

**EGERTON PARISH COUNCIL
EGERTON CHRISTMAS FAIR SUB-COMMITTEE
MEETING 2**

Thursday 2nd November 2017 at Computer Centre at 10.00am

DATE OF FAIR – SATURDAY 9th DECEMBER 2017 FROM 2.30 TO 4.30 PM

Present: HEATHER JAMES, MARY WALKER

Apologies: SABINE CHAPMAN

No.	Item	Action
1.	We have £112 in the kitty. Will keep table charges at £5 per table	Outcome
2.	<u>Suggested Stalls:</u> Over 60s - Bottle Tombola – 2 Tables WI - Raffle – Hut 1 School - hot drinks and small cakes and other items – Hut 2 Pre-school – Father Christmas rides, Teddy Tombola – 2 Tables Church - mulled wine, mince pies and mistletoe – Hut 3 Brenda Kent - Jewellery – Hut 4 Sam and Anna Garbutt - crafts – Hut 5 Lisa Fraser – Christmas Food – 2 Tables Now Kinkle gifts – 2 tables BBQ - The Barrow House – No table Esther – Natural Skincare – 1 Table Esther’s Mum - ?? – 1 Table Sabine’s Gifts/Cathy’s Boxes – Gifts – 1 Table Cricket Club - ?? Paul Hope Pheonix Cards – Di White – 1 Table	yes yes yes yes yes yes Heather No Yes Sabine Yes Yes Yes Yes Mary Yes
3.	<u>Santa Grotto</u> Ask: Julian Mills if he will lend us his trailer Andrew/Richard Hopkins if we can borrow straw bales. Sabine to find out who was Santa last year and if they will do it again (Cathy has Santa outfit)	Yes Yes Sabine
4.	<u>Setting Up/Breaking Down</u> (Suggested Help) Bill/Glen nuts and bolts Al Jones Roger/Scott/Alan James Martin Chapman Martin Wilkinson Steve Wellard John Harrison Jim Stears Graham Howland Rob Walker Andy and Hazel Harper Sara Martin	Heather Heather Yes Sabine Yes Yes Heather Yes Yes Yes Yes
5.	<u>Programme</u> School Drama – Mike Dyer-Ball Minstrels - Jerry Crossley School Choir – Carol Singing Egerton Players – Mummas Play/Carol Singing Competitions: (Cathy has agreed to draw template) Colouring: – Christmas Bauble)ask Curate Jack to judge Bake: 5 Christmas themed biscuits Curate)	No Provision yes Yes Sabine Yes

	Prizes	Mary/Heather
6.	<u>Promotion</u> Posters- notice boards and Shop Egerton Update Article notice about The Street and Glebe parking Kentish Express Article	Heather Heather Heather
7.	<u>Set Up</u> Electrician – Dave Austin – is he still happy to be involved/kit Mike Yarrow to provide electricity Parking - Traffic Cones/School Car Park Use	No Yes Yes
8.	The Parish Clerk has been informed of the event for insurance purposes.	Yes
9.	<u>Christmas Tree</u> Parish Council to pay for it Alan and Scott to collect it and erect it on 2 nd December Sabine plus others to decorate it week-end before fair Parcels to go under tree Once the lights and decorations have been checked some new ones may need to be bought from kitty.	Yes Heather Sabine/Mary Mary/Sabine Mary/Heather
10.	<u>Extra Items</u> Remember to buy black plastic sacks for rubbish Write Thank you notes after event The hall is booked just in case Pictures to be collected from school on Friday, judged and then displayed Marquees, find out where they are stored Huts stored at Greenhill House	Heather Heather Done Mary Heather Heather

The next meeting Tuesday 28th November 4.15pm 3 Stone Croft Cottages