

FRINDSBURY EXTRA PARISH COUNCIL**MINUTES OF THE MEETING HELD ON THURSDAY 25 JULY 2019 AT THE MEMORIAL HALL, HOLLY ROAD,
WAINSCOTT AT 7.30 pm**

PRESENT:	Cllr Chris Sparks	Chairman
	Cllr David Coomber	
	Cllr Peter Martin	
	Cllr Andrew Millsom	
	Cllr Geoff Moore	
	Cllr Mrs Sheila Noise	
	Cllr Imran Rahim	
	Mrs Roxana Brammer	Clerk
In attendance	Mrs Anne Roscow	Footpaths Officer

Item *Action point*
Minute number 2019/20/

1 APOLOGIES

170 Apologies for absence were received from

Cllr Gary Etheridge	At a meeting of Medway Council
Cllr Ope Onimole	At work
Cllr Mrs Elizabeth Turpin	At a meeting of Medway Council
Cllr John Williams	At a meeting of Medway Council

It was proposed by Cllr Martin, seconded by Cllr Sparks and agreed these apologies be accepted.

2 DECLARATIONS OF INTEREST

171 None.

3 ANY OTHER BUSINESS OF AN URGENT NATURE

172 None.

4 MINUTES OF THE MEETING HELD ON 27 JUNE 2019

173 It was proposed by Cllr Martin, seconded by Cllr Mrs Noise and agreed the minutes of the meeting held on 27th June 2019 be signed as a true record.

5 MATTERS ARISING

174 No matters were raised.

6 FOOTPATHS

175 a Representative's Report

The Chairman suspended the meeting to allow Mrs Roscow give her report.

Mrs Roscow said that it had recently been too hot to cut back undergrowth, but the paths she had walked were passable. The undergrowth on RS 328 by its entrance onto Frindsbury Hill had been cut back.

The Chairman thanked Mrs Roscow and reconvened the meeting.

7 PLANNING

a Applications

176 i **MC/19/1956:** 233 Frindsbury Hill, Frindsbury: Conversion of existing single dwelling house (C3) to a 9 bed HMO together with construction of dormer to rear

After discussion, it was agreed to respond as follows:

Frindsbury Extra Parish Council objects to this application.

Members consider the change of use to an HMO inappropriate in this area of family houses occupied by individual family units. Each bedroom could be occupied by 2 adults, making a total of 18 people in the building. The parking is inadequate, the more so as there could potentially be 18 cars associated with the property. This could lead to on street parking, either on an A class road and reasonably close to a roundabout, or in the adjoining Brickfield View. Entering and exiting the parking area could also be difficult, especially at peak traffic times wishing to cross the traffic flows on Frindsbury Hill. The small amount of outdoor space gives lack of amenity to the residents and the potential noise levels created by so many people in the building is a loss of amenity to neighbours.

The Parish Council would like to point out the the conversion and extension of the property has already been finished and and the application should be considered as retrospective. There are inaccuracies on the plans submitted. The fact that the alterations have been made should not affect the decision of the Local Planning Authority, whom we urge to refuse permission for this over development of the site.

177 ii **MC/19/1864:** 21 Bogarde Drive, Wainscott: Construction of single storey, pitched roof extension to rear together with the construction of a canopy roof to front

No objection

172 iii **MC/19/1748:** Plot 1, Anthony's Way, Medway City Estate: Erection of 8no. units for Class B2/B8 use (with ancillary trade counter(s)) and sui generis use(s) within the specified categories: ((i) Storage, distribution of sales of tiles, floor coverings, bathroom and kitchen furniture and fittings and other building materials; (ii) Machinery, tool and plant hire; (iii) Auto Centre for fitting and associated sale of tyres and car parts (including MOT); and (iv) Plumbers and Building Merchants) totalling 12,300 sqm, together with the creation of new access and parking.

After discussion, it was agreed to respond as follows:

Frindsbury Extra Parish Council has no objection in principle to this application. However there are concerns over the traffic movements that will be generated. Although we recognise that industrial and warehouse units do not attract as much traffic as a retail environment, the traffic at this point in Anthonys Way on the carriageway opposite Terance Butler Avenue is already extremely difficult, Indeed as a parish council we constantly receive complaints from employees of the Estate. Some have taken the decision to stay at work until after 6 pm, by which time the traffic has eased a little. Any traffic counts should take this into account. It is already difficult for people using the petrol station and Macdonalds to turn right to exit the estate. Any extra traffic will make this worse.. It seems to members that this development provides the ideal opportunity for part of any S 106 agreement to address this issue, as would have been done had the Sainsbury's been built.

Members would also like to raise the issue of the rest of the land in the developer's ownership. Although it is not part of this application, again there is an opportunity for some sort of ecological reserve to be created, which would enhance the amenity of the area

178 **b Decisions**

The decisions listed on Appendix A were received.

179 **c Appeals and Other Matters**

None.

8 FINANCE

180 **a Bank Balances**

The bank balances as listed on Appendix B were noted.

