



PARISH COUNCIL

Hoo Saint Werburgh and Chattenden Parish Council

**Parish Clerk: Mrs Sherrie Babington
4, Birkhall Close, Walderslade,
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To all Members of the Parish Council.

Notice is hereby given, that the next Meeting of the Parish Council is to be held on Thursday 5th February 2026 at 7.00pm at Hoo Village Hall.

Members are hereby summonsed to attend.

Legislation allows for meetings to be recorded by anyone in attendance. Persons intending to record the meeting should disclose this to the Clerk at the start of the meeting.

1. Apologies.

Members who cannot attend a meeting shall tender their apologies to the Parish Clerk prior to the meetings, under Section 85(1) of the Local Government Act 1972, the members present must decide whether the reason(s) for a member's absence shall be accepted.

2. Declaration of Interest.

To receive Declarations of Interest in respect of matters contained in this agenda, in accordance with the provisions of the Localism Act 2011 in respect of members and in accordance with the provisions of the Local Government Act 1972 in respect of officers.

To consider any Dispensation requests received by the Parish Clerk and not previously considered.

3. Parish Councillor Vacancies.

4. Approval of the minutes of the previous meeting.

To consider the minutes of the previous meeting and if in order sign as a true record.

5. Matters arising from the Minutes.

6. Urgent Matters (if any with the Chairman's consent).

To consider any urgent matters raised by members.

7. Public Participation.

To discuss any questions received by members of the public.

8. Financial Matters.

a. Financial Statement.

To consider the monthly financial statement and bank balances.

Financial Statement will be circulated in paperwork at PC meeting.

b. Hoo Village Hall – Proposed Charges for 2026/27

c. Grant Application – Hi Kent Hearing Aid Support Clinic

d. Youth Club Financial Assistance request.

9. Clerks Report.

To receive the Clerks Report.

10. Chairman’s Report.

To receive the Chairman’s Report.

11. New Community Centre.

To receive an update for the new Community Centre.

12. Memorial Garden.

To receive a report on the Memorial Garden.

13. Community Resilience Plan.

14. Parish Council Committees.

To receive the reports and recommendations from PC Committees.

a. Events Committee.

To receive a report from the Events Committee.

b. Environment Committee.

To receive a report from the Environment Committee.

c. Finance, Audit and General Purposes Committee.

15. Planning Matters.

a. Planning Applications Received.

MC/26/0010 - 9 Riverbourne Way Chattenden Rochester Medway ME3 8GX
Construction of a rear outbuilding.

MC/25/2241 - Deangate Ridge Leisure Complex Greenspace , Dux Court Road
Demolition of Deangate Greenkeepers warehouse and replacement with shipping containers.

MC/26/0024 - 46 Tenor Drive, Hoo St Werburgh, Rochester, Medway, ME3 9LP
Retrospective application for a Change of Use of amenity land to residential together with engineering works to facilitate land level changes and the construction of a new boundary treatment.

MC/25/2527 - Hundred of Hoo Swimming Pool , Main Road, Hoo St Werburgh
Installation of new external air handling unit at Hoo Sports Centre.

MC/26/0132 - Land at Chattenden Lane, Chattenden, Medway
Town and Country Planning Act (Environmental Impact Assessment) (England and Wales) Regulations 2017 (as amended) - Request for a scoping opinion - Hybrid application for up to 150 units (full application) and up to 400 units (outline application), primary school, local centre and children's nursery.

MC/26/0113 - 19 Marley Road Hoo St Werburgh Rochester Medway ME3 9DH
Construction of a single storey side extension with a pitch roof.

b. Planning Applications Decisions by Medway Council.

MC/25/1815

Land At the Former Sturdee Club and Land at Stoke Road Hoo St Werburgh ME3 9BJ

Details pursuant to condition 26 (Archaeological works) on planning permission MC/23/2857 for construction of 134no. residential dwellings (including affordable and over 55's homes), children's nursery (Class E(f)), cafe/community hub (Class E(b)/F2(b)) and commercial/retail floorspace (E(g)/E(a), new public open spaces, sustainable urban drainage systems, landscaping and biodiversity areas and play areas. Access to be from 4no. new locations from Stoke Road. Provision of roads, parking spaces and earthworks - Demolition of the Sturdee Club and associated structures
Discharge of Conditions

c. Appeals.

To consider/note any appeals.

d. Other Planning Matters.

To consider other planning matters.

Medway Local Plan Examination – Update

Members were advised that the Medway Local Plan 2041 has now formally been submitted for independent examination following the Regulation 19 consultation. The Secretary of State has appointed Inspectors to examine the Plan, supported by an independent Programme Officer. The Inspectors are currently reviewing the submitted representations and evidence base to assess whether the Plan meets legal and national policy requirements. Further updates will be issued in due course as the examination progresses, with all examination information published on Medway Council's website.

16. External Reports

To receive reports from external parties and organisations.

a. Hoo Village Hall

To receive an update on the Village Hall from the Hall Manager.

b. The Alliance of Hoo Peninsula Parishes.

To receive and update on the work of the Alliance of Hoo Peninsula Parishes.

c. Police and PACT Report.

To receive a report regarding police matters and the PACT.

d. Ward Councillor Reports.

To receive a report from the Ward Councillors Sands, Pearce, and Crozer.

17. Exclusion of Press and Public – Confidential Item

To resolve that, in accordance with the Public Bodies (Admission to Meetings) Act 1960, the press and public be excluded due to the confidential nature of the following item.

Confidential Item – GDPR Update

Confidential Report circulated in paperwork

18. Date of the next meeting – Thursday 5th March 2026 – Chattenden Community Centre.

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Mrs Sherrie Babington

Parish Clerk