

# SHOREHAM

Parish Clerk:  
Amanda Barlow

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High Street, Shoreham  
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# PARISH COUNCIL

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You are hereby summoned to a Meeting of the Shoreham Parish Council to be held at **Shoreham Village Hall on Wednesday 6 March 2024 at 7.30pm**. Members of the Press and Public are warmly invited to attend.

Parish Clerk 1 March 2024

## AGENDA

1. To receive any apologies for absence.
2. To receive any disclosures of interest from members in respect of items of business included on the agenda for the meeting.
3. Public Forum
4. County/District Councillor Reports
5. To consider, and approve if appropriate, which agenda items are sufficiently confidential as to warrant exclusion of members of the press and public under the provisions of The Public Bodies (Admission to Meetings) Act 1960
6. To receive and authorise for signature by the Chairman, the Minutes of the meetings held Wednesday 24 January 2023
7. **Matters arising from the minutes not covered by Agenda items**
  - 7.1 Follow up from PC Ashleigh Wilson
8. **Shoreham Cricket Club**
  - 8.1 Cricket Ground Banners
9. **Highways and Footpaths**
  - 9.1 **Parking Survey**  
To receive an update
  - 9.2 **Footpaths**
    - To discuss next actions with regard to the steps to join the footpaths
    - Signage for footpaths
10. **Amenities Committee**
  - 10.1 To note draft minutes of the meeting on 21 February 2024
  - 10.2 To receive update from the Cross Sub Committee and agree next actions
  - 10.3 To agree, if appropriate, the grass cutting contract for 2024-25
  - 10.4 To agree, if appropriate, next steps with regard to the cleaning of the War Memorial

**11. Correspondence**

- 11.1. Concerns regarding the land opposite Copt Hall adjacent with A225.
- 11.2 Sevenoaks District Council – Waste sacks
- 11.3 Kent Police

**12. Finance & Personnel**

- 12.1 To agree items received, payable and paid
- 12.2 Grant request from:
  - 12.2.1 Sevenoaks Volunteer Transport Group
  - 12.2.2 Citizen Advice Bureau
- 12.3 Bank Account update
- 12.4 Preparation for Audit
  - 12.4.1 – Asset Register
  - 12.4.2 – Risk Assessment including Statement of Internal Control
- 12.5 Staffing (confidential)

**13. Next meetings** (all starting at 7:30pm in Shoreham Village Hall unless otherwise stated)

- a. Planning (if required) Committee– Wednesday
- b. Planning (if required) Committee and Council Meeting – Wednesday April 2024**
- c. Annual Parish Meeting – Wednesday 24 April 2024 at 7pm**

Amanda Barlow, Clerk to Shoreham Parish Council