

ABBOTTS ANN PARISH COUNCIL
Minutes from the Meeting
held on Thursday 4th February 2021 at 19:00
via the Zoom platform.

AGENDA ITEM	MINUTES	ACTION																
	the seating in the shelter for users.																	
	Cllr Jordan commented he had seen Southern Water tankers pumping out at Manor Farm.																	
7	<p>Planning - Cllrs to propose responses to be submitted to TVBC relating to the following applications:</p> <p>a) 21/00052/TREEN - T1 - Sycamore – Fell – Greenways Church Road Abbots Ann – No Objection – Proposed Cllr Jordan, seconded Cllr Perkin, all agreed.</p> <p>b) 21/00083/FULLN - New dwelling (partially constructed) with associated garden, landscaping and parking (part retrospective) – Dingwall Little Ann Road Little Ann – A resident spoke and urged the PC to support TVBC in declining to determine this application. Cllrs resolved to respond that AAPC support TVBC and seek that TVBC decline to determine this application as it is a replication of a previously rejected planning application. However, in the event that TVBC do choose to determine it then AAPC’s position from their last submission, on 23rd June 2020, is that AAPC continues with the objection and the reasons set out in that submission. Objection – Proposed Cllr Roberts, seconded Cllr Jordan, all agreed.</p> <p>c) 21/00100/FULLN & 21/00101/LBWN - Single-storey side extension replacing conservatory, replacement single-storey outbuilding, new front gate & hard landscaping – Chalk House Dunkirt Lane Abbots Ann – No Objection – Proposed Cllr Jordan, seconded Cllr Howard, all agreed.</p>																	
8	<p>Finance</p> <p>a) Cllrs to approve the Financial Statement for 1st to 31st January 2021 – Proposed Cllr Jordan, seconded Cllr Jones, all agreed.</p> <p>b) Cllrs to consider a funding request from FC Salisbury United – requested amount £530.52 – Cllrs discussed the funding request and the grant was approved – Proposed Cllr Jordan, seconded Cllr Wallis, 3 voted for, 3 voted against, the Chairman’s casting vote was used for the proposal – <u>Proposal carried</u>.</p> <p>c) Cllrs to approve the following payment schedule – Proposed Cllr Jordan, seconded Cllr Howard, all agreed.</p> <table border="0" style="width: 100%; margin-left: 20px;"> <thead> <tr> <th style="text-align: left;"><u>Payee</u></th> <th style="text-align: right;"><u>Amount</u></th> <th style="text-align: left;"><u>Payee</u></th> <th style="text-align: right;"><u>Amount</u></th> </tr> </thead> <tbody> <tr> <td>Clerk office/expenses (Dec)</td> <td style="text-align: right;">£73.61</td> <td>Salaries/Pensions/HMRC PAYE</td> <td style="text-align: right;">£733.78</td> </tr> <tr> <td>Larkstel Ltd (Grds Main-Sept)</td> <td style="text-align: right;">£422.00</td> <td>Larkstel Ltd (Bulbery clearance)</td> <td style="text-align: right;">£1140.00</td> </tr> <tr> <td>FC Salisbury Funding request</td> <td style="text-align: right;">£530.52</td> <td></td> <td></td> </tr> </tbody> </table> <p style="margin-left: 20px;"><u>Bank Balance as at 31st January 2021 - £54,962.24</u></p>	<u>Payee</u>	<u>Amount</u>	<u>Payee</u>	<u>Amount</u>	Clerk office/expenses (Dec)	£73.61	Salaries/Pensions/HMRC PAYE	£733.78	Larkstel Ltd (Grds Main-Sept)	£422.00	Larkstel Ltd (Bulbery clearance)	£1140.00	FC Salisbury Funding request	£530.52			
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9	<p>Car Park Drainage at WMH</p> <p>Cllrs to discuss and agree action required for drainage problem in the car park. The Nursery Manager explained the problems with the blocked drain at the far end of the car park, impacting the childrens’ outside space, they wonder if the drain is blocked and if the soakaway effective.</p> <p>Cllrs discussed and agreed to arrange an inspection from a drainage expert to conduct a survey and give options for improvement. Proposed Cllr Jordan, seconded Cllr Howard, all agreed.</p> <p>The Chairman expressed his appreciation that the Nursery School have kept running during lockdown.</p>																	
10	<p>Abbots Ann Sports Field Group (AASFG)</p> <p>a) Cllrs to consider a recommendation from AASFG to purchase and install outdoor table tennis tables and approval of cost if the recommendation is approved – After discussion Cllrs agreed not to proceed with the purchase of table tennis tables at this moment in time – Proposed Cllr Jordan, seconded Cllr Perkin, all agreed.</p> <p>b) Cllrs to review and approve AASFG options for gas bottle safe storage or disposal – Cllrs discussed and agreed the gas bottles are not owned by PC and appear to be used just once or twice a year. Cllrs resolved to ask AASFG to dispose of all gas bottles and suggest that gas bottles are hired when required – Proposed Cllr Jordan, seconded Cllr Howard, voted 5 for, 1 abstention – <u>Proposal carried</u>.</p>	Clerk/ AASFG																
11	<p>The Green</p> <p>Cllrs to approve the removal of the kissing gate at The Green.</p> <p>Cllr Jones and John Moon explained the reasons behind the proposal to remove the gate. After discussion Cllrs approved the removal of the gate - Proposed Cllr Jordan, seconded Cllr Jones, voted 4 for, 2 against - <u>Proposal carried</u>.</p>	Cllr Jones																
12	<p>Bus Shelters</p> <p>Cllrs to agree the style/size of shelters to replace the existing two shelters at Bulbery and St John’s Cross.</p> <p>The community have been canvassed via the parish magazine for their views but AAPC have</p>																	

