

Hognaston Parish Council

Village Hall Post Box, Hognaston, Ashbourne, Derbyshire, DE6 1PR

1st May 2017

To The Chairman and Members of Hognaston Parish Council

Dear Councillor,

You are summoned to attend the 344th meeting of Hognaston Parish Council to be held at 8pm on Monday 15th May at 8pm in Hognaston Village Hall

Yours sincerely

Dave Jackson (Clerk & RFO)

Item																																																		
344/1 Apologies	Acceptance/non-acceptance of apologies for absence																																																	
344/2 Election of Chair & ViceChair																																																		
344/3 Variation	Variation of Order of Business																																																	
344/4 Declarations of Members' Interests	To enable Members to declare the existence and nature of any Disclosable Pecuniary Interests they have in subsequent agenda items, in accordance with the Parish Council's Code of Conduct. Interests that become apparent at a later stage in the proceedings may be declared at that time.																																																	
344/5 Public Speaking	i. A period of not more than 10 minutes will be made available for members of the public to speak on any matter (subject to each member of the public speaking for no longer than 2 minutes). ii. If the Police Liaison Officer, a County Council or District Council Member is in attendance they will be given the opportunity to raise any relevant matter.																																																	
344/6 Approval of Minutes	To approve the Minutes of Meeting 343 held on 13 th March 2017																																																	
344/7 Matters arising (for note)	To note (for information only) any matters arising from Minutes of Meeting 343 not covered by subsequent Agenda.																																																	
344/8 Clerk's Report	i. Donations Policy																																																	
344/9 Derbyshire Association of Local Councils	5/17 - DCLG Guidance on Transparency Funding £25K+ - National Living Wage Rates - Updated Legal Topic Notes - New Governance & Accountability Guide - New NALC Model Contract - DALC Exec Committee Vacancies 6/17 - Devolution of Services to Parishes - General Election & Purdah - Commission on Future of Localism - Neighbourhood Plan Examiners new Guidance - Village of the Year 2017 - Consultation on Park Runs - Training Diary																																																	
344/10 Certification of Accounting Statements 2016-17	i. Annual Governance Statement To consider, approve and sign ii. Approval of Accounts To consider and approve the unaudited accounts for 2016/17 (previously circulated). iii. Accounting Statement for 2016/17 To consider, approve and sign iv. To note the financial outturn (ex-VAT) <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left;">2015/16 Expenditure to 31.3.16</th><th style="text-align: right;">Expenditure</th><th style="text-align: right;">Budget</th></tr> </thead> <tbody> <tr><td>Annual Church clock maintenance</td><td style="text-align: right;">£130.00</td><td style="text-align: right;">£130.00</td></tr> <tr><td>Internal Audit</td><td style="text-align: right;">£20.00</td><td style="text-align: right;">£30.00</td></tr> <tr><td>Audit Commission Fee/Ext Audit</td><td style="text-align: right;">£200.00</td><td style="text-align: right;">£200.00</td></tr> <tr><td>DALC Subscription</td><td style="text-align: right;">£96.18</td><td style="text-align: right;">£100.00</td></tr> <tr><td>Insurance (Came & Co)</td><td style="text-align: right;">£322.63</td><td style="text-align: right;">£285.00</td></tr> <tr><td>Play Area Inspection</td><td style="text-align: right;">£95.00</td><td style="text-align: right;">£60.00</td></tr> <tr><td>Play Area & Green mowing (less grant)</td><td style="text-align: right;">£2.00</td><td style="text-align: right;">£-</td></tr> <tr><td>Training</td><td style="text-align: right;">£25.00</td><td style="text-align: right;">£75.00</td></tr> <tr><td>Clerk's Salary & Admin costs</td><td style="text-align: