



DALTON PARISH COUNCIL

Dalton Parish Hall,
Doncaster Road,
Dalton,
Rotherham.
S65 3ET

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8th June 2023

Dear Councillors,

You are hereby summoned to attend the **Ordinary Meeting** of the Parish Council, to be held on **Thursday 15th June 2023**, at Dalton Parish Hall, Doncaster Road, Dalton commencing at **6.30 p.m.** for the purpose of transacting the following business:

Rachel Chico
Clerk to the Council

BUSINESS

Enclosure:

1. To receive apologies for absence given in advance of the meeting
2. To consider the approval of reasons given for absence
3. To note any declarations of interest on items to be discussed at this meeting
4. To approve the minutes of the Council Meeting held on 18th May 2023 (A)
5. To resolve if members of the press and public are to be excluded from any agenda items of the meeting due to the nature of the business to be transacted. Under Public Bodies (Admission to Meetings) Act 1960, S1 (2))
6. To note any issues from members of the public in attendance
7. To consider any community matters from Councillors
8. To receive a Clerk update regarding matters from previous meetings
9. To consider financial matters including:-
 - 9.1 The authorisation of payment of accounts since the last meeting (distributed at the meeting)
 - 9.2 To receive and agree bank reconciliation to April 2023
 - 9.3 To receive and approve the Community Infrastructure Levy (CILS) monitoring form 121B for the financial year 2022/2023 (B)
 - 9.4 To note the Fixed Asset Register figure for 2022/2023 included on page 5 of the Annual Governance and Accountability Return (AGAR) (C)
 - 9.5 To receive and note the Annual Internal Audit Report from Phil Parkin Limited for 2022/2023 to be published on the parish council's website, also included on page 3 of the AGAR 2022/2023 (D)



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- 9.6 To consider and approve Section 1 – Annual Governance Statement 2022/2023 for Dalton Parish Council on page 4 of the AGAR 2022/2023 (E)
- 9.7 To consider and approve Section 2 – Accounting Statements 2022/2023 for Dalton Parish Council on page 5 of the AGAR 2022/2023 (Signed by the RFO before being presented to Dalton Parish Council for approval) (F)
- 9.8 To set the dates for the period of public rights of inspection in relation to the AGAR for 2022/2023 (proposed dates commencing Monday 26th June 2023 and ending Friday 4th August 2023 with announcement to be made at least the working day before) (G)
- 9.9 To agree publication of the following documents under the Accounts and Audit Regulations 2015, prior to 1st July 2023:-
 - 9.9.1 Notice of the period for the exercise of public rights (as agreed in point 9.8 above) and a declaration that the accounts are unaudited
 - 9.9.2 Section 1 – AGAR 2022/2023 – approved and signed, page 4
 - 9.9.3 Section 2 – AGAR 2022/2023 – approved and signed page 5
 - 9.9.4 Internal Audit Report
- 9.10 To appoint the internal auditor for 2023/2024
- 10 To consider any general correspondence and publications, including: -
 - 10.1 To receive a summary and agree any actions for play inspections reports
- 11 To consider pricing for security / fencing at Sunnyside Allotments and agree way forward
- 12 To decide on colour scheme for the internal painting of Dalton Parish Hall
- 13 To consider tree report for Ruby Cook Recreation Ground
- 14 To consider if to give permission to Wickersley Youth Football Club permission to apply for a grant for a new kitchen at their leased premises of Ruby Cook Recreation Ground
- 15 To consider a grant request from Yorkshire Air Ambulance (H)
- 16 To receive letter from hirer of Sunnyside Community Centre and consider any action to be taken (I)
- 17 To consider and agree changes to governance of Brecks Lane allotments for fires (J)
- 18 To consider a plumbed water boiler for Sunnyside community centre
- 19 To discuss and agree action for the pathway at Magna Lane park in terms of flooding
- 20 To receive an update with regard to travellers at Ruby Cook recreation ground
 - 20.1 To consider and agree permission for Wickersley Youth to proceed with security changes to the site
- 21 To consider planning matters including new planning applications in Dalton: -
 - 21.1 Planning: - 20 – 23 (Week 23 List items to be emailed to councillors prior to the meeting)

RB2023/0707 - 7 Beech Avenue Brecks - Demolition of existing conservatory and erection of first floor side extension, first floor rear extension, single storey rear extension, single storey front extension, creation of rooms in the roofspace with dormer window to rear

RB2023/0670 - 390 Markfield Drive Flanderwell - Single storey side and rear extension
- 22 To notify Parish Clerk for any matters for inclusion on a future agenda
- 23 To note dates of future committee meetings, events and the next Parish Council Meeting



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Parish Council – 6:30pm

20th July 2023

21st Sept 2023

19th Oct 2023

16th Nov 2023

Other Meetings / Events

Dalton Parish Council Community Café held on the above dates at 900am – 1230 at Dalton Parish Hall

Finance Meeting – 6:30pm

6th July 2023

Sunnyside Charity Meeting – 6pm

20th July 2023

Sunnyside Meeting – 6:30pm

14th September 2023

PUBLIC NOTICE

PARISHIONERS ARE ENCOURAGED TO ATTEND MEETINGS OF THE PARISH COUNCIL AND ARE PERMITTED PARTICIPATION IN ITEM “To note any issues from members of the public in attendance”, BUT NOT IN THE DECISIONS ON OTHER AGENDA ITEMS, SPEAKING ONLY WHEN SPECIFICALLY INVITED TO DO SO BY THE CHAIRPERSON