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	not received any responses. Cllrs approved the option of the 2 bay FEP Chepping Wycombe shelters, with seating, to be installed in both locations – Proposed Cllr Jordan, seconded Cllr Howard, all agreed.	Clerk
13	<p>Staff Recruitment – (Some of these items may require members of the public and press to be excluded from the meeting under the Public Bodies (Admission to Meetings) Act 1960 for discussion of employment matters)</p> <ul style="list-style-type: none">a) Resignation of Clerk – Cllrs noted the resignation of Mrs Clare Cotterell as Clerk/RFO to AAPC. The Chairman reiterated his comments from earlier in the meeting and thanked the Clerk, including his personal thanks, and wished her well for the future.b) Recruitment of part-time permanent Clerk/RFO – Cllrs to agree members of a recruitment working party – Cllrs Jordan, Roberts, Howard and Jones have volunteered to be members and work with the Locum Clerk to recruit a permanent part-time Clerk/RFO for AAPC.c) Cllrs to agree interim administrative arrangements required – Cllrs Jordan, Roberts, Howard and Jones have looked at some Clerk tasks which may be undertaken by Cllrs in the interim whilst the Locum is working remotely. Cllr Howard to circulate list with the Locum Clerk and Cllrs. Cllrs agreed to purchase LPCD membership for HR advice from HALC at £208.00 + VAT – Proposed Cllr Howard, seconded Cllr Roberts, all agreed. Cllr Howard will circulate LPCD details to Cllrs.d) Appointment of Locum Clerk/RFO – Cllrs have reviewed available Locums and appointed Karen Ross to start on Monday 8th February to enable a handover with Clare. Karen is currently Clerk/RFO for two parishes and undertakes additional Locum work. Cllrs are to update the Outstanding Actions list and to provide an update on each of their portfolios to Cllr Jordan, before Monday 8th, to assist the Locum Clerk.	Cllr Howard/ Clerk
14	<p>Next Meeting Date of next meeting - Thursday 4th March 2021 – 7pm</p>	Cllrs

Meeting closed at 20.53