

Cuddesdon and Denton Parish Council
COUNCILLORS ARE SUMMONED TO THE PARISH COUNCIL MEETING
Tuesday, 7th October 2025 at 7.30pm, Village Hall, Cuddesdon
Members of the public are invited to attend

Allison Leigh

Locum Clerk of the Council

Email: cuddesdon.dentonpc@gmail.com

30th September 2025

Agenda

25/56. Apologies

25/57. Declarations of Interest/Dispensations

25/58. Public Forum

25/59. Minutes from the meeting of the 2nd September 2025: To agree and sign the [minutes of the meeting from the 2nd September 2025](#)

25/60: Matters arising: To consider any items arising from the minutes not otherwise on the agenda. These items are not for decision.

25/61: District Councillor Report

25/62: County Councillor Report

25/63: Policies: To consider the following policies:

- a. Civility and Respect Pledge
- b. Grievance Policy
- c. Health and Safety Policy
- d. Discipline Policy
- e. Dignity at Work Policy
- f. Document Retention Policy
- g. Scheme of Delegation
- h. Expenses policy

25/64: Planning: To consider the following planning applications:

Amendment:

[P25/S2068/HH](#)

15 Denton Hill, Cuddesdon

Erection of 1.5 storey extension to the side elevation. (Additional information received 23 September 2025)

Decision:

[P25/S2240/LDP](#)

Land at 7 Dove House Lane Cuddesdon OX44

Removal of current garage door and to be replaced with up and over door.

Certification of lawful development granted.

25/65: Finance:

a) Payments from 1/8/25 – 31/8/25

Payments

Date	Power to Spend	Payee	Details	Amount
11/8/25	LGA 1972 s112	Staff	Staff costs	102.40
21/8/25	Open Spaces Act 1906 s9-10	Greentech	Stakes for Community Orchard	241.56
26/8/25	LGA 1972 S111	Gallagher	Additional Insurance payment as premium had been underpaid	19.40
29/8/25	LGA 1972 s112	Staff	Staff costs	348.03
31/8/25	LGA 1972 S111	Unity Trust Bank	Service charge	6.00
2/9/25	Open Spaces Act 1906	The Landscape Group Oxford	Grass cutting: Invoice 2041	627.90
2/9/25	Open Spaces Act 1906	The Landscape Group Oxford	Grass cutting: Invoice 2071	528.24
2/9/25	Open Spaces Act 1906	The Landscape Group Oxford	Grass cutting: Invoice 2083	528.24
2/9/25	LGA 1972 s111	Staff	Locum Clerk Mileage and Home allowance – August and September	64.60
2/9/25	LGA 1972 s111	Staff	Clerk Home allowance - September	26.00
2/9/25	Open Spaces Act 1906	Arthur Smith-Fitchett	Dog fouling sign	47.50
2/9/25	Open Spaces Act 1906	Arthur Smith-Fitchett	Dog waste bag dispenser	33.47
2/9/25	LGA 1972 s111	Village Hall	Meetings 1/10/24 – 30/9/25	250.00
30/9/25	LGA 1972 s112	Staff	Staff costs	348.03
30/9/25	LGA 1972 s112	Staff	Staff costs	25.80
Total				3197.17

Receipts from 1/8/25 – 30/9/25

Date	From	Description	Amount
5/9/25	South Oxfordshire District Council	2 nd half precept	4818.00
Total			4818.00

Payments to be authorised

Date	Power to Spend	Payee	Details	Amount
7/10/25	LGA 1972 s 111	Allison Leigh	Expenses	26.00

7/10/25	LGA 1972 s 111	Dee Corney	Expenses	11.90
7/10/25	LGA 1972 s111	Royal British Legion	Wreaths for Remembrance Sunday	40.00
7/10/25	Open Spaces Act 1906	The Landscape Group Oxford	Grass cutting: Invoice 2099	528.24
7/10/25	Open Spaces Act 1906	Shield Maintenance Ltd	Dog bin emptying invoice 9273	13.26
7/10/25	Open Spaces Act 1906	Shield Maintenance Ltd	Dog bin emptying invoice 9402	13.26

- b) **Bank Reconciliation:** To agree to the bank reconciliation from 30/9/25. See Attachment 1.
- c) **Savings account:** To consider opening a Unity Trust Bank savings account

25/66: Bonfire Night: To consider plans and any financial implications

25/67: .gov.uk: To consider moving to .gov.uk for a Parish Council website and council emails

25/68: Bin at the Recreation Ground: To consider the bin emptying at the Recreation Ground

25/69: Correspondence: To consider the correspondence received:

25/70: Parish Councillors' Reports: To consider the reports without decision

25/71: Date of the next meeting: To confirm the date of the next meeting as Tuesday the 4th November 2025

25/72: Confidential item: To resolve to exclude members of the public from the discussion on the following agenda item due to its confidential nature

25/73: Quotes: To consider quotes for the 25/26 Internal Audit

Attachment 1:

Bank Reconciliation as of 30/9/25

Date	Date
1st September 2025	30th September 2025

	Unity Current Account			15485.00
	Cheque no			
minus	payments not cashed			
equ	balance C/F			15485.00

Opening Balance	12659.75
Add receipts for period	14415.80
Less payments for period	11590.55
Equ closing balance	15485.00