

## **MINUTES OF BISHOPS CAUNDLE PARISH COUNCIL MEETING**

**HELD ON TUESDAY, JULY 15th, 2025, AT 7.30 P.M.**

1. **Apologies:** Cllrs. Shaw and Wookey (deployment)  
**Attendees:** Cllrs. Richards (Chair), Blair (Vice Chair), Adlem. J. Walsh-Quantick (Clerk).

**Members of Public:** One present.

2. **Previous Meeting Minute Approval**

Minutes of the meeting held on Tuesday 20<sup>th</sup> May 2025 were unanimously agreed. Proposed Cllr. Adlem, Seconded Cllr. Blair.

3. **Matters Arising:**

- a. **Speeding update community team / SID**

To carry to next meeting (Cllr. Shaw). Highlighted that regional information has been forwarded to the team and there are two planned CSW sessions.

- b. **A3030 Development**

It was raised that the site has been occupied by much of the summer period and there has not been any planning yet applied for. The horse and trap has been seen trying to enter the playing field which is not permitted under the terms of the lease from Digby Estates. New fencing has been ordered.

- c. **Church Green.**

No current updates.

- d. **Atlas Towers**

The proposed local option for Bishops Caundle and Holwell has been withdrawn, it was highlighted that it is important that the council are in discussions with Holwell PC over alternative sites.

- e. **30 MPH sign damage**

The 30MPH sign close to the shop has been damaged. This has been reported to highways for replacement. Cllr. Richards has offered to temporarily store the sign.

- f. **Yetminster football club.**


Contact from Yetminster FC has been received with a request to explore the use the football pitch and pavilion. Cllr. Richards has contacted the team and is awaiting feedback.

- g. **Playing field grass cutting and donation.**

There has been significant support from Chris Adlem and Neil Warr in the maintenance of the playing field entrances and grass. Previous support from the disbanded football social club has been supplemented with a donation and the payment owed of £500 will be forwarded to Chris.

- h. **Pavillion Plans**

The interest in f). from Yetminster FC was highlighted. There was the question raised over viability of the village pub given that part of the building has been removed (skittle alley) and a property is being built in part of the garden by the current owners. The lease for the pub is up for renewal late this year. Should the pavilion become an alternative provision for the village a wider public meeting will be needed to discuss its potential use.

  
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#### 4. Village Updates

- **Community Events**

None planned for this year.

- **Church (Cllr. Richards)**

The church remains open for use during the day with occasional services and one Church prayer group. The Dorset Organ society have an evening event planned.

- **Play Area (Cllr. Adlem)**

The recent inspection has not flagged any concerns.

One play area supplier has contacted the clerk with an offer to play in small amounts throughout the year rather in one lump sum.

Quotes for a basketball area and base are to be sourced.

Action: **Cllr. Adlem.**

- **Community Shop (Cllr. Richards)**

A shareholder meeting is planned for August 9th.

There has been some work completed to the external areas of the shop.

A small profit has been made over the previous quarter which is attributed to tighter stock control and less wastage.

Lack of volunteers is leading to some closures during advertised opening times.

- **Playing Field / Pavilion**

The Lions Club half marathon has been moved to later this month (, Cllr. Adlem confirmed that the entrances would be cut back and gates unlocked.

#### 5. Planning Applications

P/PAAC/2025/3249 is a permitted development of a barn between Stourton Caundle and Bishops Caundle (listed under Stourton Caundle). Noted for information only.

#### 6. Training

No training completed between meetings, councillors reminded to contact the Clerk if training is required.

#### 7. Finance – At 15/07/2025

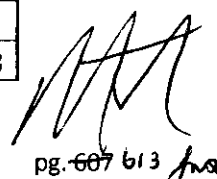
##### Bishops Caundle Parish Council – State of Finances to 15/07/2025 (since previous meeting)

##### Balances:

Natwest Current Account		£1,686.13
Natwest Grants Account		£2,991.16
Natwest Savings Account		£17,962.13
Total		£22,639.42

##### Income:

	Date	Amount
<b><u>Current Account</u></b>		
VAT Refund 2024-25	04/06/2025	£197.38

  
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<b>Grants Account</b>		
VAT Refund 2024-25		
<b>Savings Account</b>		
Savings Account Interest May	31/05/2025	£19.65
VAT Refund 2024-25	04/06/2025	£265.11
Savings Account Interest June	30/06/2025	£18.23

#### **Cheques Signed and Approved by Chair Since Previous Meeting**


#### **Other Payments Since Previous Meeting**

<b>Current Account</b>		
M Moore Grass Cutting May	28/05/2025	£100.00
Clerk HWA May	02/06/2025	£26.00
Clerk Salary May	02/06/2025	£456.96
DAPTC Subs Inv 0007	02/06/2025	£255.50
Zurich Insurance	02/06/2025	£469.04
HMRC Cumbernauld Clerk Tax May	02/06/2025	£17.80
DAPTC Inv 0178 (mailbox)	09/06/2025	£47.75
SLCC Membership (via clerk)	09/06/2025	£110.00
Hugo Fox June 25	10/06/2025	£11.99
Clerk HWA June	30/06/2025	£26.00
Clerk Salary June	30/06/2025	£456.96
N Ladd Internal Audit payment 1	30/06/2025	£10.00
M Moore Grass Cutting June	30/06/2025	£100.00
N Ladd Internal Audit payment 2	30/06/2025	£15.00
HMRC Cumbernauld Clerk Tax June	30/06/2025	£17.80
Hugo fox July 25	10/07/2025	£11.99
Dorset Garden Machinery (reserves)	14/07/2025	£600.00
<b>Savings Account</b>		
<b>Grants Account</b>		

#### **Payments Requiring Authorisation**

	<b>Comments</b>	
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*NA*  
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M Moore Grass Cutting July	-	£100.00
M Moore Grass Cutting August	-	£100.00
Clerk Salary / HMRC / Expenses July	Approx	£500.00
Clerk Salary / HMRC / Expenses August	Approx	£500.00
Village Hall Rent July		£18.00
Hugofox August		£11.99
Hugofox September		£11.99
Dorset Waste Partnership Quarterly		£24.27
Defibrillator Batteries	Unknown	TBC
Black waste bags	Approx	£5.00
Fencing - awaiting quotes (preagreed)	Approx	£700.00

Proposed By: Cllr. Richards

Seconded By: Cllr. Adlem

N.b. Pension scheme for Clerk has not been joined currently.

#### **2024-25 Audit.**

Confirmation was given by the clerk that the annual audit has been signed off by Mr. Ladd and authorisation for payment was given. The external auditing body have confirmed receipt of the annual exemption certificate (income/expenditure <£25k) and the relevant documentation will be displayed on the noticeboard and website.

#### **8. Routine correspondence.**

None via post, emails as forwarded to councillors.

#### **9. Matters for Discussion Next Agenda / AOB.**

- A lock will need to be sourced for the new mower, to be discussed when the mower is moved from a locked location.
- Fuel account – can this be arranged with the garage for mower fuel.
- Playing field tree maintenance.

#### **10. Members of the Public Questions**

T Loveless raised that there are some dead trees in the hedges around the playing field, these were checked after the meeting and there are 5 including one that is around a power line. Companies are to be approached for quotes for removal.

T. Loveless stated that the new build on Holt Lane would be able to accommodate one of the benches at their entrance.

**Action: Cllr. Adlem.**

#### **11. Time of Closure**


8.40pm

#### **Date of Next Meeting**

November 18th

**Future Planned Meeting Dates: All 7.30pm Village Hall unless otherwise stated.**

**2026: January 20<sup>th</sup>, March 17th**

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