

Minutes of the Annual Parish Council meeting held in the Village Hall on Thursday 14th May 2026 at 7.30pm

May 26 1 **To consider apologies for absence**

Mr Bevans, Mrs Blackburn
Cllr Roberts
Accepted

Present

Vice Chair Mrs Denyer acting as Chair, Mr Paris, Mr Bust, Mr Subramanian, Mr Wright, clerk Mr Rickett
One member of the public

May 26 2 **Election of Chair and Vice Chair**

Mr Subramanian, nominated Mrs Denyer, Seconded Mr Wright
3 for, 2 abstentions – Mrs Denyer Chair
Vice Chair
Mr Bust, nominated Mr Paris, seconded Mrs Denyer
Mrs Denyer, nominated Mr Wright, seconded Mr Subramanian
Mr Paris 2 for
Mr Wright, 3 for – elected as Vice Chair

May 26 3 **Election of other duties**

A discussion was held as to whether these should be held off until the next meeting, when some positions had been clarified and whether they were needed. Decided to do the majority and put the rest on the agenda for the next meeting
Christmas Charity – Mr Paris and Mr Bust
Press – Mr Paris
Transport – discuss at the next meeting
NALC rep – Mrs Denyer
Snow/flood warden – Mrs Blackburn in her absence, discuss next meeting
Flag – Mr Subramanian
Crime reduction – Mr Paris
Internal Auditor – Mr David Dixon
HR Committee – next meeting
For next agenda – Village Hall bookings

May 26 4 **Signing of declaration**

Chair Mrs Denyer and Vice Chair Mr Wright, signed their declaration of acceptance

May 26 5 **Declaration of Councillors interests and Dispensations**

None

May 26 6 **To approve Minutes of the previous meeting held on Thursday 9th April 2026 and to receive updates**

An issue was raised concerning speeding traffic on Radley Road – clerk to contact highways, to see about reducing speed limit and investigate further restrictions

May 26 7 **Adjourn to allow public participation**

No issues raised

May 26 8 **To receive updates for County and District Councillors**

No Councillors present – Cllr Rainbow arrived later in the meeting

May 26 9 **Finance**

To pay

Cleaners £108.00

Southwell first Responders £50.00

Parish Council insurance £892.50

A list of Direct Debits had been circulated and no questions or comments

Exemption Certificate for end of year accounts – the Chair and clerk signed the certificate - clerk to send off

May 26 10 **Adoption and reviews**

Risk assessments – financial and physical – no amendments to the financial risk assessment. Physical risk assessment – add planters, pots and re-stoning and repairing the path in the carpark

Asset register – agreed, add fingerpost, when it is erected

Health and Safety Policy – clerk needs to look into this, as the chair has been told we do not need one with less than 5 employees

May 26 11 **Village Hall**

Maintenance schedule – up to date, plants and seeding done

Painters – can possibly start 24th June, clerk to confirm

Panelling – between 29th May to 1st June, clerk to confirm, Mr Wright to let hirers know of any closure

Shutters – agreed to go with the ones chosen at a previous meeting, proposed Mr Bust, seconded Mr Subramanian – clerk to contact firm

The gutter at the rear of the Hall is dripping - clerk to see to

May 26 12 **Halam Village News funding**

A letter was read out from the editor of the Village News, concerning funding

The money in the account, will probably last until 2027

At the moment approx. 190 copies are being printed at £45 - £65 per month, advertising has dropped off, causing a reduction in funds available. The costs for 2027 are estimated at around six hundred pounds

After much discussion, Mr Bust proposed that we back this, seconded Mr Subramanian. Clerk to contact the editor and put forward our suggestions, that they try to get local business to advertise, and possibly sponsorship from other sources. We will discuss later in the year, how much we will sponsor the Village News for, when we know how things are going

Cllr Rainbow arrived

May 26 13 **Allotments**

Updated contract

An updated contract, concerning the use of tyres had been circulated. Mrs Denyer proposed that we added a clause about Biodiversity, seconded Mr Wright - agreed

May 26 14 **Roads and hedges**

Fingerposts -agreed to keep progressing these with Highways

Traffic counting strips, on the road outside the Dog Parlour on Radley Road have been reported, no one knows what they are for – clerk to look into

Complaints have been made about parking outside nos 1 and 2 Radley Terrace, as it makes it difficult to turn into Radley Road, especially from Halam Hill. Clerk to contact owners of 2 Radley Terrace as we think this is being used as an airbnb, and ask that they, ask occupiers to park further up the road, if they cannot use the offroad parking. Mr Paris will put a reminder in the Village News about parking

Cllr Rainbow had little to tell us, but answered questions, about the Safe Neighbourhood Group, she will pass on to Mr Paris any information she has about this group, as District Councillor

May 26 15 **Correspondence**

Nothing to discuss

May 26 16 **Website and Facebook**

Running of – the clerk has received a letter from NALC concerning the running of these sites

Facebook is no problem, as it has never been run by the PC, a private individual set it up and continues to run it

Website, this was set up many years ago and has expanded over the years, until it came under the ownership of the PC, Mr Bevans ran it, then passed it on to Mrs Blackburn, it now appears that the person to control the Website is the clerk. The clerk will speak to Mrs Blackburn and get the login details

May 26 17 **lengthsman scheme**

The payment for last year has been received from VIA

A new contract was signed for 2026/27

Agreed to put in the Village News, asking for suggestions of what work could be carried out. Discuss at the next meeting

May 26 18 **East Midland in Bloom**

Mrs Denyer had met with the secretary from EMIB for an advisory meeting, they explained how the judging works and what sort of entries you can put in

The clerk had been contacted with 2 alternate dates for judging – agreed to go with 9th July starting at 11am, clerk to inform Mr Simpson

Agreed to meet at the Village Hall, with a presentation, then Mrs Denyer and possibly Mr Bust, will show them round

Proposed by Mr Bust, seconded Mr Subramanian, that Mrs Denyer showed the PC ideas for leaflets, agreed to have them printed

May 26 19 **Biodiversity**
Nothing to discuss

May 26 20 **Planning**
None

Planning decisions
None

May 26 21 **To determine which items on the agenda, if any, require the exclusion of public and press under the Public Bodies (Admissions to Meetings) Act 1960 1 (2) because publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted and resolve to exclude public and press for these items.**
Nothing to discuss

May 26 22 **items for the next agenda**
Village Hall lettings, add to duty list
Website
Lengthsman - jobs
EMIB
HR Committee

May 26 23 **Date and time of next meeting**
Thursday 11th June 2026 at 7.30pm

As there was no further business the meeting closed at 9.33pm