

**MINUTES OF THE MEETING OF
BROOK PARISH COUNCIL ON 21st NOVEMBER 2019**

Present: Cllr Tomkins (Chair) Cllr Betty
Cllr Finn Cllr Jessop
Cllr Linin

3 members of the public and Tracey Block, the Clerk.

		To be actioned by
1	Apologies	
	Apologies for absence had been received from Cllr Medhurst.	
2	Declaration of Interest	
	There were no declarations of interest to be made.	
3	Minutes of the last meeting and matters arising	
	The minutes of the last meeting were agreed and signed.	
4	Matters Arising	
	The speedwatch project is still on-going. Play area repairs are yet to be undertaken Treework on the recreation ground is to be undertaken on 9 th December 2019.	
5	Public session	
	2 members of public explained that having purchased their home they had cleared the orchard and this had exposed the land upon which they propose to build an oak-framed Farmhouse and also to keep the existing house. Cllr Betty explained the Borough Council Local Plan 2030 process and how Brook Parish Council fought and considered the proposals that affected Brook. Cllr Betty then went on to explain the village confines and the building confine of the linear village. HOU5 policy does not apply to Brook but HOU3a does. This application would not be considered as this is out of the policy area as set out in the village confines demonstrated by Ashford Borough Councils map circulated to the Parish Council in November 2018. Cllr Betty suggested that the applicant could discuss their application and aim for a pre-application discussion/advice from Ashford Borough Council.	
6	Correspondence	
	Cllr Betty had purchased the title plan and covenants for the Village Hall and it was noted from the title plan and associated covenants of the Village Hall land that there is no statutory obligation by the title to which we hold that the Parish Council should cut the hedge.	
6	Finances	
	<ul style="list-style-type: none"> a. To note/authorise the following: <ul style="list-style-type: none"> i. To note the Parish Council's Financial position <i>The Parish Council bank balance as at 31/10/2019 was £5560.94</i> ii. The Parish Council agreed to write a cheque for the play equipment repairs for £216.83 iii. The proposed budget was circulated and after much discussion about ring-fencing some funds for recreation ground/play area on-going maintenance, it was agreed that the precept should be set at £9,800 for 2020/21. <p>A copy of the budget v expenditure was distributed to all Councillors.</p>	
7	To consider any changes to the Risk Assessment	
	The RoSPA report has been received and the work required highlighted.	
8	Planning Matters	

	There was one planning application that was considered for a proposed Garage and driveway at what was Threeways. The Parish Council raised no objections.	
9	Any Other Business	
	A new newsletter will be created in March. Potential building works have been noted in Nats Lane.	
10	Date of the Next Meeting The next meeting will be held on Thursday December 19 th 2019. The following meetings are: Thursday 20 February 2020 Thursday 19 March 2020 Thursday 16 April 2020 Thursday 14 May 2020	
	The meeting closed at 7.50pm	

Signed:

Date:

RoSPA Report Remedial work

Issue	To do
Treat wooden items with play safe wood preserver	PR
Repair wire on fence	PR
Replace picnic bench	JT
Reseat the loose logs on the trail	PR
Bird mess on swing seats to be cleaned off regularly	PR
Rake the bark to cover the wing foundations and the tiles – top up in spring 2020	PR
Weeding round bark area	PR
Platform and boards rotting	PR
Safety cap loose – Fix to platform base	JT