

Annual Meeting of Treswell with Cottam Parish Council

Minutes of **Treswell with Cottam Parish Council Meeting** held on the 20th May 2026 at Treswell Village Hall, the meeting commenced at 6:30pm.

Council Members & Officer Present: Cllr Helen Cope
Cllr Rob Hardie
Cllr Fred Tomlinson

Chairman
Vice-Chair



Also, Present Ed Knox
0 Clerk/Responsible Financial Officer
Members of Public

➤ Adjournment – 10 Minute Public Forum
None.

01/26 To Elect a Chairman of the Council
Cllr Tomlinson **Proposed**, Cllr Hardie **Seconded** and the Council **resolved** that Cllr Cope be elected Chairman of the Council. The Chairman together with the Proper Officer, signed the Declaration of Acceptance of Office of Chairman form. Cllr Cope will resign as Chairman after this meeting and a new Chairman be elected at the next meeting.

02/26 To Elect a Vice-Chair of the Council
Cllr Cope **Proposed**, Cllr Tomlinson **Seconded** and the Council **resolved** that Cllr Hardie be elected Vice-Chair of the Council.

03/26 To Approve Apologies for Absence
After discussion, Cllr Cope **Proposed**, Cllr Tomlinson **Seconded** and the council **resolved** to accept the apologies of Cllrs Bendall & Howard. Cllr Salter did not attend.

04/26 To Approve the previous meeting Minutes
After discussion, Cllr Cope **Proposed**, Cllr Hardie **Seconded** and the council **resolved** to accept the minutes. The chairman signed the minutes of the previous meeting as a true and accurate record.

05/26 To Record Declarations of Interest in any items to be discussed
None.

06/26 To Receive District & County Councillors Reports
Dist Cllr Richardson: Did not attend.
County Cllr Limber: Did not attend.

07/26 To receive an update on Highways Matters Raised with Notts County Council/Bassetlaw District Council and to escalate a list of outstanding items with Notts County Council via the County Cllr where necessary
In the 1st instance, Cllrs and members of the public should report all new highways matters (street lights, overgrown hedges/trees, pavement/road problems/drainage etc) on the on-line Notts County Council website or MyNotts App, themselves, then, should no action have been taken NCC, bring it to the Parish Council meeting for escalation. The following outstanding Notts County Council items have been chased by the Clerk in between meetings, and Cllr Ogle copied in to escalate issues where necessary:

County Council Item	Issue/Detail	Potential Solution	Progress Made
Jnc Laneham Road, Rampton Road & Green Lane	Sign Damage by vehicular collision	Repair Sign	19/03/2025 Reported under Ref no CSC688559116 to County Council. 17/09/2025 repair is still outstanding Cllr Limber to chase. 19/11/2025 Still outstanding, chase sent to Cllr Limber and Highways Manager. 21/01/2026 Still outstanding chase to be sent to Cllr Limber. 20/05/26 Still outstanding chase to be sent to Cllr Limber.

New Items to escalate:

- A lorry became stuck and had to be rescued when it drove down Rectory Road, there's no signage warning larger vehicles, the road is very small narrow with a tight bend and can only fit cars and small vans, a request to be sent to Highways to ask if they can assess the road for signage to be installed.

08/26 To Sign the Certificate of Exemption (AGAR Annual Return)

After discussion, Cllr Cope **Proposed**, Cllr Hardie **Seconded** and the Council **resolved** to authorise the signing of the exemption certificate. The Clerk/RFO and the Chairman signed the Annual Governance Statement.

09/26 To Approve Annual Governance Statement (Section 1 Annual Return) for the previous financial year

The Clerk reported the findings of the internal auditor, the Council members had already reviewed the documentation by email, Cllr Hardie **Proposed**, Cllr Tomlinson **Seconded** and the Council **approved** the Annual Governance Statement. The Clerk and the Chairman signed the Annual Governance Statement.

