

BRAMDEAN & HINTON AMPNER PARISH COUNCIL

Meeting held on Wednesday 19th May 2021 at 7.30 pm in the Village Hall, Bramdean

Present Cllr K Hawkings (Chairman), Cllr M Bulloch, Cllr B Holyome (Vice-Chairman), Cllr C McCrystal, Cllr G Rothery, Cllr M Moreton

Cllr Holyome took the Chair to start the meeting

1. Election of Chairman

Cllr Moreton proposed Cllr Hawkings as Chairman
Seconded by Cllr Rothery
Unanimously elected

2. Declaration of Acceptance of Office of Chairman

Cllr Hawkings signed the declaration and witnessed by Clerk

3. Election of Vice-Chairman

Cllr Hawkings proposed Cllr Holyome
Seconded by Cllr Harding
Unanimously elected

4. Disclosure of Pecuniary Interests

All Councillors asked to completed and pass to the clerk as soon as possible

5. Apologies for absence

Apologies received from Hugh Lumby, Laurence Ruffell and Lucinda Finlay

6. Disclosure of interests on agenda items

None

7. Appointment of Staffing Committee currently Cllr Hawkings, Cllr McCrystal, Cllr Morton

Committee was re-elected with the same membership

8. Appointment of Recreation Committee currently Cllr Harding, Cllr Hawkings, Cllr McCrystal,

Committee was re-elected with the same membership

9. Appointment of Parish Council representatives to local organisations

Cllr Holyome: Village Hall Committee; Blake's Education Charity; Winchester Villages Trust (current 4-year term expires 2022). Mrs Flindt: Blake's Educational Charity.

No changes were proposed to current representatives

10. Public Session

Cllr Lumby not present to report whether WCC would permit the Police to exercise enhanced powers to move travellers from Bramdean Common. Clerk will follow up for an update.

Latest crime statistics were noted (all enquiries to winchester.rural.police@hampshire.pnn.police.uk or 101)

11. Approval of minutes of Parish Council meeting – 19th January 2021

Approved and signed by the Chairman

12. Matters reviewed from minutes of Parish Council meeting – 19th January 2021

None.

13. Approval of minutes of Extraordinary Parish Council meeting – 29th March 2021

Approved and signed by the Chairman

14. Matters reviewed from minutes of Extraordinary Parish Council meeting – 29th March 2021

Mr Robert Heathcock had accepted an offer of employment as Parish Clerk from 1st May 2021. Possible options for electronic communication of meeting agendas, papers and minutes might be considered further in due course. Cllr Holyome reported that telephone line and Wi-Fi installation in the Village Hall was still under investigation including possible funding.

15. Approval of minutes of Annual Parish meeting – 26th April 2021

Approved and signed by the Chairman

16. Matters reviewed from minutes of Annual Parish meeting – 26th April 2021

None.

17. Recreation Committee

The next meeting would take place at the Jubilee Recreation Ground at 7.00 pm on 26th May.

18. Finance

18.1 Accounts

Treasurers Account £.24376.41 in credit to date (£25229.27 to year-end) including Precept 1 (£4000), Lengthsman funding 2021-22 (£1100). The new Clerk would be a full signatory on the Lloyds Bank Account.

In recognition of exceptional workload in March 2021, payment of 10 additional hours to the former Clerk was approved.

The Parish Council approved the premium for renewal of insurance from 1st June 2021 (third year of LTA). Premium had increased to £513.47 to include the SIDs. Clerk will arrange payment.

Parish Council considered future handling of requests for donations or funding including request from NATT Community Minibus 2021-22 and Victim Support. Agreed that these will be consolidated and all considered at the January Parish Council meeting using the funding allocated for this purpose. Clerk to advise any requests including those already received that this was the process.

Cheques raised since last meeting:

573	Wizbit IS website hosting 20-21	176.40
574	CPRE sub 20-21	36.00
575	HMRC re R Greenwood 3	242.40
576	R Greenwood pay/expenses 3	1042.12
577	Cancelled	
578	BHA Village Hall room hire 20	13.00
579	Victim Support 20-21	50.00
580	Bramdean Garage – Fuel Account top up	35.00
581	PG and GM Lengthsman 26 March	369.60
582	HMRC R Greenwood 0 QTR 4	242.60
583	R Greenwood – Pay Expenses QTR 4	1115.86
584	WCC – Safety Inspection 2021	44.95
585	Appleton Signs – Joe Blake memorial	56.18
586	HALC Subscription	263.06
587	PG and GM Lengthsman 4 May	290.40
588	Community Heartbeat Trust – Defib	198

