

## KEMBERTON PARISH COUNCIL

*Members are hereby summoned to attend a Meeting of Kemberton Parish Council to be held on **Wednesday 17<sup>th</sup> September 2025, 7:30PM** in Kemberton Village Hall for the purpose of transacting the following business.*

**Signed, V Voysey, Parish Clerk**

**DATE: 8<sup>th</sup> September 2025**

- 1. Chairman's Welcome and Announcements**
- 2. Apologies** to receive and agree apologies for absence
- 3. Disclosable Pecuniary Interests** to receive any declarations of interest
- 4. Report from Shropshire Councillor**
- 5. Public Participation Session** an opportunity for the public to speak to the Council on matters that concern the Parish
- 6. Minutes** to approve the minutes dated 8<sup>th</sup> July 2025
- 7. Matters Arising** any matters arising from the minutes not covered elsewhere on the agenda
- 8. Clerks Report**

A hard drive has been purchased, and the Council's electronic records has been backed up on it.

The Parish Clerk attended the 'Shropshire Together' Conference held in Shrewsbury on 25<sup>th</sup> July. Shropshire Council has sent around a 'Memorandum of Understanding' following it, this is a framework for collaborative working.

**9. Planning Applications Received:**

- a) 25/03144/TCA (validated: 20/08/2025)  
Ridgeway House, Mill Lane, Kemberton, Shifnal, Shropshire, TF11 9LH  
Crown reduce by 1.5m 1no Acer within Kemberton Conservation Area
- b) to consider any planning applications sent between the publication of the agenda and the meeting of September 17<sup>th</sup>

**10. Planning Application Decisions:** to consider any planning decisions sent between the publication of the agenda and the meeting of September 17<sup>th</sup>

**11. Any other Planning Matters:** to consider any other planning matters as may arise

## 12. Finance

### 12.1 Payments to approve the following

	Payee	Description	Amount	Power
BACS	Clerk	Travel, September	£13.77	LGA 1972 s.111
BACS	Clerk	Salary Q2	£462.50	LGA 1972 s.112
BACS	HMRC	Tax Q2	£0.20	LGA 1972 s.112
DD	ICO	Subscription	£47	LGA 1972 s.112
DD	Lloyds Bank	Bank charges pcm (August, September)	£4.25	LGA 1972 s.111
DD	HugoFox	Website fees (August, September )	£11.99 £11.99	LGA 1972 s.111

### 12.2 Income

Bank interest – £8.61 was received in July and August

### 12.3 Bank Reconciliation to receive and accept the Bank Reconciliation to month end August 2025

### 12.4 Spend to Date to receive and accept the Spend to Date for month end August 2025

## 13. Environment

- i) To receive any updates on any environmental issues reported via Fix My Street
- ii) To consider any other environmental issues including drainage

## 14. Highways

- i) To receive any updates on highways issues reported via Fix My Street
- ii) To consider any quotes obtained for Village Gateways
- iii) To consider any other Highways matters

## 15. Other Parish Matters To receive update on any items that have been raised with Parish Councillors and not otherwise covered in the agenda

## 16. Next Meeting will be Wednesday 12<sup>th</sup> November 2025 at Kemberton Village Hall, 7.30pm