

LITTLE WENLOCK PARISH COUNCIL

MINUTES OF THE MEETING OF THE PARISH COUNCIL HELD ON MONDAY 13th JUNE, 2011 AT 7.30 p.m. IN THE VILLAGE HALL, LITTLE WENLOCK.

- 06/11/01 Members present and apologies:**
Councillors Mrs. P. Hutchings (Chair), Mr. E. Roberts, Miss J. Esp, Mrs. S. Hutchison (Vice Chairman) and Mr. Alan Lees.
Mr. J. F. Marcham – Parish Clerk.
- In attendance:**
T&W Borough Cllr. J. Seymour.
WPC Judith MacPherson, Local Beat Officer.
No members of the public were present.
- 06/11/02 Apologies for absence:**
Apologies for absence were received from T&W Borough Cllr. T. Kiernan.
- 06/11/03 Declarations of Interest:**
None were made.
- 06/11/04 Public session:**
No members of the public were present.
- 06/11/05 To confirm the minutes of the annual general meeting held on 16th May 2011:**
The minutes were **approved** and signed by the Chairman.
- 06/11/06 To approve the draft of the letter and survey to be sent out by T&W Council regarding affordable housing.**
- a. It was **resolved** to approve the draft letter.
 - b. It was **resolved** that Cllr. A. Lees contact Fiona Stewart regarding the deletion of the part of Question 25 which starts, "If yes.....".
- 06/11/07 Highways:**
- a. It was **resolved** to support the request from the Village Hall Committee for yellow "No Parking" lines to be placed on both sides of the bend outside the village hall.
 - b. Cllr. Lees reported that the working party to be arranged by T&W Council had not yet been set up and that his emails to T&W relating to this had not been responded to. T&W Cllr. J. Seymour stated that she would chase up the appropriate person.
- 06/11/08 Street Signage:**
- a. Cllr. Lees reported that he had initially approached 5 suppliers for quotations.
 - b. Cllr. Lees stated that T&W had recommended 2 companies for the installation of the signs.
 - c. Cllr. Lees stated that he had included signage for outlying areas and because of the additional cost involved this may need reviewing.
 - d. Cllr. Lees stated that he hoped to bring final proposals for suppliers and installers at the next meeting.
 - e. The Chairman thanked Cllr. Lees for all his work on this project.

- 06/11/09 Street Lighting:**
Cllr. Lees reported that much was the same as at the last meeting. The suggestion that we could adopt the street lights in Crofters View had been sent to T&W but there had been no response.
- 06/11/10 Location of bench at New Works and verge planting:**
- a. It was **resolved** that Cllrs. Hutchings and Hutchison would look at the proposed site for the bench and the proposed planting areas for the bulbs and mark these on the map provided by the Clerk.
 - b. It was **resolved** to obtain a quotation for 3,000 daffodils in assortment.
- 06/11/11 Queen's Jubilee Celebrations:**
- a. The Chairman reported that the Village Hall Committee (VHC) and the Parochial Church Council (PCC) would join us in the celebrations.
 - b. The Chairman resolved that LWPC would buy the bunting jointly with the LWVH&PFC. The Clerk to seek suppliers and costs.
 - c. The Clerk reported that the maypole and instruction book/CD had arrived.
 - d. It was **resolved** that LWPC would buy a suitable mat to go under the maypole to protect the village hall floor.
 - e. It was reported that the Raby Estate would contribute the outside maypole and that a crown would need to be made. It was suggested that Bob Justham be approached to make it from the plans in the instruction book.
 - f. Cllr. Hutchings would provide "Bat the Rat".
 - g. It was **resolved** that the provisional booking of the village hall be confirmed and that LWPC meets the hire cost.
- 06/11/12 Parish Plan:**
- a. It was **resolved** at accept the Action Plan.
 - b. It was **resolved** to use some of the maps in the original publication.
 - c. SWLT had agreed that one of their maps could be used so long as the source was acknowledged.
 - d. It **resolved** to include an outline of the Huntington Lane Surface Mine site on the map.
 - e. A schedule of the Listed Buildings needed to be added to the Parish Plan.
 - f. A contents list needs to be added and a statement that the Parish Plan was presented at the Parish Open Meeting and a month was allowed for responses.
- 06/11/13 Bus Shelter at New Works:**
- a. It was **resolved** that Cllrs. Hutchings and Hutchison discuss the location of the bus shelter with residents who lived near to it.
 - b. It was **resolved** that all residents of New Works be consulted on the location and style of the bus shelter.
 - c. It was **resolved** that this item be placed on the July agenda.
- 06/11/14 Clerk's Report:**
- a. The Clerk had brought to the attention of "The Ecologist" the blatant misinformation in its report entitle "Activists square up to coal mine

threatening 'Lord of the Rings' site. The article has subsequently been amended.

