



# Marsham Parish Council

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## NOTICE OF MEETING & SUMMONS TO ATTEND

### **THERE WILL BE A MEETING OF MARSHAM PARISH COUNCIL TO BE HELD IN MARSHAM PARISH CHURCH, ON MONDAY 24<sup>th</sup> APRIL 2023 AT 7PM**

In the interests of openness and transparency, councillors and members of the public are reminded that the law permits any person to film, record, photograph or use social media in order to report on the proceedings of a meeting of the Council. The Council request that anyone wishing to record the meeting lets the Council know beforehand so appropriate arrangements can be made to facilitate the recording.

## **A G E N D A**

- 1. WELCOME AND APOLOGIES FOR ABSENCE**  
To receive and accept apologies for Absence as previously notified to the Parish Clerk.
- 2. DECLARATIONS OF INTEREST & REQUESTS FOR DISPENSATIONS**  
To receive Members' Declarations of Interest including those in Agenda items and to note the granting of any Requests for Dispensations.
- 3. MINUTES** To receive and confirm minutes of the meeting held 13<sup>th</sup> March 2023.
- 4. TO ADJOURN THE MEETING TO ALLOW MEMBERS OF THE PUBLIC TO SPEAK**  
(Members of the public are allowed a maximum of 3 minutes each).
- 5. REPORTS FROM POLICE** To receive reports from representatives.
- 6. REPORTS COUNTY AND DISTRICT COUNCILLORS** To receive reports from representatives.
- 7. INFORMATION ON MATTERS ARISING** not covered elsewhere within the Agenda:- To discuss the ongoing vacant post of Vice Chair post and re-elect a Vice Chair for the remaining 2022-23 term. To discuss public consultation relating to the proposal for closure of **Mayton Wood** Recycling Centre commencing 15<sup>th</sup> May 2023.
- 8. PLANNING** - [Planning Applications - Marsham Parish Council, Marsham, Norwich \(marshampc.co.uk\)](https://www.marshampc.co.uk) to consider any applications or enforcements received during this time.  
**2023/0685** Change of use – farm saddlery feed store to motorcycle workshop, stores and parking bay (retrospective) Heath Farm, 88 High Street, Marsham NR10 5QG.
- 9. SAM2** To receive any reports and discuss next steps. To consider correspondence received.
- 10. FINANCE** - Balance of Community Account as of 23<sup>rd</sup> March 2023 £17,077.47. Balance of Business Saving Account £2,021.17 (Interest earned of 2.51). **To agree following expenditure:** - Clerk Wages March 2023 - £200.78. Npower DD March 136.51, Npower DD April of 150.39. Jo Spaul Village Sign repairs stage one £272.52. Clerk Expenses to April 2023 - £169.64, HMRC PAYE to April 2023 - £159.20.
- 10.a AGAR** process and Internal Auditor Selection to be advised.
- 11. CORRESPONDENCE** - Communication received not covered elsewhere within the Agenda:- Request for support of School sign request update and confirmation of coronation numbers. To agree to renew membership to NALC for 2023/24. Dog Fouling in village.
- 12. MARSHAM VILLAGE HALL** – To discuss the offer of Noticeboards from the Committee.
- 13. AMENITIES MATTERS (Peewit Fields / Allotments / Playground/Streetlights)** To receive updates on Amenities. Mini Forest. Village sign painting / repairs. **Update** on stile access near Rodgate footpath. Update on April Streetlight works. Update on croft hedge cutting. Update on tree plaque. Discuss forthcoming Play Area Inspection and consider next steps.
- 14. HIGHWAYS** – To receive any updates matters from Highways.
- 15. ANY OTHER BUSINESS** To note any items of Information or for referral to a future Agenda

- 17. DATE OF NEXT MEETING** - To confirm the date of the next meeting proposed as 15<sup>th</sup> May 2023 at 7pm in the Church.

Mrs. R Scarff  
Clerk to the Parish Council

17<sup>th</sup> April 2023

**NOTES.**

*All documents referred to in this agenda as "attached" are supplied to Parish Councillors only. Copies are available (unless marked confidential) from the Parish Clerk.*

*Planning Applications listed above are those received at the time of publication of the Agenda. The Council may consider others received up to the date of the meeting if appropriate. Plans may be viewed on line please go to*

***[www.broadland.gov.uk](http://www.broadland.gov.uk)** and follow the links through to planning.*