Account balance at 13 May 2021 was £24376.41

18.2 Audit 2020-21

18.2.1 Approval and signature of Annual Governance Statement 2020-21

Approved and signed by the Chairman

18.2.2 Approval and signature of Accounting Statements 2020-21

Approved and signed by the Chairman

18.2.3 Approval of Certificate of Exemption

Approved and signed by the Chairman

Seamus McLaughlin had completed the internal audit with no issues arising. Unfortunately, as Mr McLaughlin is unable to carry out the audit in future, the Parish Council will need to appoint an Internal Auditor for the year ending 31st March 2022. Options are being investigated and will be reported at a future meeting.

19. Planning

19.1 Decisions received (circulated)

SDNP/20/05140/FUL. College Farm, Bramdean. Day nursery (alternative to single building to provide 2 holiday lets ... approval SDNP/16/00491/FUL ... partially implemented) ... formalisation of three passing places in Church Lane.

PC – Support

SDNP – Approve

SDNP/21/00897/CND. Hunters Cottage, Bramdean. Variation of conditions 2-5 in relation to SDNP/19/04706/HOUS.

PC – Support

SDNP – Approve

19.2 Decisions awaited

SDNP/19/06035/FUL. Land south west of Woodcote Manor Cottages, Bramdean. Proposed agricultural grain store, agricultural building and associated infrastructure (inclusive of hardstand, attenuation pond and landscaping). 14/12/20 Approved. 04/03/21 Decision quashed. Re-submitted

PC – Awaited

SDNP – Awaited

Cllr Moreton abstention from decision making process as the applicant

Cllr Hawkings abstention from decision making process as immediate neighbour

SDNP/20/03081/LIS. Post Cottage, Bramdean. Renewal of three upper dormer wooden window openers and frames to rear of property.

PC – Support

SDNP – Awaited

26/2/21/Appeal lodged against non-determination of application for consent (see 8.3)

Abstention from decision-making process: Cllr Rothery, applicant.

SDNP/20/03327/LIS. The Old Rectory, Bramdean. Loft and garage conversion ... single storey side extension to form new guest bedroom suite, enhanced ground floor accommodation and estate office. In addition ... remove existing ca 14m run of Leylandii hedge and close boarded fence to roadside and replace with brick wall to match remainder of boundary.

PC – Support

SDNP – Awaited

SDNP/20/04807/HOUS. The Ivy House, Bramdean. Refurbishment of existing annexe, including reroofing and new windows.

PC – Support

SDNP – Awaited

SDNP/20/05097/HOUS. Alandale, Bramdean. First floor development, extension and alteration to dwelling.

PC – Support

SDNP - Awaited

SDNP/21/00059/LIS. Hinton Marsh Lodge, Cheriton. General repair and refurbishment ... internal and ... external.

PC – Awaited

SDNP - Awaited

SDNP/21/00117/LIS. The Old Cottage, Hinton Woodlands. Conversion of two bay carriage shed and workshop to provide home office and gym.

PC – Support

SDNP – Awaited

SDNP/21/00116/HOUS. The Old Cottage, Hinton Woodlands. Conversion of two bay carriage shed and workshop to provide home office and gym.

PC – Support

SDNP – Awaited

SDNP/21/00290/FUL. Matterley Farm, Ovington. Change of use of land from agriculture to mixed agriculture ... holding one music festival event for number of attendees not exceeding 75,999 (+1,000 on Sunday for local residents) in any calendar year ... retention of wooden structures within woodland, minor alterations to existing access on A31, both associated with festival use. Storage containers ... on site throughout rest of year.

PC – Comment

SDNP - Awaited

Abstentions from decision-making process: Cllr Holyome, member SDNPA Planning Committee.

SDNP/21/01473/HOUS. Canterbury Cottage, Bramdean. Demolition of existing side extension, construction of single storey side extension.

PC – Support

SDNP – Awaited

SDNP/21/01656/PA30. Loomies, West Meon. Prior approval Change of Use B1 to C3. Existing caravan has been used for office space for business. Would like to repurpose as living accommodation.

PC – Object

SDNP - Awaited

Abstentions from decision-making process: Cllr Holyome, member SDNPA Planning Committee.

SDNP/21/01685/TPO. Poplars, 4 The Spinney, Bramdean. 2 x Poplars in rear garden. Reduce crown of both by 50% for safety and light reasons.