- b. The Clerk reported on his attendance at the Society of Local Council Clerks Regional Conference.
- c. The Clerk updated LWPC on the proposed works to be carried out by Severn Trent Water and brought to their attention the proposed diversion routes. It was agreed that the route via Dog in the Lane and Huntington Lane should only be used in extremis.
- d. The Clerk informed LWPC of the proposed work to be done on Coalmoor Road by T&W and stated that he would keep LWPC updated with developments.
- e. The Clerk reported that Barclays Bank had informed him "that all formalities are complete and your new Mandate is now up and running".
- f. The Clerk reported that T&W would install new litter bins at a cost in the region of £275 + £50 installation and would incorporate the emptying of the bins in their schedule at no cost. It was **resolved** that the location of the two bins be clearly identified and also the ownership of the sites.
- g. The Clerk outline the Parish Council's insurance policy as it relates to libel and slander of the PC.
- h. It was **resolved** that Cllr. Esp and the Clerk would attend the Parish Forum meeting on 21st June.

06/11/15 Rights of Way.

Jan Mees Robinson had not responded to the Clerk's email asking for further information on her concerns. It was however pointed out that The Definitive Map was the responsibility of T&W and not the Parish Council.

06/11/16 Planning:

No planning applications had been received.

06/11/17 Allocation of Consultation Responsibilities:

It was **resolved** that the Parish Council would not allocate one specific Parish Councillor to have a specific responsibility for New Works as it was felt that all councillors work for the whole parish.

06/11/18 Borough Liaison:

T&W Cllr. J. Seymour stated:

- a. That a review of highway maintenance, and especially rural roads, was to be carried out by the new administration in favour of urban roads.
- b. The amended T&W budget would be presented on 28th July.
- c. An additional director was to be appointed on 6 figure salary.
- d. The "£££ for Projects" from the Community Fund would be distributed so that each ward member had £1000. In the Wrockwardine Ward there are 2 councillors and so £2000 would be distributed between the three parishes.

It was **resolved** to write to the new leader of T&W Council to seek assurances that the work and input into the rural parishes would continue under the new administration.

06/11/19 Individual updates:

There were no updates.

06/11/20 Finance:

- a. It was **resolved** to pay the following accounts:
Payments to charities and organisations as resolved in May:

St. Lawrence Church PCC		£300
Samaritans		£80
Air Ambulance		£100
Hope House Children's Hospice		£80
Severn Hospice		£80
Tim Stevens (Dr. Barnardo's)		£25
Other Payments:		
SLCC	Books	£24.75
A. Lees	Paper & ink	£10.00
K. Smith	Grass cutting	£537.00
J. Marcham	Salary	£238.58
HMRC	PAYE	£59.65
J. Marcham	Expenses	£257.43
Sartoris Products Ltd	Maypole Manual & CD	£38.10
E.On	Maintenance Contract	£305.84

- b. The following statement of accounts was presented by the Clerk:
Balance on the Community Account on 7th June was £7,460.71 with one cheque for £21.73 to be cleared, the balance is therefore £7438.98. The balance on the Business Reserve Account is £ 5,786.20, interest of £0.72 having been credited to the account.
- c. The Clerk reported that the formal notice of electors' rights to inspect the accounts had been placed on the Parish Notice Board on the 10th June. The Clerk informed the Parish council that he cannot show the information on his private premises and that a third party is required to be present.
- d. It was **resolved** that Cllr. Roberts would carry out the quarterly audit of the accounts examining the account book against the cheque book(s) and invoices.

06/11/21

Date of the next meeting:

The date of the next meeting is Monday 11th July, 2011.