10/26 To Approve Accounting Statements (Section 2 Annual Return) for the previous financial year

The Clerk circulated by email prior to the meeting the Annual Return Section 2 Accounting Statements. Cllr Tomlinson **Proposed**, Cllr Hardie **Seconded** and the Council **approved** the Accounts, and the Clerk and the Chairman signed the Accounting Statements. **Action**, the Clerk will submit the Annual Return to the External Auditor along with any required supporting documents and upload copies to the webpage.

11/26 To Set the Period of Public Rights for the previous financial year

The period recommended for the public rights notice by the external auditor is 3rd Jun 2026 to 14th July 2026. After discussion of the form. Cllr Hardie **Proposed**, Cllr Cope **Seconded** that the Council unanimously Council **approved** the recommended dates. **Action**, the clerk will upload the notice to the website.

12/26 Finance:

Monthly Income & Expenditure

After discussion of the Financial Information circulated by email before the meeting, the council unanimously **resolved** to accept them as a true and accurate record. The Chairman signed the bank statement and bank reconciliation.

1. To Approve Payments:

The Council **approved** the following: -

<u>Payee</u>	<u>Item</u>	<u>Amount</u>
Zurich	Insurance Renewal	£421.31
Clerk	Expenses 2025/26 Mileage/SLCC/Coud Storage	£108.96
M Cree	Internal Audit	£100
Total Payments		<u>£630.27</u>

2. Receipts:

<u>From</u>	<u>Item</u>	<u>Amount</u>
Notts County Council	Lengthsman Grant	£1,850
Bassetlaw District Council	1 st ½ Precept	£5,834
Bassetlaw District Council	1 st ½ Concurrent Grant	£6
Bassetlaw District Council	1 st ½ Street Cleaning Grant	£154
Total Receipts		<u>£7,844</u>

Bank Balance

The Current Account Balance **£20,279.56**

Direct Debits, and Standing Orders for staff salaries including PAYE, already **approved** unanimously.

The council **resolved** to have ES Solutions Ltd spend up to £350 changing the back board of Treswell noticeboard and to replace the wood on the historic directional sign and repaint it.

13/26 To note planning applications responded to via the Scheme of Delegation

Since the previous meeting the parish council responded via the scheme of delegation as follows and also discussed the following at today's meeting:

- **23/01152/OUT (Outline Application With Some Matters Reserved (Approval Being Sought for Access and Layout) for the Proposed Demolition of Modern Barns and Fire-Damaged Farmhouse. Erect 5 Dwellings and Construct New Access Drive) - Former Manor Farm Town Street Treswell – The Parish Council responded as follows: "The Council has no objections to the updated plans."**

14/25 To decide on the land at Cottam

The Parish Council are still awaiting the resolution of the Land Registry as to whether it agrees that the Parish Council is the owner of land where the former Cottam Village Hall once stood. If the Land Registry resolves it is not the owner, then it is nothing to do with the parish council. If it resolves it is the owner, then the liability for the tree inspection, maintenance, insurance cover, access to the land, and safety on site with the former hall entrance still standing and power line to it etc. After discussion Cllr Cope **Proposed**, Cllr Hardie **Seconded** and the Council **resolved** that if the land is resolved by the Land Registry to be the Parish Council's, the Clerk to add to the next agenda of the PC to have the land valued so that the Parish Council can consider all options. If the Land Registry do not resolve in the parish council's favour, the clerk to obtain a quote to fence off the land, install signage declaring it the parish council's land to begin the adverse possession route, obtain costs to remove the remains of the old village hall, tree surveys and maintenance cost of the land, so that the parish council can consider ways forward.

15/25 **To Discuss Meeting Frequencies**

Parish Councils must have a minimum of 4 meetings each year by law. The law also requires a meeting in May and Bassetlaw Council requires the precept information in January. January, May, September & November tend to be the busier months for the parish council with July and March being the quietest and July being summer holiday time. Unless urgent need requires additional meetings, after discussion Cllr Cope **Proposed**, Cllr Hardie **Seconded** and the Council **resolved** to reduce the number of meetings to 4, in January, May, September & November. The Clerk to update the Standing Orders and website accordingly.

There being no further business, the Chairman thanked everyone for their contributions and closed the meeting at 7:15pm.