PC – Support

SDNP – Awaited

SDNP/21/01687/FUL. Loperty Ltd seek to gain planning permission for Loomies workshop and storage space on the site. Workshop will be inside 4 containers.

PC – Object

SDNP – Awaited

Abstentions from decision-making process: Cllr Holyome, member SDNPA Planning Committee.

SDNP/21/01904/HOUS. The Old Cottage, Bramdean. Single storey rear extension. Conversion of existing garage and enlarge existing porch to front elevation.

PC – Awaited

SDNP – Awaited

Abstentions from decision-making process: Cllr McCrystal, pecuniary interest.

SDNP/21/02060/LIS. The Old Cottage, Bramdean. Single storey rear extension. Conversion of existing garage and enlarge existing porch to front elevation.

PC – Awaited

SDNP – Awaited

Abstentions from decision-making process: Cllr McCrystal, pecuniary interest.

SDNP/21/01944/PRE. The Fox Inn, Bramdean. Change of use from public house to residential. Pre-application. Comments may not be submitted at this time. The possibility of registering the premises as a Community Asset has been suggested and is being investigated by residents.

19.3 Other matters

SDNP/18/05230/FUL. The Plantation, Bramdean Common. Erection of 3 holiday chalets within existing clearing. 27/4/20 Appeal APP/Y9507/W/19/3239485 commenced. 18/1/21 Still in progress.

PC – No further comment

Planning Inspectorate – Awaited

SDNP/19/00241/OPDEV. Kalamunnda, Bramdean. Alleged newly created hard standing parking area. 14/10/19 WCC advised new hard surface area permitted development within McGregor's curtilage (report circulated). 13/5/20 Latest hoop structure to be referred to Link Officer. 12/6 Link Officer to review with WCC.

Case officer has confirmed that no planning breaches have taken place so item can be removed from future agenda

SDNP/20/03081/LIS. Post Cottage, Bramdean. Renewal of three upper dormer wooden window openers and frames to rear of property. 26/2/21 Appeal APP/L1765/Y/20/3263841 commenced.

PC – Awaited

Planning Inspectorate – Awaited

Abstention from decision-making process: Cllr Rothery, applicant.

Barn, Hinton Woodlands Farm. The Parish Council had pressed since 2001 for the historic barn to be repaired and preserved. The structure was badly storm damaged in 2014 and had not been rebuilt (SDNP/14/04124/HOUS-04126/LIS refer). 8/7/20 Parish Council requested Link Officer to forward case to SDNPA Conservation Officer with request for a site visit and viewing of beams in storage. 30/9 Conservation Officer unable to visit before retirement. 13/10 Visit deferred until new appointee in post. 20/1/21 New appointee not yet in post.

Cllr Holyome is discussing with allocation of a case officer with the SDNPA.

Councillors discussed the option of circulating planning consultations and decisions by electronic means only. This was agreed provided the reasons for approval or refusal were clear. Clerk also to ensure that copy of full consent or refusal kept on file in case this was required for future reference.

20. Flooding Update

21377112 Jet drainage pipe under Hinton Ampner crossroads. Pipe in verge outside Yew Tree Cottage, Hinton Hill fed into pipe under A272. 29/6 Cllr Hawkings shown where "open pipe" used to run down hill on left side from gate of Yew Tree Cottage into drain which fed pipe under road (drain totally surrounded by silt on corner). Arrangement pre-dated tarmacking road, would be difficult to dig out and reinstate. 14/05/21 Local Highway engineer dug out drain on northside and jetting of pipe under road requested again.

21519894 2/10 Recent heavy rainfall damaged newly replaced section of highway footpath. Water flooded $\frac{3}{4}$ across A272 on same corner, presume drainage pipe overwhelmed. 14/5/21 Engineer confirmed 2 pipes run from the road to the watercourse. Councillors noted that where the main watercourse adjoins Moodys Meadow may need improvement works in future but in the meantime both drainage pipes needed to be kept clear.

Water cascading down Wood Lane, overflowing at junction with A272, drainage clearly needed improving.

24/5 Cllr Hawkings met Adam Cleal (Environment Agency). Mr Cleal undertook field survey; agreed concrete bridge above pond needed second pipe as it was a pinch point (highlighted in Halcrow Report 2002 but not actioned). Levels from downstream end of pond to the road bridge seemed to show there was no problem with gradient. Landowner asked to dig deposits on downstream side of footbridge and to clear silt from under both bridges. 20/1/21 Work outstanding. Cllr Harding kindly volunteered to dig out if necessary.