181 **b Payments Made Since Last Meeting**

The payments made since the last meeting as listed on Appendix B were ratified.

182 **c Accounts for Payment**

It was proposed by Cllr Martin, seconded by Cllr Coomber and agreed the accounts for payment as listed on Appendix B be approved (cheques 102089 – 102092 and one direct debit), with the addition of £725, Laverock Tree Care (cheque 102093) and £1,716.20, Nurture Landscapes (102094)..

9 GRANT APPLICATIONS

183 None

10 MANAGEMENT OF THE COUNCIL'S LAND AND PROPERTY**184 a Recreation Ground/Hall Garden**

Nothing to report.

b Wainscott Fields Open Space**185 i General Matters**

Nothing to report.

186 ii Informal Open Space

Cllrs Sparks, Etheridge and William and the Clerk had met Dave Smith of Ecological Planning & Research Ltd on site. Mr Smith's report was awaited.

187 c Fordwich Drive Open Space

The Clerk reported that she was investigating the provision of signs for the Council's open spaces as members of the public were unaware of the Council's responsibilities and consistently contacted Medway Council. Each sign would bear the Council's name, name of the area and the clerk's email address for contact purposes. The open space between Fordwich Drive and Hertsfeld Avenue had no official name. After discussion it was agreed the area be named Coomber Green. Otherwise, there was nothing to report.

Playparks

188 i. Recreation Ground. Nothing to report.

189 ii. Wainscott Fields. Nothing to report

190 iii. Fordwich Drive. Nothing to report.

191 e Allotments

Nothing to report.

192 f Lower Upnor Village Green

Nothing to report.

193 g Woodland

The woodland work had been done.

194 h Notice Boards

Cllr Moore reported that the repairs had been carried out..

11 UPNOR**195 a General Matters**

Cllr Millsom reported that there had been complaints of motorists speeding on the stretch of road between the cross roads and the King's Arms..

196 **b Parking and Traffic Management**

Cllr Sparks said he was taking up the matter of Galleon Way again and would speak to Cllr Filmer.

12 **HIGHWAYS AND TRANSPORT**

197 Nothing additional to report.

13 **LIGHTING**

198 Nothing to report.

14 **RURAL LIAISON COMMITTEE**

199 **a Representative's Report**

Cllr Millsom said that the Chairman was Cllr Ron Sands who represented Peninsula Ward and was also a member of Hoo St Werburgh Parish Council. He had been elected Vice-chairman. He reported that the proposed school closure at Stoke had been refused. An update had been given on the Medway Local Plan.

15 **KENT ASSOCIATION OF LOCAL COUNCILS MEDWAY AREA COMMITTEE**

200 Cllr Moore said he had been re-elected Chairman. The meeting had been attended by Terry Martin, Chief Executive of KALC. He had given a brief overview of the rôle of KALC for the benefit of new members and had gone on to give a good idea of current issues. The next meeting would be in October.

16 **HALL MANAGEMENT COMMITTEE**

201 **a Representative's Report**

Cllr Mrs Noise said that a meeting had been scheduled for the following week.

17 **POLICE MATTERS**

202 **a Police Liaison Committee Representative's Report**

Cllr Williams had circulated the crime figures. In his absence, there was no report.

203 **b Neighbourhood Watch**

In Cllr Onimole's absence, there was no report.

18 **COMMUNICATIONS**

204 **a Website**

Nothing to report

205 **b Magazine**

In Cllr Etheridge's absence, there was no report.

19 **CONSULTATION**

206 No documents received.

20 **CORRESPONDENCE**

207 None.

21 **REPORTS AND CIRCULARS**

208 The reports and circulars as listed on the agenda were received.

CONFIDENTIAL SECTION22 **RESOLUTION TO EXCLUDE THE PRESS AND PUBLIC**

209 It was proposed by Cllr Millsom, seconded by Cllr Martin and agreed to exclude the press and public on the grounds that the first two items related to legal matters and the third concerned personnel matters.

23 **LAND AQUISITION**

210 Ongoing. Cllr Sparks said he would speak to his contact at Taylor Wimpey again.

24 **DISPOSAL OF LAND**

211 So far it had been impossible to find a suitable date for a meeting. It was decided to wait until after the holiday season. Cllr Sparks would not be back until after 10th October.

25 **PERSONNEL MATTERS – SUCCESSION PLANNING**

212 **Cllr Sparks said that he and the Clerk had had a conversation about succession planning. He proposed that an Assistant Clerk be appointed as soon as possible for the Clerk to train up, with the intention of eventually being promoted to Clerk on the Clerk's retirement. The appointee would have to acquire the CiLCA qualification before the Clerk would retire. He said it was important to get the appointment right. There would be a probationary period and if it was not working out, a fresh appointment would be made. The proposal was seconded by Cllr Moore and carried unanimously.**

The Chairman thanked everyone for attending and closed the meeting at 9.55 pm

SignedChairman

On theday of2019