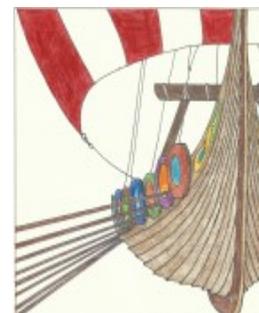


# Cliffsend Parish Council

The Village Hall, Foads Lane, Cliffsend, CT12 5JH  
Email: [clerk@cliffsendpc.org](mailto:clerk@cliffsendpc.org) Telephone: 07849 160192  
[www.cliffsendpc.org](http://www.cliffsendpc.org)



Cliffsend Parish Council Meeting  
Tuesday 18<sup>th</sup> July 2023

Sir or Madam,

You are hereby summoned to attend the Parish Council Annual General Meeting on Tuesday 18<sup>th</sup> July 2023 at 7.30pm, Village Hall, Foads Lane, Cliffsend for the purpose of considering and passing such Resolution or Resolutions as may be deemed necessary or desirable with respect to the matters mentioned in the agenda.

Please be aware that meetings of the Council are recorded. AV recordings are retained only until draft minutes are adopted as a true record.

Alison Willoughby-Browne  
Clerk

**Note - residents and members of the public are cordially invited as spectators. There is an opportunity for questions to be asked during the meeting (Public Questions). Alternatively, any questions can be submitted to the Clerk prior to the meeting; these will be addressed at the meeting and responded to as soon as possible.**

## Agenda

- |          |  |
|----------|--|
| 12/23-24 | <b><u>Welcome and apologies for absence</u></b>  |
| 13/23-24 | <b><u>Declarations of interest, acceptance and co-option of new Councillor</u></b>   |
| 14/23-24 | <b><u>Adoption of the minutes of 16<sup>th</sup> May 2023 as being a true record</u></b>   |
| 15/23-24 | <b><u>Matters arising from the above minutes</u></b>   |
| 16/23-24 | <b><u>Working Party &amp; Councillor reports</u></b> <ul style="list-style-type: none"><li>• County Cllr</li><li>• District Cllr</li><li>• Police Officer/Community Warden</li><li>• Meadow and Open Spaces</li><li>• Planning and Highways</li><li>• Youth</li><li>• Communication and Events</li></ul> |

17/23-24

**Financial Matters**

Budget Monitoring: where each line of the Council's budget is compared against the spend to date to identify potential over/underspends. Councillors to check bank statement against accounts, verification of bank reconciliation by Councillor.

Payment Schedule - to authorise items of expenditure since the last meeting  
RESOLVED: that the following be approved for payment.

**July Payments**

Payee	Description	Invoice No	Method	VAT	Ex VAT	Total
Cllr Judith Fricker	Reimburse Coronation Events	-	Transfer	57.86	490.70	548.56
Popplett Taylor Consulting	2022/23 Internal Audit	PTCPC229	Transfer	-	480.00	480.00
Harmer & Sons	Meadow Maintenance	21517	Transfer	20.00	100.00	120.00
Village Hall	Grant for Roof Repairs	-	Transfer	-	5000.00	5000.00
Cliffsend Arts & Crafts	Hall Hire Holiday Club 29/7	-	Transfer	-	20.00	20.00
KALC	Dynamic Councillor Course	6814630509	Transfer	12.00	60.00	72.00
Harmer & Sons	Meadow Maintenance	21688	Transfer	20.00	100.00	120.00
Clerk	Audit Printing	-	Transfer	1.33	6.67	8.00
Clerk	Microsoft Office 2021 Software	42162470	Transfer	17.33	86.66	103.99
Cllr J Fricker	Re-wilding/Hedgehog Supplies	ABT90AEUI	Transfer	3.16	15.84	19.00
Cllr J Fricker	Parish in Bloom Planting	-	Transfer	14.80	73.94	88.74
Clerk	Mobile Phone Top-up	-	Transfer	-	10.00	10.00
KALC	Subscription 2023-24	8580	Transfer	128.83	644.15	772.98
<b>Total for Month</b>				<b>275.31</b>	<b>7087.96</b>	<b>7363.27</b>

18/23-24

**Planning Applications**

FH/TH/23/0643 3 Mount Green Avenue (erection of garage, 1.8m boundary wall)  
TPO/TH/23/0728 14 Sceales Drive (Sycamore fell)  
TPO/TH/23/0750 1 Primrose Way (2 x Lime tree fell, 1 x Sycamore size reduction)  
FH/TH/23/0824 22 Bakers Field (single storey side extension)  
A/TH/23/0826 North/South A299 (4 x temp banners external face of platform 2)  
FH/TH/23/0866 38 Foads Hill (2 x dormer, juliet balcony, french doors)  
F/TH/23/0482 Adj 1 Mansfield Villas, Windsor Rd (2 x 3 storey 4 bed dwellings)

19/23-24

**Current Topics**

Ongoing review of Council procedures  
KALC membership  
Pegwell Bay B17 commemorative display

20/23-24

**Clerk's Reports**

The Clerk to report on any matters that may have arisen since the despatch of this agenda.

21/23-24

**Correspondence Received**

Residents – proposed closure of Richborough Recycling Centre.  
District Cllr (St Peters) – progress with BAM Nuttall-funded planting.  
KCC – closure of Canterbury Road West, 4 nights commencing 31/7/23.  
Resident – overgrowth Foads Lane/Cottingham Road.  
Residents – Clive Rd; possible HMOs, and unacceptable behaviour.  
Resident – Thanet Parkway; parking/buses, speed limit Canterbury Rd West.

22/23-24

**Public Questions - no decisions made**