5/11 Cllrs Harding and Hawkings walked ditch from The Old Rectory to Hinton Ampner pond. One landowner was asked to clear a section of ditch. One landowner was asked to meet Cllrs Harding and Hawkings on site to discuss possible solutions to the bridge in the pond field.

24208013 5/11 Clear big silt build up in Highway ditch. Section where culvert emerges opposite garage (A272 junction with Wood Lane) at least 8-10" deep with silt. 15/12 Giles Vodicka (HCC) confirmed funding to clear watercourse from The Old Rectory to western end by Telephone Exchange (timing to be confirmed). Cllr Hawkings wrote requesting culvert be jetted as soon as possible. 4/1/21 Job raised to clear culvert. 14/5/21 chased

23/11/20 Concerns about new pipework in Moodys Meadow (east of Maple Cottage) reported to Environment Agency, HCC and SDNPA Link Officer. 25/11 No evidence of illegal work in field or near river. Artur Podsiadly (Environment Agency) asked to be kept informed. 28/11 Letter to new owner outlining riparian responsibility, etc, delivered to site. 7/12 HCC Investigating Engineer advised enquiry was matter for Environment Agency. 17/12 Follow-up letter to new owner delivered to site. 5/1/21 Mr Podsiadly advised of two yellow pipes in watercourse visible from road. 6/1 Mr Podsiadly to request removal to avoid blocking watercourse. 12/1 Mr Podsiadly spoke to landowner, pipe to be removed shortly, awaiting fork lift to pull out, accidentally rolled into water, not intended to be used to pipe watercourse. 13/1 Mr Podsiadly said landowner fully aware of riparian responsibilities. Could not share contact details but would take up any future concerns with owner.

15/12 In view of rising water table at West Meon bore hole, all riparian owners requested to ensure their watercourse were free from obstructions.

Details of Riparian ownership of the watercourse through the parish had been circulated for verification. Letter to be sent to the owners reminding them of their responsibilities in maintaining their ditches.

Wood Lane still overflowed. Run-offs needed to dug out regularly and the drain cleared of leaves. 14/5/21 requested Highways to dig proper run offs up Wood Lane.

Cllr Morton will speak to the tenant regarding flooding at the bottom of Manor Hill, Hinton Ampner once the building works at Blackhouse Farm had been completed. This item to be removed from future agendas until works completed.

21. Highway Report and Parish Lengthsman

21509792 3/8 Repair/reinstate edging boards to sections of rural footpath Bramdean. Treat weeds on footway. 6/8 Job raised for repair, completed but after rain on 2/10 footpath had been eroded again. 4/1/21 Job raised to tidy area where wooden sections had detached from gravel footway. Request submitted for scheme of improvements under Operation Resilience. Chased 14/5/21

21515084 Fell beech tree badly affected by honey fungus, by War Memorial, A272, Bramdean. 16/9 Felling confirmed as "presumed" Highway's tree. 19/2/21 Tree felled.

10/12/18 Lorry stuck in mud when turning on Broad Lane. 10/1/19 Fix "No Turning" signage to "No Through Road" signage. 10/2/21 Cllr Humby advised all signage agreed with Traffic Management had been installed (ie "No Through Road"). "No Turning" signage not legally binding. Full text circulated. 11/2 Cllr Holyome to request Andy Smith (HCC Traffic Management) to consider "No Turning" signage in view of construction traffic for viticulture barn.

7/5 Traditional cast iron signpost by Inwood School. "Brookwood" roundel/finial needed repair. 12/5 Advised West Meon Parish Council, signpost just over parish boundary. 6/8 Job raised for repair. 2/3/21 Update requested from West Meon Parish Council. Not yet available due to staff absences at that Parish Council.

2/3 WCC forwarded concerns that heavy traffic was having detrimental effect on rural road network to/from Blackhouse Farm, Hinton Ampner to the landowner. Contact details provided for future problems to be reported direct to the landowner or contractor.

15/4 HCC failed to mow section of path Hinton Hill to The Old School House. Section from The Old Rectory to Church Lane also omitted. Cllr Hawkings requested Giles Vodicka (Assistant Highway Engineer) to ensure both sections were added to mowing list in future. Ray Gardner (former Assistant Highway Engineer) had agreed sections should be done at same time as other highway mowing (reply awaited).

Parish Lengthsman. 26/3 14 hrs. 4/5 Final visit for 2020-21 (11 hrs postponed from 20/4). Funding for 2021-22 had been received.

