



MILBORNE ST ANDREW PARISH COUNCIL

13 Stileham Bank, Milborne St Andrew, Dorset, DT11 0LE

07419 136 735

milbornestandrew@dorset-aptc.gov.uk

www.milbornestandrew.org.uk

Minutes of the Full Council held at the Village Hall, Milborne St Andrew
on Wednesday 06th December 2023 commencing at 1900 hours

Present:

Cllr's Richard Macnair, Amy Stephens, Jane Macleod, Rob Greening, and Jayne Williams

2 members of the public

Full Council

1. Apologies for absence

Cllr Batchelor and Cllr Parker (DC) sent apologies.

2. Declarations of pecuniary or other interest

Cllr Greening declared an interest in agenda item 14.

3. Minutes of the previous meeting held on 04th October 2023

These were approved as a true and true and accurate record of the meeting.

4. Clerk's report

The Clerk reported on matters from the last meeting, correspondence, and other matter.

There were no further questions from Councillors.

5. Chair's update

The Chair confirmed that he and Cllr Greening attended the afore mentioned meeting arranged by the Environment Agency.

It was agreed that it was very informative provided little in the way of any further information on how to prevent flooding.

6. Public participation (items on the agenda)

There were no comments.

7. Parish Councillors and representatives' reports that effect Parish Council matters

Cllr Stephens confirmed that she had stepped back from being a formal PC representative on the Village Hall committee but remained happy to be a liaison if required.

8. Dorset Councillors report

Cllr Parker wished to remind members and the public that the next round of household support grant was now available to apply for from Dorset Council.

9. Planning

a. P/HOU/2023/06047

36 Hopsfield Milborne St Andrew DT11 0LD

Erect single-storey and two-storey rear extension with external alterations

The Parish Council supported this application.

b. P/LBC/2023/00606

Frogmore Cottage Milton Road Milborne St Andrew Dorset DT11 0LA

Install new roof to existing extensions & replacement windows

The Parish Council supported this application subject to any recommendations by the Listed Buildings Officer.

10. Financial matters

a. Payments for authorisation

10 payments (PV 48-57) totalling £ 1775.25, were approved, and authorised for payment.

11. Sandbag storage, usage, and disposal

Cllr Stephens wished to thank the Village Hall for providing a shed for the storage of sandbags. It was agreed by all that signage was needed to ensure the public knew which shed the sandbags were located in. **The Clerk would procure this.**

It was also agreed that the current bolt and latch closing system was more than adequate for the security of the sandbags.

Members also agreed that a wheelbarrow for public use was not required.

The Clerk agreed to publicise the availability of sandbags via Facebook and the Parish Noticeboards. It was also agreed that an article would be submitted to the reporter.

To conclude, the Clerk would draw up a condition of use criteria to be posted inside the shed.

12. New village signage

Members agreed that the wider gateway sign was much better.

The design was excellent, and Cllr Bachelor was thanked for her efforts on this project.

The Clerk would obtain two more quotes, with a view to deciding at the January Meeting.

13. Grant request from Friends of MSA first school

A grant of £100 was approved towards the advertising and supply of tickets to the Community.

14. Milborne 'Spring into Action' – bulb planting proposal

Mr Greening requested no more than £100 (net) for the purchase of spring bulbs and associated tool, to plant in public areas.

If successful, the project would be extended to other areas within the village.

It was also requested that the Parish Council form a Working Group, of which he would be the Council lead, which would then provide the insurance cover for the project.

To conclude, all this this would offer out to the Community, including the school for volunteers.

This project was unanimously approved.

15. IT provisions looking ahead

Notwithstanding a few minor issues with the website and emails, the Clerk felt the system was in a 'it's not broken, let's not fix it' situation.

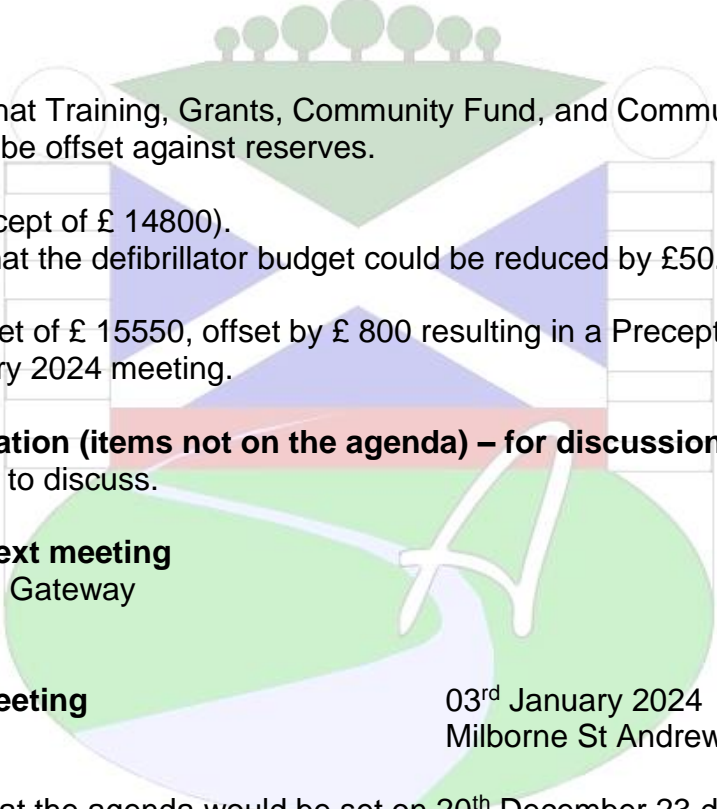
It was agreed to move this matter to the next Council term of office.

16. Approval of meeting dates H1 2024

Members agreed to meet on the first Wednesday of each month, not including April.

17. Initial Precept discussion

A draft budget of £ 15600 (23/24 £ 14884) was produced by the Clerk.

The logo of Milborne St Andrew Parish Council is a shield-shaped crest. At the top, there is a green hill with five stylized trees. Below the hill, the shield is divided into several sections: a green section on the left, a blue section on the right, and a central section with a red and white diagonal pattern. The bottom of the shield is a large green section with a white winding path or river. The entire logo is set against a light blue background.

It was recommended that Training, Grants, Community Fund, and Community Assets Fund (totalling £ 800), could be offset against reserves.

Thus, producing a Precept of £ 14800).

Members suggested that the defibrillator budget could be reduced by £50. This was agreed.

In conclusion – a budget of £ 15550, offset by £ 800 resulting in a Precept of £ 14750 would be proposed at the January 2024 meeting.

18. Public participation (items not on the agenda) – for discussion only

There were no matters to discuss.

19. Items for the next meeting

Procurement of Village Gateway

Setting the Precept

20. Date of next meeting

03rd January 2024

Milborne St Andrew Village Hall at 7pm

The Chair stipulated that the agenda would be set on 20th December 23 due to the public holidays and staff leave.

There being no further business the meeting closed at 1946 hours.

Richard Macnair _____ **Chair to the Milborne St Andrew Parish Council**