

West Knoyle Parish Council

Parish Clerk – Ms H Hunt

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Dear Councillor,

Your attendance is requested for the Parish Council meeting to be held on Thursday, 12th February 2026 at 7.30pm.

Yours sincerely,
Harri Hunt, Parish Clerk.

AGENDA

1. Public Session

This provides an opportunity for members of the public to raise questions about and comment on items on the agenda. The Chairman will re-convene the Parish Council meeting after the public session (please note that members of the public are no longer permitted to speak unless invited to do so by the Chairman).

Please Note: By entering the meeting room you are consenting to the use of your name being recorded in the Minutes. The meeting may also be recorded by the press or members of the public. Any person or organisation choosing to film, record or broadcast any meeting of the Council or its committees is responsible for any claims or other liability resulting from them so doing and by choosing to film, record or broadcast proceedings they accept that they are required to indemnify the Council, its members and officers in relation to any such claims or liabilities.

2. To receive apologies for absence.

3. Declaration of Interest:

Members are invited to declare disclosable pecuniary interests and other interests in items on the agenda as required by the West Knoyle Parish Council Code of Conduct for Members and by Section 27 of the Localism Act 2011. The disclosure must include the nature of the interest. If you become aware, during the course of a meeting, of an interest that has not been disclosed under this item, you must immediately disclose it. Whether you can remain in the meeting and the extent to which you can participate depends on the type of interest you have.

- a) To receive Declarations of Interest from councillors on items on the agenda.
- b) To receive written requests for dispensations for disclosable pecuniary interests (if any).
- c) To grant any requests for dispensation as appropriate.

A request for dispensation must be made on an individual basis.

4. Minutes

To approve Minutes of Parish Council meeting held on Thursday 6th November 2025.

5. Matters Arising from previous meetings

- a) Casual Vacancy - Clerk notified WC of Cllr resignation and advertised WC notice during December. WC confirmed that no requests had been received to hold an election for the vacancy and as such WKPC are free to fill the vacancy by co-option. Candidates to make themselves known and WKPC (quorum of 3 councillors necessary) to conduct a vote.
- b) Assertion 10 of the 2025 Practitioners Guide comes into force on 31.03.26 and requires WKPC to confirm proper governance for its data, IT, and online presence, including using

council email domains, meeting website accessibility standards, and adhering to GDPR, all detailed in the Annual Governance and Accountability Return (AGAR). See attached for information, and costs.

- c) Clerk to further discuss defibrillator training ('free' with SJA?) with Corinne Leonard, VHMC.
- d) WCllr George Jeans reported the winners of the WK Christmas Lights competition.

6. Wiltshire Councillor's Report

7. Planning:

a) Applications to consider at the meeting:

- [PL/2026/00169](#) - Full planning permission
Land North of The Street, West Knoyle, Warminster, BA12 6AE
Permanent rural workers dwelling to replace an existing temporary rural workers dwelling.
WKPC Position - to report by 16/02/26
WC Decision Date 16/03/26

b) Applications considered/determined since last meeting:

- [PL/2025/06803](#) - Full planning permission
Bush Farm, West Knoyle, Warminster, BA12 6AE
Partial Demolition and Change of Use of an Existing Bison Farm, with Ancillary Museum and Holiday Let to a Residential Use. Erection of a Self-Build Residential Dwelling and the Conversion of the Farmhouse and Milking Parlour to use as ancillary staff and guest accommodation. Erection of an ancillary Agricultural and Storage Building. Erection of Solar Panels, associated Landscaping, and other associated works.
WKPC Position - no objection, reported 31/10/25
WC Decision Date 30/01/26

8. Footpaths, Highways, Traffic & Transport

- a) Wessex Water Main Replacement, Barrow Street, December 2025 - March 2026.
- b) Village Signage.

9. Play Area

- a) Play area replacement equipment - Councillors to report on decision following quotes received.
- b) Repairs undertaken by Somerset Landscapes.

10. Finance

- a) Online banking and signatory arrangements – report on current status.
- b) To receive Payments & Receipts statement for period 1 Nov. 2025 to 31 Jan. 2026.
- c) Defibrillator battery (£330) and playground repairs (£1,182) paid for.
- d) Costs for rest of financial year - currently only Clerk salary and bank costs?
- e) See above re. costs for new website / email account conforming to Assertion 10 of the 2025 Practitioners Guide.

11. Date of next meeting

Members are reminded that the Parish Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, gender, sexual orientation, marital status and any disability), Crime and Disorder, Health & Safety and Human Rights.