22. Bramdean Common

WCC had decided not to install signage, fencing or bunding. Cllr Holyome awaiting views on whether the Winchester District Association of Local Councils was prepared to take up the issue as some of its members probably had similar problems with travellers. Update to be provided at the next meeting.

2/3 The request from Little Happy Mind to run classes for young children on the common was referred to WCC who initially advised this was a matter for the Parish Council. 9/3 WCC granted permission subject to fee and proof of appropriate level of public liability insurance.

23. General Data Protection Regulations and Parish Website

Cllr McCrystal had installed bhapc.org.uk email addresses for Cllrs Harding, Morton and Rothery.

Wizbit would be asked to amend the Clerk's contact details on parts of the website which could not be edited by Cllr McCrystal.

Development of the website will be considered at a future meeting including whether a latest news section would be beneficial.

Councillors to check their email footers and update for new Parish Clerk details. The Clerk can assist with this if required.

24. Traffic Calming and Signage

20/1 Three residents had already volunteered to help Cllr Rothery move SIDs from pole to pole. 1/3 HCC installed new poles and sockets (pole by George Cann's to be relocated to agreed position). 10/3 SIDs despatch further delayed until staff were trained on 18th March to transport lithium batteries. 20/4 Goods received. 22/4 Cllr Rothery circulated proposed text for Risk Assessment for Deployment of Speed Indicator Device prior to use by volunteers. 26/4 Both devices in use.

Cllr Rothery provided an update including a discussion regarding the data obtained to date. Check will be made to ensure that all poles for the SIDs had been installed and available.

Speed monitoring mostly to the East of the village at the moment due to pole availability.

High speeds within the data were very concerning. Chair had begun discussions with Cllr Lumby and HCC Traffic staff regarding use of the data to achieve improvements. Police would also be informed. All to be provided with Maximum and average speed data initially with a request as to which suite of data would be most useful.

There are options to change the triggered messages on the SID if required. This will be considered later if appropriate.

8/2/21 Cllrs Hawkings, Bulloch, Holyome and Rothery attended a Teams Meeting with Andy Smith (HCC Safer Roads). The following signage improvements were agreed: "Slow" to be painted on road at A272/Wood Lane junction and before bend at Little London; Children crossing" sign at Wood Lane junction; "Pedestrians in road" signage for Wood Lane. Village gateways for the A272 and Wood Lane and an extension to the footway (north side of A272 opposite Fox Lane) would be considered for potential funding. Full report circulated previously.

15/3 Safer Roads Team confirmed Hinton Ampner nameplates with "Please drive carefully" signage would be installed May-June on reverse of Cheriton gateways at New Cheriton. If shared identity signage was agreed for the National Park, this could be installed later (SDNPA to be responsible for funding replacements).

25. Defibrillator

Alternative arrangements have been made via a community volunteer to ensure the defibrillator was checked weekly and reports logged on line (under CHT insurance policy).

Clerk to follow up and provide instruction on this process.

Invoice for Managed Solution Maintenance service for the defibrillator had been paid.

26. Correspondence

In answer to the request from South East Water for emergency safe and accessible bottled water stations, large delivery vehicles could not access the narrow entrances to the Village Hall car park and the National Trust no longer had space close to public facilities.

20/4 The next Boomtown festival would be 10th – 14th August 2022. It has been announced that there will be a mini festival this summer with tickets only available for sale to residents living within the immediate vicinity and South Downs area.

A request had been received from Hampshire Record Office for a donation in lieu of them storing archive minute books. Councillors felt this was appropriate and Clerk will investigate whether other Parish Councils do this. A £50 donation was suggested but will be considered at the next meeting.

27. Reports from Parish Councillors and Clerk

The Parish Council recommended the organisers and volunteers of the Bramdean and Hinton Ampner COVAG Support Group for a Mayor of Winchester's Award.

The Welcome Leaflet would be updated by the Clerk

14/4 Cllr Bulloch completed the Winchester District Climate Emergency Parish Engagement Project survey.

21/4 Cllr Bulloch attended a SDNPA Webinar on Dark Night Skies. Her report on the webinar had been circulated to Parish Councillors.

28. Items to be considered for the next meeting may include:

Appointment of Internal Auditor

SIDS Update

Queens Platinum Jubilee tree planting campaign and possible site for a Woodland Trust donated tree.

29. Date of next meeting

Wednesday 21st July 2021 at 7.30 pm in the Village Hall, Bramdean.

Meeting ended at 2050hrs

KH/RH