

## MEDSTEAD PARISH COUNCIL

### MINUTES OF THE MAINTENANCE COMMITTEE MEETING HELD ON 26<sup>th</sup> April 2017 AT MEDSTEAD VILLAGE HALL AT 6.00pm

#### **Present:**

Cllr's Ken Kercher, Cllr Peter Buckland, Cllr Jean Penny & Cllr Roy Pullen.

#### **Also present:**

Mr T Salzman (part) Mr Peter Baston (Clerk).

#### **17.15 OPEN SESSION**

#### Action

- i. Cllr Buckland suggested that the metal / wooden seating on the Village Green could benefit from being painted / treated. The Clerk suggested that the Parish Lengthsman may be able to assist with this and it was agreed that he be asked to carry out some of this work on his next visit.

**Clerk**

#### **17.16 APOLOGIES OF ABSENCE**

Cllr Taylor. Approved by Committee.

#### **17.17 MINUTES**

- i. The minutes of the meeting held on 22<sup>nd</sup> February 2017 having been previously circulated, **were agreed as a true record and were signed by the Chairman.**
- ii. No matters arising.

#### **17.18 DECLARATIONS OF INTEREST**

There were no declarations of interest.

#### **17.19 COMMUNICATION / CORRESPONDENCE**

- i. **Scandor Landscape.** This firm had written to Council to be considered for future work. Their details would be kept on file.

#### **17.20 FIVE ASH LAY BY - BENCH**

Cllr Pullen had received a quotation to carry out work of a new kerb / footway but it was now felt that this would be misused by parking vehicles and it was agreed that the Clerk approach Hampshire County Council (HCC) to see if they would fund and create a lay by.

The provision of a bench at this location would be put on hold until the response from HCC is received.

Similarly, the provision of a bench at the Boyneswood / Red Hill lay by also be put on hold until the response is known regarding Five Ash.

**Clerk**

#### **17.21 MEDSTEAD VILLAGE GREEN- DAMAGE.**

The recent damage caused by badgers had now ceased and would be monitored. No further action at this time.

#### **17.22 VILLAGE DIRECTION SIGNAGE**

The Clerk had contacted a company to get quotes for a new sign in either metal or wood to be erected near to the Village Pond and a response was awaited. The Clerk would chase.

**Clerk**

#### **17.23 FOUL LANE SURFACE**

After discussion it was agreed to report back to Full Council that this would be monitored and should any residents make an approach to the Council to undertake any work themselves, this would be considered.

**Full Council**

#### **17.24 PLAYGROUND INSPECTION 2017**

The Clerk had sourced three quotations for the annual safety inspection for the playground equipment and it was agreed that the quote from Andy Figgins (RP11 qualified inspector) be taken up.

**Clerk**

#### **17.25 MEDSTEAD PARISH COUNCIL DRONE POLICY**

The Clerk had drafted a Drone (incl. model aircraft) policy and subject to one date change this was agreed and would be taken to Full Council.

**Full Council**

#### **17.26 SMALL GRANTS SCHEME**

After discussion, it was agreed that an application be considered for assistance towards footpaths as part of the Green Infrastructure initiative. This would be reviewed at the next Maintenance meeting following a planned walk of the Green Infrastructure route by the Committee.

**Maintenance  
Committee**

Should that not be possible, Cllr Pullen suggested an application towards an information board displaying the various footpath locations in the Parish.

**The Chairman closed the meeting at this point to allow a resident (Mr Salzman) who had arrived after the start of the meeting to speak on the subject of Churchyard detritus clearance.**

Mr Salzman stated that he was concerned over the amount of (mainly) green waste that was being dumped in an area of the Churchyard. With a neighbour, he had sourced a quote (£500) to clear all the rubbish and also to remove a small hedge behind which the rubbish was dumped. Mr Salzman said that with the other neighbour that they would be willing to pay £125 towards the clearance of the area. He also said that he had spoken with the churchwardens on this issue.

**The Chairman re-opened the meeting.**

#### **17.27 CHURCHYARD DETRITUS CLEARANCE**

Noting the cost of the quote mentioned by Mr Salzman, it was felt that the Cemetery / Churchyard contractor (Paul Grace) be contacted to supply a quote for the work and also for him to "make good" the area by laying turf / seed the area. The Clerk was also asked to suggest to the Church PCC that a bin be provided for future green waste instead of dumping as before.

**Clerk**

#### **17.28 CEMETERY**

- i. An update on the Faculty application was given and is on going
- ii. Two plaques had been placed (with thanks to Cllr Pullen) on the Memorial Wall with a third plaque shortly to be laid. It was felt by Committee that future plaques should be laid along each row before moving down to the next row.

#### **17.29 VILLAGE GREEN BARBEQUE / BENCH**

- i. Cllr Taylor had provided a form of wording for the safety notice to be displayed at the barbeque site and the Clerk would arrange for a sign to be sourced. In addition a similar form of wording would be sent to the Medstead times for inclusion in their magazine.
- ii. It had previously been agreed that a bench be sourced and the Clerk would now speak with Cllr Taylor to agree the supplier.

**Clerk**

**Clerk**

### 17.30 CONTRACT UPDATE

- i. **Cemetery / Churchyard.** Programme of works being carried out in line with contract.
- ii. **Village Green Mowing.** Programme of works being carried out in line with contract.
- iii. **Day Work Contract.** Previous contract not extended. The Clerk is in consultation with Four Marks Parish Council regarding a possible call off contract on their day work contractor.

Clerk

### 17.31 CURRENT & FUTURE PROJECTS

- i. **2017/18 Projects.**
  - a. The projects were reviewed by the Committee and it was agreed that a sinking fund (reserve) be established for future maintenance work at the Pond which would be required once S106 funding had been fully utilised.
  - b. Following a meeting with the Village Hall committee, Council are waiting for feedback from them on their suggestions for Hall improvements.
- ii. **Green infrastructure.** It was agreed that the Committee would walk the route in the near future to agree the programme of required action. A selection of dates was suggested and the Clerk would speak with Cllr Taylor to agree a preferred date.
- iii. **Cemetery lay-by repairs.** Since the last meeting, tarmac had been laid to repair the pot holes at the lay by and no further action is required at this time.
- iv. Cllr Pullen asked whether the shed in the cemetery could be used to store some Pond supplies rather than leave them at the Pond. This was agreed.

At the conclusion of the discussions the meeting was closed at 7.25pm.

Signed .....Chairman Date.....