

10.5 Hackfall Car Park – Cllr Exelby.

Cllr Exelby raised the issue of the Hackfall Car Park parking overspilling onto the main road at a dangerous bend with poor visibility.

Resolved: Clerk was asked to write to the Woodland Trust to highlight the safety issue and request a response.

10.6 Masham Road Drains – Cllr Kerr

It was reported that a pipe feeding a drain on the Masham Road was blocked at the drain, forcing water to flow down the road as a potential hazard in winter.

Resolved: Clerk to report to NYCC Highways.

11.0 Questions or comment from members of the public

None received

12.0 Agenda Items for next meeting – Website review, Asset register review

13.0 Date of Next meeting- 6th March 2019 . 7.00 pm Village Hall

This is the Annual Parish meeting, with contributions from village organisations
Normal Parish Council meeting from 7.30pm

Meeting closed at 8.30 pm

14.0 Confidential agenda item

Council received an update from Cllr Dawson.

Signed as a correct record

Date -----