right;">£1,959.63</td><td style="text-align: right;">£2,000.00</td></tr> <tr><td>Donations</td><td style="text-align: right;">£75.00</td><td style="text-align: right;">£180.00</td></tr> <tr><td>Maintenance items/contingency</td><td style="text-align: right;">£1,316.11</td><td style="text-align: right;">£1,200.00</td></tr> <tr><td>Election expenses</td><td style="text-align: right;">£-</td><td style="text-align: right;">£-</td></tr> <tr><td>Hire of premises</td><td style="text-align: right;">£78.00</td><td style="text-align: right;">£140.00</td></tr> <tr><td>Footpath maintenance less grant</td><td style="text-align: right;">£-</td><td style="text-align: right;">£-</td></tr> <tr><td>Expenditure/Budget less Grants</td><td style="text-align: right;">£4,319.55</td><td style="text-align: right;">£4,400.00</td></tr> </tbody> </table>		2015/16 Expenditure to 31.3.16	Expenditure	Budget	Annual Church clock maintenance	£130.00	£130.00	Internal Audit	£20.00	£30.00	Audit Commission Fee/Ext Audit	£200.00	£200.00	DALC Subscription	£96.18	£100.00	Insurance (Came & Co)	£322.63	£285.00	Play Area Inspection	£95.00	£60.00	Play Area & Green mowing (less grant)	£2.00	£-	Training	£25.00	£75.00	Clerk's Salary & Admin costs	£1,959.63	£2,000.00	Donations	£75.00	£180.00	Maintenance items/contingency	£1,316.11	£1,200.00	Election expenses	£-	£-	Hire of premises	£78.00	£140.00	Footpath maintenance less grant	£-	£-	Expenditure/Budget less Grants	£4,319.55	£4,400.00
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344/11 Finance 2017-18	i. Payments for Authorisation		
	656	Sovereign Design Ltd	80% balance on play equipment £1,174.82
	657	Dbys Child's Hol Centre	Donation £75.00
	658	HMRC	Tax 344(to 30/4) £56.40
	659	D. Jackson	Salary 344(to 30/4) £225.84
	660	D. Jackson	Admin 344(to 30/4) £22.30
	ii. Receipts:		
	DDDC	Precept 2017-18	£4,500.00
	iii. Budget Appraisal/Risk assessment		
	NatWest Business Current	£5,510.11	15-May-17
	NatWest Business Reserve	£6,413.71	31-Mar-17
	Total	£11,923.82	
	2017/18 Ex VAT Exp to 15/05/17 (inc items for authorisation)		
	Annual Church clock maintenance		£130.00
	Internal Audit		£30.00
	Audit Commission Fee/Ext Audit		£100.00
	DALC Subscription		£97.62 £100.00
Insurance (Came & Co)		£350.00	
Play Area Inspection		£95.00	
Play Area & Green mowing (less grant)		£-	
Training		£75.00	
Clerk's Salary & Admin costs		£304.54 £2,000.00	
Donations		£180.00	
Maintenance items/contingency		£1,300.00	
Election expenses		£-	
Hire of premises		£140.00	
Footpath maintenance less grant		£-	
Expenditure/Budget less Grants		£402.16 £4,500.00	
344/12 Annual review of policies	Review of policies, register of assets, register of interests.		
344/13 Parish Council Task List	i. Play Area, Green, Bus Shelter and Hognastone Risk Assessments		
	ii. Village roads [inc Roods Lane drainage, road visibility on Main Street by Mills Croft]		
	iii. Footpaths		
	iv. Planning – status of recent and current applications: DDDC planning decn 17/00187/FUL Turlow Cottage Single storey extensions & alterns HPC No objectn T/17/00036/TCA Hillsway, Mills Croft Tree work HPC No objectn		
	v. Police matters		
344/14 Updates	i. Local Plan		
	ii. Land Registration – Village Green registration		
344/15 Reports	Reports from representatives on outside bodies:		
	i. ST Liaison Committee [No Mtg]		
	ii. Hogwalks (DL)		
344/16 Items for Information (previously emailed)	17/00187/FUL - Single storey extensions and alterations - Turlow Cottage, Turlowfields Lane, Hognaston Fw: Heart of Derbyshire Children's Holiday Centre Fw: Home from Hospital Service- Readycall Fw: Letter Fw: Area Community Forums - Feby 2017 Fw: Representation to MP on school cuts	Fw: PLANNING APPLICATION 17/00074/FUL Fw: PLANNING APPLICATION 17/00078/FUL Fw: Spring Council Matters 2017 Fw: Workshop at the Derbyshire Eco Centre: The History and Mystery of Public Rights of Way - A Councillor's Guide Fw: APPLICATION NO. 17/00187/FUL Fw: Mills Croft, Hognaston - Footway damage	
344/17 Next Ag			
344/18 Next Mtg	Date and time of next meeting: 8.00pm Monday 10 th July at Village Hall		